

MINUTES OF THE PROCTOR CITY COUNCIL MEETING JUNE 17, 2024

Meeting was live streamed on the Trac 7 YouTube Channel

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson

MEMBERS ABSENT: Councilor Rohweder

OTHERS PRESENT: Administrator Rich, Administrative Assistant Megan Mazzuco, Chief Gaidis, Ted Kiefat, Senator Hauschild, John Bennett – University of MN, City Attorney – Chris Virta

M/S/P: Ward/Johnson to approve the City Council minutes from Monday, June 3<sup>rd</sup>, 2024, noting the following corrections:

Item 6A: ~~Additional,~~

Item 6B: Resolution number correction: ~~35-24~~ 36-24

M/S/P: DeWall/Benson to approve the agenda for Monday, June 17<sup>th</sup>, 2024 with the addition of item 6G: Resolution 42-24: SEH Supplemental Letter Agreement

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

Senator Hauschild - 4918 Whitetail Dr, Hermantown

Gives a summary of the completed legislative session. Northland Strong: Safe communities, strong families, MN works, outdoor heritage, MN works

Largest and most rural communities within the state of Minnesota. Key priorities advances, EMD crisis, launched bipartisan EMS taskforce, served with Rep. Zeleznikar, carried aide to communities to continuing to provide EMS services, showing the rural communities are operating in deficits.

Permit reform: permitting process hasn't been working, coordinated project plan – allowing agencies and project development

Environmental standards need to be met and be met permitting reform in 14 years.

Disappointment: lack of bonding bill passage

M/S/P: Ward/DeWall to approve the consent agenda for Monday, June 17<sup>th</sup>, 2024.

**4. Clerk Advises Council**

A. Presented as a written memo to council and added to the agenda packet.

**5. UNFINISHED BUSINESS**

A. City of Proctor Blight Policy

B. Legislative Agenda – Officer Recruitment and Training Reimbursement

C. St. Lukes Arena – Parking Improvements/Accommodations

## **6. NEW BUSINESS**

### **A. Local Sales Tax Option Information – John Bennett U of M Extension**

John Bennett from the U of M Extension office provides the city with an option to complete a sales tax analysis utilizing cell data to project an estimate of sales tax proceeds. He states the fee for completion of this study is \$1500.00 and would provide information regarding how much tax revenue would be generated by residents versus non-residents if a sales tax increase is implemented. Mr. Bennett also provides the council with additional options and strategies the city could utilize once the study has been completed.

M/S/P: DeWall/Johnson to direct and authorize Administrator Rich to continue working with John Bennett to complete the suggested tax analysis for the City of Proctor.

### **B. Resolution 37-24: Authorizing Grant Application**

M/S/P: Benson/Ward to authorize Administrator Rich to complete and submit a grant proposal to the MN Department of Public Safety, committing to a 5% match for the 2024-2026 Allied Radio Matrix for Emergency Response (ARMER) Equipment Grant Program as submitted.

### **C. Resolution 38-24: Approval of Firefighter Hiring – D. Elmore**

M/S/P: Johnson/Benson to approve the hiring of Devin Elmore to the Proctor Fire Department as submitted.

### **D. Resolution 39-24: Approval of Firefighter Hiring – S. Elmore**

M/S/P: Benson/Ward to approve the hiring of Samantha Elmore to the Proctor Fire Department as submitted.

### **E. Resolution 40-24: Approval of Firefighter Hiring – P. Pavlatos**

M/S/P: Johnson/DeWall to approve the hiring of Paul Pavlatos to the Proctor Fire Department as submitted.

### **F. Resolution 41-24: Declaring Hoghead Festival**

M/S/P: Ward/DeWall to approve, declaring the Hoghead Car Show to be held on Wednesday, August 14<sup>th</sup>, and Hoghead Festival on Saturday, August 17<sup>th</sup> in the City of Proctor as submitted. Mayor Ward notes the Public Safety Committee met prior to the council meeting, and states the end time for the festival is currently “to be determined” as the event has not finalized. Mayor Ward notes the Public Safety Committee is awaiting additional information to be submitted from the Lions Club and The Powerhouse Bar. Logistics and final determination of holding a street dance at the festival has not yet been determined.

### **G. Resolution 42-24: SEH Supplemental Letter Agreement**

M/S/P: Benson/Johnson to approve the supplemental letter agreement as submitted to aid in the development of the Proctor Pickleball Courts project, using ARPA funds for completion.

MEMBER CONCERNS

Rohweder: None

DeWall: None

Benson: Trap

Johnson:

Ward: City offices closed Wednesday, June 19<sup>th</sup>, public announcement regarding lead service line inventory completion

Chief Gaidis: Officer Roering started today

Administrator Rich: None

City Attorney - Chris Virta: Attorney Hanka will have comments to council on the blight ordinance within the next week.

**TOTAL BILLS FOR APPROVAL:**

**General: \$96,146.58**

**Liquor: \$45,470.14**

**TOTAL BILLS FOR APPROVAL: \$141,617.16**

M/S/P: Johnson/DeWall to pay the bills as submitted.

Councilor Benson: Will get in contact with Administrator Rich regarding questions on the submittal of the bills.

M/S/P: DeWall/Ward to adjourn the meeting at 6:51 pm.