

MINUTES OF THE PROCTOR CITY COUNCIL MEETING AUGUST 19, 2024

Meeting was live streamed on the Trac 7 YouTube Channel

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson, Councilor Rohweder

OTHERS PRESENT: Administrator Rich, Ted Kiefat, City Attorney Chris Virta, Administrative Assistant Megan Mazzuco and Chief Gaidis, Derek Pederson, Kay Anderson

M/S/P: DeWall/Rohweder to approve the City Council minutes from Monday, August 5, 2024

M/S/P: Johnson/Rohweder to approve the agenda for Monday, August 19, 2024, with the following amendments:

Addition: 6C: Hoghead Discussion

Removal: Item 7 – Closed Session

Discussion: 5B – Legislative Agenda

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

NONE

M/S/P: Rohweder/Johnson to approve the consent agenda for Monday, August 19, 2024, pulling items 1A and 1D, adding item 5B.

**\*1A: Hauschild – LMC**

Mayor Ward acknowledges Senator Hauschild for his recognition as a League of Minnesota Cities Legislator of Distinction for 2024 and extends gratitude for his representation on behalf of the City of Proctor.

M/S/P: Ward/Benson accepting the letter of recognition from the League of MN Cities as submitted.

1D: Councilor DeWall requests additional information and clarification of the submitted report, annual contributions, and would like to further discuss at the next budget working session.

M/S/P: Rohweder/Benson to accept the 2024 PERA SVF report as submitted.

Roll Call Vote Follows: Johnson Y, Benson Y, Rohweder Y, Ward Y, DeWall N

5B: Legislative Agenda

Councilor Benson suggests discussing as an agenda item at the next meeting. He notes possible requests and prioritization of city items, specifically noting utility and bridge maintenance funding responsibilities.

**4. Clerk Advises Council**

A. Budget Working Session – August 26<sup>th</sup>, 2024

## **5. UNFINISHED BUSINESS**

- A. City of Proctor Blight Policy
- B. Legislative Agenda – Officer Recruitment and Training Reimbursement
- C. St. Lukes Arena – Parking Improvements/Accommodations

## **6. NEW BUSINESS**

- A. Resolution 48-24: Accepting a donation – McHero Night

M/S/P: DeWall/Johnson to accept Resolution 48-24 – McHero Night as sponsored by PDI Foods, Inc in the amount of \$411.00 as submitted.

- B. Resolution 49-24: General Election Judges

M/S/P: Rohweder/Ward to accept Resolution 49-24 designating election judges on November 5<sup>th</sup>, 2024, as submitted.

- C. Hoghead Discussion

Councilor Johnson presents the option of the city organizing a committee of businesses and residents for the planning and organization of Hoghead festivities.

Discussion follows regarding staffing, liability insurance, overall logistics, and support services. The council agrees with having city staff available to members of the committee to provide information but would rather not have Hoghead become an event held and hosted by city staff. Chief Gaidis suggests scheduling a meeting this September or October to brainstorm strategies for improvement. Mayor Ward requests Administrator Rich to schedule a meeting with city staff to discuss the 2025 festival. Mayor Ward and Councilor Johnson extends gratitude to past and present volunteers and organizations for their time and energy each year, ensuring a well-received and attended annual event. Kay Anderson of the Moose Lodge is present and suggests a meeting within the month of the event to recap the festival and discuss activities for Hoghead 2025.

M/S/P: Ward/DeWall to direct Administrator Rich to schedule a Hoghead Steering Committee meeting and discuss the festival for 2025.

## **MEMBER CONCERNS**

Rohweder: Great Hoghead parade and fireworks.

DeWall: Extends gratitude to members of the Lions Club, Dick and Cookie Kari for collaborating and putting on the festival in past years. Acknowledges the numerous community members and volunteers who stepped up to continue the Hoghead Festival tradition.

Benson: Extends gratitude to those who served as election judges.

Johnson: None

Chief Gaidis: None

Mayor Ward: Extends appreciation and gratitude to all of the volunteers of Hoghead Festival, reminder of the budget working session scheduled on August 26th at 6:00 pm. Wishes everyone a happy and safe Labor Day weekend, with a reminder the next council meeting will be held on Tuesday, September 3<sup>rd</sup>. Extends gratitude to election judges for the primary, and sends good luck to candidates who have filed to run for the open council seats.

Administrator Rich: None

City Attorney – Chris Virta: None

**TOTAL BILLS FOR APPROVAL:**

**General: \$51,367.51**

**Liquor: \$50,127.50**

**TOTAL BILLS FOR APPROVAL: \$101,495.01**

M/S/P: Rohweder/Johnson to pay the bills as submitted, check #2947 civil or normal, prosecution matters.

M/S/P: DeWall/Ward to adjourn the meeting at 6:32 pm.