

MINUTES OF THE PROCTOR CITY COUNCIL MEETING FEBRUARY 20th, 2024

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

Moment of Silence: Honoring the fallen officers of the Burnsville Police and Fire Departments

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Jim Rohweder

ABSENT: Councilor Rory Johnson

OTHERS PRESENT: Administrator Rich, Attorney John Bray, Administrative Assistant Megan Jordan, Jim Schwarzbauer, Mel Henrich

M/S/P: Rohweder/Benson to approve the City Council minutes from Monday, February 5th, 2024.

M/S/P: Ward/DeWall to approve the special City Council minutes from February 12th, 2024.

M/S/P: Rohweder/Benson to approve the agenda for Tuesday, February 20th, 2024, removing items *1A, *1B, and *1C and adding item 6E: Winter Parking.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

Mel Henrich from Duluth is in attendance on behalf of COS (Convention of States Action) to present the mission of their movement urging state legislatures to utilize their powers under Article V of the U.S. Constitution – restoring limits on the power of the three branches of the federal government. Mr. Henrich specifically requests a resolution supporting fiscal restraints, restriction of power, restoration of the balance of power, and term limits. Mr. Heinrich adds there needs to be support of 34 states to pass this resolution, also urging petition signatures and support of their grassroots movements.

M/S/P: Rohweder/Ward to approve the consent agenda for Tuesday, February 20th, 2024.

4. Clerk Advises Council

A. Equipment Financing Update

Administrator Rich states she and Finance Director Brunfelt are continuing to work with Baker Tilly and should have the report available and information finalized prior to the next council meeting.

B. Cannabis Implementation

Administrator Rich states the State of MN and the Office of Cannabis Management is beginning to organize and providing updates – she recommends council subscribe via email to obtain the latest information as these updates include newsletters and webinar opportunities to stay up to date on the changing legislature.

C. FY25 Stauber Community Project Funding Request

The I-35/Ugstad Rd utility extension projects have been submitted for funding consideration.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

B. Legislative Agenda – Officer Recruitment and Training Reimbursement

6. NEW BUSINESS

A. Budget Amendment

M/S/P: Benson/DeWall

DeWall seconds for discussion and has questions regarding appraisal completion dates, mobile property specifications, insurance renewal dates, liquor store savings and fund allocations.

Motion passed 3-1 (roll call vote: Mayor Ward Y, Benson Y, Rohweder Y, DeWall N) to approve the budget amendment of \$18,577 to allow for an additional one million in excess liability insurance coverage and to cover the increase in property insurance resulting from the recent property appraisal.

B. Resolution 12-24: Accepting a Donation

Jim Schwarzbauer on behalf of the museum has donated the original plot map of the City of Proctor. Schwarzbauer states the museum has received grant funds totaling \$4,450.00, stating the museum is scheduled to open in May of 2024.

M/S/P: Benson/Ward to approve resolution 12-24 as submitted, accepting the donation of the original plot map of the City of Proctor.

C. Resolution 13-24: Accepting Engineering Services – Utility Extension Design

M/S/P: Rohweder/Ward to accept resolution 13-24 as submitted, accepting engineering services for the Ugstad Rd utility extension.

D. Issuance of 2024 Towing Permits

M/S/P: Rohweder/Benson to approve towing permits for 2024 as submitted.

Rohweder Y, Benson Y, DeWall Abstain, Mayor Ward Y

E. Winter Parking

Councilor Benson suggests amending city code language to allow staff to suspend winter parking ordinances at their discretion. Benson will prepare language to amend code and present at a future meeting to begin the process of code amendment.

MEMBER CONCERNS

Rohweder: None

Johnson: Absent

Benson: Precinct caucus are next Tuesday, with the Democrats meeting here at the PACC. And the

DeWall: None

Ward: None

Attorney Bray:

Administrator Rich: None

Chief Gaidis: None

Chief Helquist: None

M/S/P: Benson/Rohweder to approve the bills as submitted.

General: \$227,516.14

Liquor: \$43,243.85

TOTAL BILLS FOR APPROVAL: \$270,762.99

M/S/P: DeWall/Ward to adjourn the meeting at 6:35 pm.