

MINUTES OF THE PROCTOR CITY COUNCIL MEETING SEPTEMBER 3, 2024

Meeting was live streamed on the Trac 7 YouTube Channel

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson, Councilor Rohweder

OTHERS PRESENT: Administrator Rich, Ted Kiefat, City Attorney Matt Hanka, Administrative Assistant Megan Mazzuco, Chief Helquist, Derek Pederson, Laura Vu, Chief Gaidis, Officer Bradley, Finance Director Brunfelt

M/S/P: Rohweder/Johnson to approve the City Council minutes from Monday, August 19, 2024.

M/S/P: Benson/DeWall to approve the City Council Budget Working Session Minutes from Thursday, July 11, 2024, as submitted.

M/S/P: Rohweder/Johnson to approve the City Council Special Meeting Minutes from Monday, July 15, 2024, as submitted.

M/S/P: Benson/Ward to approve the City Council Budget Working Session Minutes from Monday, August 26, 2024, as submitted.

M/S/P: Ward/Rohweder to approve the agenda for Tuesday, September 3.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

NONE

M/S/P: Ward/DeWall to approve the consent agenda for Tuesday, September 3, 2024, pulling items 5B and 5C for discussion.

5B: Legislative Agenda

The City of Proctor will be resubmitting requests for the Willard Munger Trail Spur and Infrastructure expansion. Additional items include bridge repair and maintenance, further discussion for action and resolution at a later meeting.

5C: St. Luke's Arena Parking Improvements/Accommodations

Council members follow up on the previous request to receive a plan for parking improvements at the arena. As of this meeting, an improvement plan has not been received.

***4. Clerk Advises Council**

Presented as a memo included in the packet

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

B. Legislative Agenda – Officer Recruitment and Training Reimbursement

C. St. Lukes Arena – Parking Improvements/Accommodations

6. NEW BUSINESS

M/S/P: Rohweder/Johnson to approve resolution 50-24 as submitted, setting the preliminary levy at 7%.

M/S/P: Benson/DeWall to approve resolution 51-24 Market Rate Adjustment, approving a 5% increase in wage adjustments for all City of Proctor employees as submitted.

M/S/P: Rohweder/DeWall to approve resolution 52-24 2024 Budget Amendment as submitted to authorize a 5% market rate adjustment.

M/S/P: DeWall/Johnson to approve resolution 53-24 ARPA Designation as submitted, authorizing the purchase of a plow truck.

M/S/P: Benson/Rohweder to approve resolution 54-24 Tourism Grants as submitted, \$1500.00 for to the Scandinavian Festival and \$1500.00 to the Knotty Woodcarvers Show

M/S/P: Ward/DeWall to approve accepting the St. Louis County Easement Agreement as submitted, offer to purchase right of way.

M/S/F: Benson/Rohweder to approve resolution 55-24 as submitted, increasing the annual contribution amount to the SVF retirement account to \$3600.00.

Roll Call vote: Johnson N, Rohweder N, Benson Y, DeWall N, Ward N

Amended motion:

M/S/P: Rohweder/Johnson to increase the annual contribution amount \$600.00, bringing the annual increase to \$3000.00, beginning January 1, 2025.

MEMBER CONCERNS

Rohweder: Requests researching options and cost for securing the locomotive. Finance Director Brunfelt notes this has been added to the 2025 budget, but can be moved as a 2024 expense

DeWall: None

Benson: None

Johnson: None

Chief Gaidis:

Mayor Ward: Thank you everyone searching for the missing 7 year old, Legion annual steak Monday, September 9th at 5:45pm, St. Louis County CDBG holding an open house and public meeting on September 12th, 2024 from 1-3 pm.

Administrator Rich:

City Attorney – Matt Hanka:

TOTAL BILLS FOR APPROVAL:

General: \$302,227.11

Liquor: \$50,687.38

TOTAL BILLS FOR APPROVAL: \$352,914.49

M/S/P: Rohweder/DeWall to pay the bills as submitted.

Councilor DeWall asks for clarification of Check #08272024 with Finance Director Brunfelt stating the contribution sent in January of 2024 was for the 2023 contribution and this check is the contribution for 2024.

M/S/P: DeWall/Ward to adjourn the meeting at 6:43 pm.