

MINUTES OF THE PROCTOR CITY COUNCIL MEETING MAY 6, 2024

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Jim Rohweder, Councilor Rory Johnson

OTHERS PRESENT: Administrator Rich, Administrative Assistant Megan Mazzuco, Chief Gaidis, M/S/P: Johnson/Rohweder to approve the City Council minutes from Monday, April 15th, 2024

M/S/P: Ward/DeWall to approve the agenda for Monday, May 6, 2024, adding item 4C: Fire Department Vehicle Purchase.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

NONE

M/S/P: Ward/Benson to approve the consent agenda for Monday, pulling items 4C: Fire Department Vehicle Purchase for discussion and 5C: St. Lukes Arena – Parking Improvements/Accommodations.

4. Clerk Advises Council

4C: Fire Department – Vehicle Purchase

Administrator Rich requests additional confirmation and further direction in order to proceed with the purchase of the previously approved fire truck. She indicates MacQueen has temporarily reserved the truck on their line of credit, pending confirmation from the city to avoid an additional price increase.

M/S/P: Benson/Rohweder (Roll call vote: Rohweder Y, Benson Y, Johnson Y, DeWall Y, Ward Y) to approve the purchase of the 2024 BX Top-Mount Stock Pumper in the amount of \$518,579.00 as previously approved. Councilor DeWall voices his reservations and concerns regarding purchasing big equipment items. DeWall encourages council to devise an action plan for anticipated expenditures and spending over the course of the next three to four years. Councilor Johnson adds he has requested a budget meeting review with Finance Director Brunfelt for early June to review equipment purchases and short-term purchase planning. Additional discussion follows pertaining specifically to schedule a budget working session to plan and prioritize equipment purchases with department heads and city staff.

5C: St. Lukes Arena – Parking Improvements/Accommodations

Councilor DeWall asks for an update on a solution and how the school district plans to resolve and improve parking accommodations at the arena prior to the fall athletic schedule. Administrator Rich states she has in communication with school administration indicating they have consulted with an engineer to resolve their undersized ponds and stormwater drainage issues and concerns. This needs to be completed prior to any expansion or addition of parking lots at St. Luke's arena. Councilor DeWall adds the importance of timing as this is the time of year the school is finalizing the annual budget. Members of the council are in agreement with the importance and

prioritization of a parking improvement plan submittal by the school prior to the fall athletic schedule.

5. UNFINISHED BUSINESS

- A. City of Proctor Blight Policy
- B. Legislative Agenda – Officer Recruitment and Training Reimbursement
- C. St. Lukes Arena – Parking Improvements/Accommodations

6. NEW BUSINESS

A. Attorney RFP – Recommendation: Resolution 30-24

M/S/P: Rohweder/Johnson to approve resolution 30-24 with date corrections as indicated to the 6th day of May 2024.

Councilor Benson adds the City of Proctor has had a positive rapport and has worked in some capacity with all three law firms that submitted RFP proposals. The recommendation to hire Fryberger Law Firm comes highly recommended by both members of city staff and council.

B. Resolution 23-24: Bike Night Festival

M/S/P: Ward/Johnson to approve as submitted, adding 2024 Powerhouse Bike Nights

C. Resolution 24-24: June Car Show Festival

M/S/P: Rohweder/Ward to approve as submitted – providing map corrections and logistics for June Car Show

D. Resolution 25-24: New Hire Recommendation – Roering

M/S/P: Rohweder/Johnson to approve resolution 25-24 and hire Cory Roering as a full-time Police Officer with the Proctor Police Department, noting a salary correction as discussed to a step 5 and \$33.97/hour.

E. Resolution 26-24: New Hire Recommendation – Hopps

M/S/P: Johnson/Rohweder to approve resolution 26-24 and hire Joel Hopps as a full-time Police Officer with the Proctor Police Department, noting a salary correction as discussed to a step 6 and \$35.46/hour.

Councilor DeWall adds budgetary concerns, stating that he is not against hiring additional officers, but he is hesitant to acquire additional debt to do so. Councilor DeWall adds additional budgetary concerns and constraints to stay within the parameters of budget balance and management. Mayor Ward adds to the discussion, recapping previous discussions with Chief Gaidis and Sergeant Riebel pertaining to officer recruitment and retention. Chief Gaidis stresses the importance of hiring additional officers to combat the burnout rate of officers currently serving within the department. Administrator Rich adds for clarification: The continued discussion is not about any specific candidate and discussion relates to directly to the position of adding an eighth officer. Administrator Rich also adds a meeting has been scheduled with the Police Civil Service Commission to discuss the completion of a wage study. City staff and the commission are considering options to complete this wage study completion in house rather than hiring an outside.

Mayor Ward adds for clarification that the approval of eighth officer doesn't weigh on the completion of a wage study and wants it noted the two are not directly correlated upon the other.

Chief Gaidis adds to the discussion stressing the importance, prioritization and long-range planning needs of the department.

Chief Gaidis adds how appreciative he is of the council and the ongoing efforts of keeping the lines of communication open with officers in the department adds to positive rapport and support to police department staff.

Additional discussion regarding the completion of the wage study follows. Councilor Rohweder supports the addition of an eighth officer, giving specific examples of the benefits of having a fully staffed police department. Councilor Benson adds his support for the hiring of an eighth officer, noting the historical reputation of accruing overtime within the department and stresses the importance of mental health and balancing the burnout rate among officers.

F. Resolution 27-24: New Hire Recommendation – Kane

M/S/P: Rohweder/Johnson to approve resolution 27-24 as submitted, hiring Patricia Kane at the Mountain Spirits Liquor Store.

G. Resolution 28-24: Speedway Funding

M/S/P: Ward/DeWall to approve as submitted.

H. Resolution 29-24: Updated Emergency Operations Plan

M/S/P: Johnson/Rohweder to approve with noted changes after review of the following sections: hazmat and deputy clerk position title, name changes/corrections. Sections 17 & 28, addition of email and phone contacts to bring back after recommended changes for council review.

After extensive discussion, city staff will update the additional changes as indicated above. Additional updates of hazmat changes, sections 17 & 28, and email contact information. Council approves changes as discussed and would like additional review of the entire document once completed.

MEMBER CONCERNS

Rohweder: None

DeWall: None

Johnson: Seasonal park worker starting today, another this week, contractor working on 2nd st

Benson: 10,000 bills introduced into the state legislature, noting Proctor's I-35 utility extension still in consideration.

Ward: Peace Officer Memorial Day Wed, May 15th, Happy Mother's Day, 2nd St closures intermittently and hourly basis as work is being performed, Congratulations to Megan on recently getting married.

Chief Gaidis: Sound quality in council chambers deteriorating, Administrator Rich to follow up with Ted Kiefat and Johnson Controls.

Administrator Rich: None

Bills:

General: \$108,213.11

Liquor: \$63,021.25

TOTAL BILLS FOR APPROVAL: \$171,233.82

M/S/P: Rohweder/Johnson to pay the bills as submitted.

M/S/P: DeWall/Ward to adjourn the meeting at 7:40 pm.