

MINUTES OF THE PROCTOR CITY COUNCIL MEETING JUNE 3, 2024

Meeting was live streamed on the Trac 7 YouTube Channel

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Jim Rohweder, Councilor Rory Johnson

OTHERS PRESENT: Administrator Rich, Administrative Assistant Megan Mazzuco, Chief Gaidis, Berta Lippert, Ethan Berg, Officer Michael Bradley, Officer Jeremy Lemasters, Ted Kiefat

M/S/P: Rohweder/Johnson to approve the City Council minutes from Monday, May 20<sup>th</sup>, 2024.

M/S/P: Benson/DeWall to approve the agenda for Monday, June 3<sup>rd</sup>, 2024.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

Berta Lippert 185-0160-00110: Amended Property Agreement

Property owner is present, provides council with a summary of the previously approved property agreement, Ms. Lippert is requesting an updated timeline for completion and recording of the amended agreement. Mayor Ward and Administrator Rich confirm the agreement has been sent to the new city attorney for review and recording and they anticipate completion this week.

Ethan Berg created a cookbook as his fundraising project. Chief Gaidis extends appreciation and gratitude to Ethan for his efforts and project assignment completion.

Kathy Hannan 1501 3<sup>rd</sup> Ave: Update on the community garden and welcome sign on Boundary Ave, clean-up efforts, and additional improvements. She specifically addresses cleaning and removal of shrubs that did not come back. Administrator Rich states she will look into in, however with it being a MNDot right of way, maintenance efforts can be a bit difficult.

M/S/P: Johnson/Benson to approve the consent agenda for Monday, June 3<sup>rd</sup>, 2024.

**4. Clerk Advises Council**

Presented as a written memo to council and added to the agenda packet.

**5. UNFINISHED BUSINESS**

A. City of Proctor Blight Policy

B. Legislative Agenda – Officer Recruitment and Training Reimbursement

C. St. Lukes Arena – Parking Improvements/Accommodations

**6. NEW BUSINESS**

**A. Resolution 35-24: 2024-2025 SRO Approval**

M/S/P: Ward/DeWall to approve as submitted.

Discussion follows regarding weekly allotted hours to remain at about twelve hours a week, with the request to re-open negotiations should additional law enforcement and SRO hours be necessary.

**B. Resolution 36-24 EMR Hiring Recommendation**

M/S/P: Rohweder/Benson to approve as submitted, hiring Tara Bryant as an EMR to the Proctor Fire Department.

MEMBER CONCERNS

Rohweder: None

DeWall: None

Benson: Gratitude and appreciation to the city and all volunteers for the successful and well attended Memorial Day service

Johnson: Extends gratitude and appreciation to Councilor Benson for his efforts putting on the Memorial Day celebration. Successful street sweeping operations

Ward: Extends graduation wishes to all 2024 graduates, appreciation to Councilor Benson and volunteers for a successful Memorial Day service, notes upcoming Father's Day.

Chief Gaidis: None

Administrator Rich: None

**TOTAL BILLS FOR APPROVAL:**

**General: \$96,146.58**

**Liquor: \$45,470.14**

**TOTAL BILLS FOR APPROVAL: \$141,617.16**

M/S/P: Rohweder/Ward to pay the bills as submitted.

M/S/P: DeWall/Ward to adjourn the meeting at 6:14 pm.