

MINUTES OF THE PROCTOR CITY COUNCIL MEETING OF JANUARY 6, 2025

Meeting was live streamed on the Trac 7 YouTube Channel

Oath of Offices delivered:

Mayor Ward

Councilor DeWall

Councilor Pederson

Mayor Ward calls the meeting to order at 6:03 pm

Pledge of Allegiance

Moment of silence honoring the passing of Representative Mary Murphy.

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Derek Pederson, Councilor Rory Johnson

OTHERS PRESENT: Administrator Rich, City Attorney Matt Hanka, Administrative Assistant Megan Mazzuco, Chief Gaidis, Sergeant Riebel, Jim Rohweder, Duluth City Councilor Janet Kennedy, Jennifer Cady, Ava Peterson, Jack Peterson

M/S/P: Johnson/Pederson to approve the city council minutes from Monday, December 16, 2024.

M/S/P: Ward/Benson to approve the agenda for Monday, January 6, 2025.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

None

M/S/P: Benson/DeWall to approve the consent agenda for Monday, January 6, 2026, pulling items 1A, 4B, and 4E for discussion.

***1: COMMUNICATIONS**

A: MIC Representative: Proctor City Council Representative

Mayor Ward states both he and Councilor Benson would like to remain as the council representatives for the City of Proctor.

M/S/P: DeWall/Johnson to appoint Mayor Ward as the MIC representative for the City of Proctor and Councilor Benson as the alternate.

***4. CLERK ADVISES COUNCIL**

B. Nordic Settlement Agreement

Councilor Pederson states he will be abstaining from the vote on approval of the settlement as he was not a member of the council during the lengthy process of the litigation and settlement agreement.

A roll call vote follows:

DeWall Y, Johnson Y, Benson Y, Pederson Abstains, Ward N

E. Committee/Commission Designations

Mayor Ward states both the Parks & Recreation Committee along with the Street Committee need renewal council appointments. Councilor Pederson agrees to serve on both committees and fill the vacant council seats.

M/S/P: Ward/DeWall to approve as submitted with the following discussion points:

Liquor/Cannabis Control Committee corrections to members on the committee, noting one position on the committee to remain as a non-voting member.

Councilor Johnson requests to add both the personnel and public safety committees to the annual appointments with Administrator Rich stating the committees/commissions presented in the packet include those indicated and required by code for annual designations.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy -- no changes or updates at this time.

B. St. Lukes Arena – Parking Improvements/Accommodations – no changes or updates at this time.

6. NEW BUSINESS

A. Ordinance 01-25: Repealing Ordinance 01-92 Proctor Floodplain Ordinance and Adopting a New Floodplain – 2nd Reading

M/S/P: Benson/DeWall to approve Ordinance 01-25 as submitted.

B. Ordinance 02-25: An Ordinance to Regulate Cannabis Businesses – 2nd Reading

Mayor Ward asks council to address the highlighted sentence on page 7 stating:

“The operation of a cannabis retail business within _____ feet of another cannabis retail business.”

After discussion, it is determined to strike this sentence from ordinance language.

M/S/P: Pederson/Benson to strike highlighted language on page 7 and approve Ordinance 02-25 as submitted.

C. Resolution 01-25: I-35 infrastructure Extension

M/S/P: Ward/Johnson to approve resolution 01-25 as submitted.

D. Resolution 02-25: Annual Designations

M/S/P: Johnson/DeWall to approve resolution 02-25 as submitted, noting a name change of the Proctor Federal Credit Union.

M/S Johnson/DeWall amended to reflect name change of the Proctor Credit Union, and the addition of Dryer and Peterson for prosecution services.

E. Resolution 03-25: Fire Department Officers

M/S/P: Ward/Pederson to approve resolution 03-25 as submitted.

F. Resolution 04-25: Meeting Schedule

M/S/P: Ward/Johnson to approve resolution 04-25 as submitted, noting the following changes for both the Planning & Zoning Commission and PEDDA.

Discussion: Planning & Zoning: Monday May 26th, Memorial Day

PEDA: Tuesday, November 11th

MEMBER CONCERNS

Benson: Shares with the council a memory of Representative Mary Murphy, reflections and poetic homage of her passing on Christmas Day morning.

DeWall: Requests to discuss issuing chrome books or laptops to members on council, would also like to discuss city-issued cell phones.

Johnson: Extends New Year wishes to all, has begun attending meetings for new CDBG applications and funding opportunities.

Pederson: Extends gratitude to his family for attending the meeting tonight, appreciation to Councilor Rohweder for his years of service.

Ward: Received a thank you card from Jim Schwarzbauer and passes it along to members of the council, Men of ACT holding a gift card bingo night at St. Rose on Thurs, Jan 9th. A meal will be served at 6:00 with bingo starting at 7:00 pm. Extends happy and safe New Year wishes to all, received a 2024 call summary in an email from Chief Helquist indicating a total of 550 calls for FD in 2024, increasing from of 546 from 2023. Proctor had a total 75 fire calls and 399 medical, while Midway Township had a total of 32 fire calls and 13 medical. Extends gratitude to Chief Helquist for submitting this summary. Announcement of the newly elected leaders program in which Councilor Benson also encourages elected leaders to participate in.

Chief Gaidis: None

City Attorney – Matt Hanka: None

City Administrator Rich: None

TOTAL BILLS FOR APPROVAL:

General: \$544,193.87

Liquor: \$22,720.32

TOTAL BILLS FOR APPROVAL: \$566,914.19

M/S/P: Johnson/DeWall to pay the bills as submitted.

M/S/P: DeWall/Pederson to adjourn the meeting at 6:42 pm.