

MINUTES OF THE PROCTOR CITY COUNCIL MEETING SEPTEMBER 16, 2024

Meeting was live streamed on the Trac 7 YouTube Channel

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson, Councilor Rohweder

OTHERS PRESENT: Administrator Rich, Ted Kiefat, City Attorney Matt Hanka, Administrative Assistant Megan Mazzuco, Jim Schwarzbauer, Marilyn Lee, Wendy Carlberg, Attorney Virta

M/S/P: Benson/Rohweder to suspend the regular council meeting and open the public hearing regarding the 2024 garbage assessments at 6:02 pm.

M/S/P: Rohweder/Johnson to accept the 2024 assessments regarding garbage assessments as submitted by Hartle's Disposal as submitted.

M/S/P: Benson/Johnson to close the public hearing regarding garbage assessments at 6:04 pm.

M/S/P: Rohweder/Ward to approve the City Council minutes from Tuesday, September 3, 2024.

M/S/P: Johnson/DeWall to approve the agenda for Monday, September 16, 2024.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

NONE

M/S/P: Ward/Rohweder to approve the consent agenda for Monday, September 16, 2024.

***4. Clerk Advises Council**

A. 2nd St Public Hearing – October 8th, 2024, at 5:00 pm

B. Insurance Services RFP

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

B. Legislative Agenda – Officer Recruitment and Training Reimbursement

C. St. Lukes Arena – Parking Improvements/Accommodations

6. NEW BUSINESS

M/S/P: Rohweder/Johnson to approve resolution 56-24 as submitted, approving the 2025 maintenance agreement with St. Louis County as submitted.

M/S/P: Benson/Rohweder to approve Proctor Public Schools event approval to host a bonfire at the fairgrounds on October 16th, 2024, approving an event outside of the 60 day required notice.

Jim Schwarzbauer, Marilyn Lee, and Wendy Carlberg are in attendance to present current staffing and operational expenses for the museum. Informational only, no action taken.

M/S/P: Rohweder/Johnson to suspend the regular meeting and open a closed Session as permitted in MN State Statutes section 13D.05, subdivision 3(C) to consider an offer relating to

the potential sale of the following parcels of land: 185-0240-00607 and 185-0240-00534 and potential purchase of land parcel 185-0240-01174.

M/S/P: Rohweder/Johnson to return to the regular council meeting at 6:58pm.

M/S/P: Rohweder/Johnson to accept the proposal and terms negotiated with the Proctor School District.

M/S/P: Rohweder/Ward to authorize PEDAs Chair Madson and City Administrator Rich to negotiate for a road-right-of-way.

MEMBER CONCERNS

Rohweder: Requests scheduling of the Hoghead Committee with Administrator Rich noting she has a meeting scheduled this week with city staff.

DeWall: None

Benson: None

Johnson: None

Chief Gaidis: None

Mayor Ward: Just a reminder with school back in session – please be mindful of school busses and kids walking/biking to and from school, the Silver 1000 will be held on their rescheduled date of Thursday, September 26th, 2024, at the Proctor Speedway, Congratulations to the Proctor Pharmacy for 25 years of serving the Proctor Community.

Administrator Rich: None

City Attorney – Chris Virta: None

TOTAL BILLS FOR APPROVAL:

General: \$53,428.99

Liquor: \$31,187.40

TOTAL BILLS FOR APPROVAL: \$84,616.39

M/S/P: DeWall/Ward to approve the bills as submitted.

M/S/P: DeWall/Ward to adjourn the meeting at 7:10 pm.