

MINUTES OF THE PROCTOR CITY COUNCIL MEETING MAY 20, 2024

Meeting was recorded by audio in the absence of the broadcast staff.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Jim Rohweder,

MEMBERS ABSENT: Councilor Rory Johnson

OTHERS PRESENT: Administrator Rich, Administrative Assistant Megan Mazzuco, Chief Gaidis, Matt Hanka, Matt Hanka, Chris Virta

M/S/P: JR/JB to approve the City Council minutes from Monday, May 6, 2024

M/S/P: Ward/DeWall to approve the agenda for Monday, May 6, 2024, adding item, 4B: Litigation under consent agenda.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

NONE

M/S/P: Ward/Rohweder to approve the consent agenda for Monday, pulling items 4B: Litigation and 5C for discussion with Councilor Benson requesting an update on both items 4A and 4C.

4. Clerk Advises Council

4C: Served with a civil law summons and complaint, submitted to LMC with an attorney assignment, Rich to provide to council for review. Councilor Benson requesting the document to be sent for his review.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

Councilor Benson asks for an update with Administrator Rich stating the blight ordinance has been drafted and submitted for attorney review.

B. Legislative Agenda – Officer Recruitment and Training Reimbursement

C. St. Lukes Arena – Parking Improvements/Accommodations

DeWall: Requests status update on plan submittal with it being the time of year for them to finalize their budget. Chief Gaidis: Meeting with school administrator, Rich, Councilor DeWall asks for an update at the first meeting in June.

6. NEW BUSINESS

A. Resolution 31-24: Lawful Gambling Premises Permit Approval – VFW 137

M/S/P: Rohweder/Benson to approve as submitted.

B. Resolution 32-24: Lawful Gambling Premises Permit Approval – Proctor Golf Course

M/S/P: Ward/DeWall to approve as submitted.

C. Resolution 33-24: Sponsoring the 2024 Annual Hoghead Festival Fireworks

M/S/P: Rohweder/Ward to approve as submitted with the remaining funds to city council operating budget with the chamber expressing interest in picking up the difference.

D. Resolution 34-24: Approving a Supplemental Letter Agreement and Funding Allocation for Professional Services Between the City of Proctor and Short Elliot Hendrickson, Inc.

M/S/P: Rohweder/Ward to approve resolution 34-24 as submitted, noting the total cost of \$8,150 for preliminary estimates on a pickleball facility by the Playground for EveryBody.

Administrator Rich adds the Parks & Rec Committee has requested the location of the pickleball courts prior to final design submittal acceptance. Rich states the final design will come back to council for approval, with the committee unsure of this exact location.

MEMBER CONCERNS

Rohweder: None

DeWall: Funds available in contingency fund for the fairgrounds – request email reflecting the spendable and budgeted amount.

Benson: Attended LMC conference risk information sat in on several sessions and found them to be highly beneficial, offering books for council and acknowledge national public works week – extending appreciation for our public works staff, welcome new attorneys to the City of Proctor.

Cannabis Committee/city owned dispensary and requests an update on the formation of this committee noting a change in the legislation and allocation of dispensary locations.

Johnson: Absent

Ward: Memorial Day Celebration, May 27th 9:30 am Benson/Legion put on the celebration MIC meeting 2050 trend/travel analysis included states and 2020 census – Proctor population growth increase 16.7% and analyzes the age differences in our community. Welcomes new Attorney, Matt Hanka and Chris Virta

Chief Gaidis: He and Administrator Rich have a meeting scheduled with school administrative staff to discuss the SRO contract and parking plan/accommodations at the arena.

Administrator Rich: None

Attorney Hanka/Virta: Introduction and glad to be here to assist the city with legal needs.

TOTAL BILLS FOR APPROVAL:

General: \$109,171.35

Liquor: \$48,768.68

TOTAL BILLS FOR APPROVAL: \$157,940.03

M/S/P: Rohweder/DeWall to pay the bills as submitted.

M/S/P: DeWall/Ward to adjourn the meeting at 6:18 pm.