

Proctor's Vision
Proctor, rich with railroad heritage, values above all, its people and their environment. Working together
is our pathway to a safe, secure, and progressive community.
Slogan: "You Have a Place in Proctor"

MINUTES
SPECIAL BUDGET WORKING SESSION
Monday, August 26, 2024, 6:00 PM
Proctor Community Activity Center - 100 Pionk Drive Proctor MN

CALL TO ORDER

Mayor Ward called the meeting to order at 6:01 PM. All members are present.

OTHERS PRESENT

City Administrator Jess Rich, Finance Director Brunfelt, Fire Chief Kerry Helquist, Assistant Fire Chief Kris Bryant.

M/S/P: Rohweder/Johnson to the approve the agenda for Monday, August 26, 32024

Prior to the meeting, Finance Director Brunfelt provided members of the council with a written memo and detailed departmental summary of proposed budgets.

The proposed budget requires a 7% preliminary levy certification. The council presents questions and discussion on department budgets. Finance Director Brunfelt presents a plan for funding capital purchases. The City Council discusses the 5% market rate adjustment, use of remaining ARPA funds, PERA SVF benefit increase request, City of Proctor's \$10,000 contribution to PERA SVF, and a contingency budget line item.

By consensus, the council requests the following items be placed on the Tuesday, September 3, 2024, City Council Meeting Agenda: 5% Market Rate Adjustment, ARPA Funds Designation, PERA SVR Benefit Adjustment, 2024 Preliminary Budget, and the 2024 Payable 2025 Preliminary Levy Certification.

M/S/P: DeWall/Rohweder to adjourn the meeting at 8:27 pm.