

MINUTES OF THE PROCTOR CITY COUNCIL MEETING AUGUST 5, 2024

Meeting was live streamed on the Trac 7 YouTube Channel

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson, Councilor Rohweder

OTHERS PRESENT: Administrator Rich, Ted Kiefat, City Attorney Chris Virta, Finance Director Brunfelt

M/S/P: Rohweder/Johnson to approve the City Council minutes from Monday, July 15, 2024.

M/S/P: Ward/DeWall to approve the agenda for Monday, August 5, 2024.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

M/S/P: Ward/Benson to approve the consent agenda for Monday, August 5, 2024, pulling items 4A and 4B for discussion.

4. Clerk Advises Council

A. Special Events/Public Safety

M/S/P: Ward/Rohweder to approve the Lakehead Racing Association XR Storm Challenge for Friday, August 19th, 2024, as submitted. Councilor Benson confirms protocol was followed and insurance corrections have been made.

M/S/P: Benson/Ward to approve the Proctor Pizza/Keyboard Lounge Hoghead Pet Parade event on Thursday, August 15th, 2024, approving amplified outdoor music as submitted.

M/S/P: Rohweder/Johnson to approve the Hoghead Parade event on Saturday, August 17th as submitted.

M/S/P: Benson/Ward to approve the Keyboard Lounge Hoghead Block Party on Saturday, August 17th, also approving amplified outdoor music as submitted.

MS/P: Rohweder/Johnson to approve the Lakehead Racing Monster Truck Nitro Tour on Saturday, September 14th, 2024 as submitted.

M/S/P: Johnson/Ward to approve the street closures as recommended by the Public Safety Committee. Approved vendors will be granted access with approved peddler's permitting and insurance.

B. Fire department Member's Resignation

M/S/P: Rohweder/DeWall to accept the resignation with gratitude of 19 years of service from Derek Parendo of the Proctor Fire Department.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

B. Legislative Agenda – Officer Recruitment and Training Reimbursement

C. St. Lukes Arena – Parking Improvements/Accommodations

6. NEW BUSINESS

A. M/S/P: Johnson/Rohweder to accept Resolution 45-24 Support for the CSAH 13 (Midway Road) Railroad Crossings Planning and Preliminary Engineering Project as submitted.

B. M/S/P: Ward/Rohweder to accept Resolution 46-24 Approving a Conditional Use Permit to operate a Short-Term Rental as submitted.

C. M/S/P: Benson/Johnson to accept Resolution 47-24 Accepting a Donation to the City of Proctor – Golf Course as submitted.

D. M/S/P: Rohweder/DeWall to accept Proclamation 01-24: Rail Safety Week – September 23-29 as submitted.

**E. Mid-Term Market Rate Adjustment – Task Force Minutes and Recommendation
5% mid contract market rate adjustment**

M/S Ward/DeWall for discussion:

Mayor Ward would like this brought to the next budget working session with detailed numbers and increases for the department. He notes the wage study completion pertains solely to the police department and would like to discuss an increase for all departments within the city. Councilor DeWall is in agreement with discussing the recommendation from the task force at the budget working session. Wage study completion by an outside firm averages a cost of about \$20,000, noting confidence and agreement with city staff completing a departmental wage study.

M/S amended to table agenda item for further discussion at the next budget working session meeting.

M/S/P: Ward/DeWall to discuss departmental wage study at a budget working session meeting.

Discussion follows regarding scheduling another budget working session during the week of August 26th, 2024. Councilor Benson extends completion of the quarterly budget summary provided by Finance Director Brunfelt.

M/S/P: DeWall/Rohweder to suspend the regular council meeting and enter into a closed session as permitted by section 13D.05, subdivision 3(C) to consider offers relating to the City's potential acquisition of portions of the following parcels of land: 185-0240-00607 and 185-0240-00750 at 6:23 pm.

M/S/P: Johnson/DeWall to resume the regularly scheduled council meeting resumes at 7:03 pm.

M/S/P: Ward/DeWall to direct Administrator Rich to work with PEDDA on the recommended counteroffer.

MEMBER CONCERNS

Rohweder: Parking accommodations update at St. Lukes arena, extends gratitude to St. Louis County for the addition of curbs along Lavaque Rd by the Proctor welcome sign.

DeWall: None

Benson:

Johnson: Extends gratitude to community members for stepping up and organizing Hoghead Festival. Wishes everyone a, "Happy and Safe Hoghead!"

Chief Gaidis:

Mayor Ward: Promotions of National Night Out festivities, extends gratitude to the Proctor Lions for historically sponsoring Hoghead Festivities, welcomes and extends appreciation and gratitude to the new members of the Hoghead Committee.

Provides an update from St. Louis County Commissioner Musolf on reimbursement for towing of vehicles during the chip/crack seal project, noting all towing charges will be reimbursed if affected residents contact St. Louis County.

Administrator Rich: None

City Attorney – Chris Virta: None

TOTAL BILLS FOR APPROVAL:

General: \$175,813.56

Liquor: \$93,310.66

TOTAL BILLS FOR APPROVAL: \$269,124.22

M/S/P: Rohweder/Ward to pay the bills as submitted.

M/S/P: DeWall/Ward to adjourn the meeting at 7:12 pm.