

Proctor's Vision: Proctor, rich with railroad heritage, values above all, its people, and their environment. Working together is our pathway to a safe, secure, and progressive community.
Slogan: "You Have a Place in Proctor"

AGENDA
PROCTOR CITY COUNCIL MEETING
Monday, November 20th, 2023, 6:00 PM
Council Chambers - Community Activity Center - 100 Pionk Drive

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OTHERS PRESENT

APPROVAL OF MINUTES City Council Meeting Minutes – November 6th, 2023

APPROVAL OF AGENDA

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

***APPROVAL OF CONSENT AGENDA** One motion accepts all items listed under this agenda. Council members can pull any individual items out of the consent agenda and discuss/act on items separately leaving others to be approved via consent agenda action.

***1. COMMUNICATIONS**

- A. Opioid Settlement Annual Municipality Meeting
- B. League of MN Cities Insurance Trust: 2023-23 Coverage, Rates, and Dividend Amounts
- C. MMB Bonding Survey
- D. Payroll Report

***2. PLANNING & ZONING DEPARTMENT MATTERS**

***3. COMMITTEE REPORTS**

- A. Parks and Rec Committee Minutes – July 13th, 2023

4. CLERK ADVISES COUNCIL

- A. 2nd St Update
- B. Playground for EveryBody Grant Extension

5. UNFINISHED BUSINESS

- A. City of Proctor Blight Policy

6. NEW BUSINESS

- A. 2024 TZD Grant
- B. Advertisement Approval
- C. Sand/Salt Garage Shell

7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b)

MEMBER CONCERNS

Benson:

DeWall:

Johnson:

Rohweder:

Ward:

City Attorney:

Chief Gaidis:

BILLS FOR APPROVAL

General: \$114,203.12

Liquor: \$47,918.79

TOTAL BILLS FOR APPROVAL: \$162.121.91

ADJOURNMENT

MINUTES OF THE PROCTOR CITY COUNCIL MEETING NOVEMBER 6th, 2023

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Chad Ward, Councilor Troy DeWall, Councilor Rory Johnson, Councilor Jake Benson, Councilor Jim Rohweder

OTHERS PRESENT: Attorney John Bray, Administrative Assistant Megan Jordan, Police Chief Kent Gaidis, Phil Larson

M/S/P: Rohweder/Johnson to approve the minutes from Monday, October 16, 2023 – noting the addition of first names to councilors present.

M/S/P: Ward/Rohweder to approve the agenda for Monday, November 6, 2023.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

Phil Larson, 702 1st Ave

102 6th St – Addresses the council with additional blight concerns and questions with the enforcement of winter parking. Larson states the sidewalk is impassable, notes the condition of the property has gotten worse and the owner has accumulated additional blight. Mayor Ward and the council acknowledge the additional compilation of blight, noting blight has been added to the agenda under item *1D.

M/S/P: Johnson/Ward to approve the consent agenda for Monday, November 6, 2023, pulling items *1 A and *1D for discussion.

Councilor Benson acknowledges Chief Gaidis and the Proctor Police Department for their work in completing and passing the POST audit review. Mayor Ward also extends congratulations of completion and achievement of passing the audit review.

M/S/P: Rohweder/Benson to accept item *1A, the Board of Peace Officers Standard and Training letter.

Councilor DeWall requests an update on the follow-up of the second citation served to 102 6th St. Chief Gaidis provides an update stating additional and strict blight infringements need to be enforced, along with confirmation of the notice being served. Mayor Ward requests a blight committee meeting to be scheduled. Additional discussion includes winter parking operations, snow plowing and street operations. Councilor Benson suggests adding additional language referring to privacy under state statutes. Mayor Ward to request Attorney Bray to provide information pertaining to data privacy under state statute guidelines.

M/S/P: Ward/Benson to accept the report from the Blight Committee as submitted.

4. Clerk Advises Council

A. 2nd St Update

Mayor Ward provides a brief updates under Clerk Advises Council in Administrator Rich's absence. 2nd St paving is complete, with the boulevard and trail still in progress

B. Budget Meeting – November 20th, 2023 at 4:30 pm.

M/S/P: Johnson/Ward to schedule a budget working session on November 20th at 4:30 pm.

C. Playground for EveryBody Grant Extension – no update

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

6. NEW BUSINESS

A. Ordinance 01-23 Cannabis Use in Public: Second Reading

M/S/P: Rohweder/Ward to approve the 2nd Reading of Ordinance 02-23 as submitted.

B. Resolution 38-23: Accepting a Donation

M/S: Benson/Ward to accept resolution 38-23 Accepting a Donation for the Proctor Fire Department. Discussion follows noting necessary corrections to the resolution.

M/S: rescinded Benson/Ward

M/S/P: Benson/Ward to accept the resolution with the following corrections: The City of Proctor provides ~~police~~ fire protection services to the residents of Proctor and the Proctor Fire Department has continuous need for personal protection equipment for the safety of its ~~police officers~~ fire fighters.

M/S/P: Benson/Ward to accept Resolution 38-23: Accepting Donations for the Proctor Fire Department with corrections as discussed and noted.

C. Resolution 39-23: LMC Insurance Waiver

M/S/P: Rohweder/Dewall to accept Resolution 39-23: LMC insurance waiver. Noting the City of Proctor does not waive the monetary limits on municipal tort liability established by MN Statutes 466.04.

D. Resolution 40-23: Charitable Gambling Permit

M/S/P: Ward/Johnson to approve the issuance of a charitable gambling permit to St. Rose Church for a bingo event on November 16th, 2023.

E. Police Civil Service Commission Recommendations

M/S/P: Ward/DeWall to approve the recommendation from the Police Civil Service Commission as submitted, naming Jessica Buhs to the Senior Police Records Manager effective immediately with pay and benefits and to evaluate filling the Police Records Technician position after ninety (90) days.

Mayor Ward recommends the third recommendation from the Police Civil Service Commission to be discussed at the joint meeting with Council at 6:00 pm on November 20th, 2023.

M/S/P: Ward/DeWall to schedule a joint City Council meeting with the Police Civil Service Commission on November 20th, 2023 at 6:00 pm.

F. Donation Request – Dolly Parton’s Imagination Library

Mayor Ward requests approving the \$300 sponsorship request, using funds from 10% gambling proceeds received.

M/S/P: Johnson/Benson to approve a \$300.00 sponsorship from the City of Proctor to Dolly Parton’s Imagination library using proceeds from the 10% gambling fund.

7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b) for Attorney Client Privilege

M/S/P: Rohweder/Benson to suspend the regular council meeting at 6:29 pm and open a closed session for attorney client privilege and sale/purchase of land.

M/S/P: Rohweder/Ward to reconvene the regular council meeting at 7:06 pm.

MEMBER CONCERNS

Benson: None

DeWall: None

Johnson: Extends gratitude to Natascha Ellis and her staff for the Veteran's Luncheon held at the PACC today.

Rohweder: None

Mayor Ward: Observance of Veteran's Day on Saturday November 11th, 2023 extends gratitude to all who have served our country, special mention to Councilor Rohweder and Councilor Benson. Reminder to attend the bingo event at St. Rose Church on Thursday, November 16th, 2023, at 6:00, budget working session on Monday, November 20th at 4:30 pm, and asks about trail discussions by the Parks and Rec Committee. Parks and Rec Committee meeting on Wednesday will discuss the 3rd St park project. Mayor Ward requests for signage referring to leashing dogs on trail developments.

Attorney Bray: None

Administrator Rich: None

Chief Gaidis: None

BILLS FOR APPROVAL:

General: \$199,716.58

Liquor: \$56,525.85

TOTAL BILLS FOR APPROVAL: \$256,242.43

M/S/P: Rohweder/Benson to approve the bills as submitted.

M/S/P: DeWall/Ward to adjourn the regular council meeting at 7:11 pm.



*1A

OPIOID SETTLEMENT FUNDS ANNUAL MUNICIPALITY MEETINGS

Per the Minnesota Opioids State-Subdivision MOA, St. Louis County will be holding its annual municipality meetings in order to receive input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration. **We encourage all municipalities within St. Louis County engaged in or impacted by the opioid epidemic to attend!**

Tuesday November 28th, 12-1 PM

Link to Webex: <https://stlouiscountymn.webex.com/stlouiscountymn/j.php?MTID=m90d0a0f5768226143befcbd880e18e2c>

Thursday November 30th, 3-4 PM

Link to Webex: <https://stlouiscountymn.webex.com/stlouiscountymn/j.php?MTID=m90d0a0f5768226143befcbd880e18e2c>

These meetings are virtual and open to the public.

Learn more about St. Louis County's Opioid Settlement work by visiting [OUR WEBSITE](#)

For any questions, please contact:

Brooke Wetmore
Administrative Specialist
(218) 733-2713
wetmoreb@stlouiscountymn.gov





Saint Louis County

Administration • 100 North Fifth Avenue West, Room 202 • Duluth, MN 55802
Phone: (218) 726-2448 • Fax: (218) 726-2469 • www.stlouiscountymn.gov

Friday, November 17, 2023

NOTICE: Opioid Remediation Settlement Annual Municipality Meeting

Date: Tuesday, November 28, 2023

Time: 12:00 PM to 1:00 PM

Location: WebEx - Virtual Meeting

<https://stlouiscountymn.webex.com/stlouiscountymn/j.php?MTID=m90d0a0f5768226143befcbd880e18e2c>

Call In: +1-415-655-0001 Meeting Code: **2535 444 8736**

Agenda:

- Background Review
- Round 1 Funding Progress to Date
- Expectations for the Future, Round 2 Funding
- Resource Sharing
 - Website
 - St. Louis County Opioid Remediation Settlement Blueprint
- Open up for questions & feedback

Additional Information:

The Minnesota Opioids State-Subdivision Memorandum of Agreement includes the requirement that recipients consult with municipalities. From Section IV. E. Consultation and Partnerships:

“Each county receiving Opioid Settlement Funds must consult annually with the municipalities in the county regarding future use of the settlement funds in the county, including by holding an annual meeting with all municipalities in the county in order to receive input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration between Local Governments both within and beyond the county. These meetings shall be open to the public.”



Saint Louis County

Administration • 100 North Fifth Avenue West, Room 202 • Duluth, MN 55802
Phone: (218) 726-2448 • Fax: (218) 726-2469 • www.stlouiscountymn.gov

Friday, November 17, 2023

NOTICE: Opioid Remediation Settlement Annual Municipality Meeting

Date: Thursday, November 30, 2023

Time: 3:00 PM to 4:00 PM

Location: WebEx - Virtual Meeting

<https://stlouiscountymn.webex.com/stlouiscountymn/j.php?MTID=m90d0a0f5768226143befcbd880e18e2c>

Call In: +1-415-655-0001 Meeting Code: **2535 444 8736**

Agenda:

- Background Review
- Round 1 Funding Progress to Date
- Expectations for the Future, Round 2 Funding
- Resource Sharing
 - Website
 - St. Louis County Opioid Remediation Settlement Blueprint
- Open up for questions & feedback

Additional Information:

The Minnesota Opioids State-Subdivision Memorandum of Agreement includes the requirement that recipients consult with municipalities. From Section IV. E. Consultation and Partnerships:

“Each county receiving Opioid Settlement Funds must consult annually with the municipalities in the county regarding future use of the settlement funds in the county, including by holding an annual meeting with all municipalities in the county in order to receive input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration between Local Governments both within and beyond the county. These meetings shall be open to the public.”

From: [Jessica Rich](#)
To: [Megan Jordan](#)
Subject: Agenda item communications League of Minnesota Cities Insurance Trust: 2023-24 Coverages, Rates, and Dividend Amount
Date: Friday, November 17, 2023 12:06:47 PM
Attachments: [image001.png](#)
[image002.png](#)

*1B

Sent via the Samsung Galaxy S20 FE 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

From: Honeck, Laura <lhoneck@lmc.org>
Sent: Wednesday, November 15, 2023 9:02:20 AM
Subject: League of Minnesota Cities Insurance Trust: 2023-24 Coverages, Rates, and Dividend Amount

Dear Member,

The League of Minnesota Cities Insurance Trust [Board of Trustees](#) recently approved premium rates and coverage changes for the coming year. A copy of this communication will also be sent to your insurance agent.

Rates are decreasing

We're pleased to let you know that property/casualty rates will decrease by an average of 0.75%, and workers' compensation rates will decrease by an average of 15%. Please keep in mind your own premium rate will also be affected by changes in your expenditures, payrolls, experience ratings, and other factors.

[Learn more about 2023-24 premium rates](#)

Coverage changes

There are several coverage changes taking place as well. That includes several arising from recent statutory amendments pertaining to the sale of cannabis.

[Learn more about 2023-24 coverage changes](#)

Dividends total \$3 million

The Trust will also return \$3 million to members of the property/casualty program. A check for your share of the dividend will be mailed week of December 4.

[Learn more about the \\$3 million dividend](#)

Thank you for being part of our self-insured membership cooperative!

We look forward to continuing to work with you to provide coverages and risk management programs specifically designed for Minnesota cities. If you have any questions about the changes taking place this year, feel free to contact your agent or underwriter.



Dan Greensweig
LMCIT Administrator



Jennifer Wolf
LMCIT Deputy Administrator

League of Minnesota Cities | 145 University Ave. West | St. Paul, MN 55103
(651) 281-1200 | Toll-Free: (800) 925-1122
www.lmc.org | [Facebook](#) | [Twitter](#) | [Podcast](#)

From: [Jessica Rich](#)
To: [Megan Jordan](#)
Subject: Agenda item communications MMB Bonding Survey
Date: Friday, November 17, 2023 12:07:34 PM

*1C

Sent via the Samsung Galaxy S20 FE 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

From: Sen. Grant Hauschild <sen.grant.hauschild@senate.mn>
Sent: Tuesday, November 14, 2023 2:55:49 PM
To: Chad Ward <cward@proctormn.gov>; Jessica Rich <jrich@proctormn.gov>
Subject: MMB Bonding Survey

Dear Mayor Ward,

As a local government who submitted a bonding project for review, I would like to encourage you to submit comment through a new survey option put forward by MMB.

Minnesota Management and Budget released a [survey form](#) on their website for the collection of public comment on the more than \$3 billion in preliminary local government capital improvement projects that are up for consideration in next year's bonding bill. Governor Walz and MMB staff will review those comments as they develop the Governor's capital budget proposal, which they will submit to the Legislature in January. The survey will be open through November 30, and submitted comments may be published on MMB's website, though submitters' names will not be published.

Please reach out with any questions,
-Grant

Senator Grant Hauschild

District 3

[Proudly representing the Arrowhead Region, East Iron Range, Two Tribal Nations, North Shore, Superior National Forest, Boundary Waters Canoe Area, Five Counties, and many communities across the Northland](#)

Senate Office Building

95 University Ave W

St. Paul, MN 55103

Email: Sen.Grant.Hauschild@senate.mn

Phone: 651.296.1789

Legislative Assistant: Jamie Hysjulien

jamie.hysjulien@senate.mn

City of Proctor
Payroll Summary by Department

*1D

Check Date Range 11/10/2023 to 11/10/2023

Department	Gross Wages	Overtime Hours	Overtime Wages	Double Overtime Hours	Double Overtime Wages
Council	-	-	-	-	-
City Admin	7,268.81	-	-	-	-
Finance	3,076.80	-	-	-	-
Police Department	25,212.97	48.75	2,488.39	-	-
Fire Department	-	-	-	-	-
Street Department	9,860.64	3.00	148.32	-	-
Liquor Store	5,514.71	-	-	-	-
PUC	6,325.79	-	-	-	-
Committees	-	-	-	-	-
Election Judges	-	-	-	-	-
Total	57,259.72	51.75	2,636.71	-	-



"3rd STREET PARK" MEETING

Thursday, July 13, 2023

2:30-3:30pm

PACC Conference Room

Meeting Purpose: Review public survey results, provide preliminary guidance for long-term park upgrades, and finalize plan for short-term park upgrades.

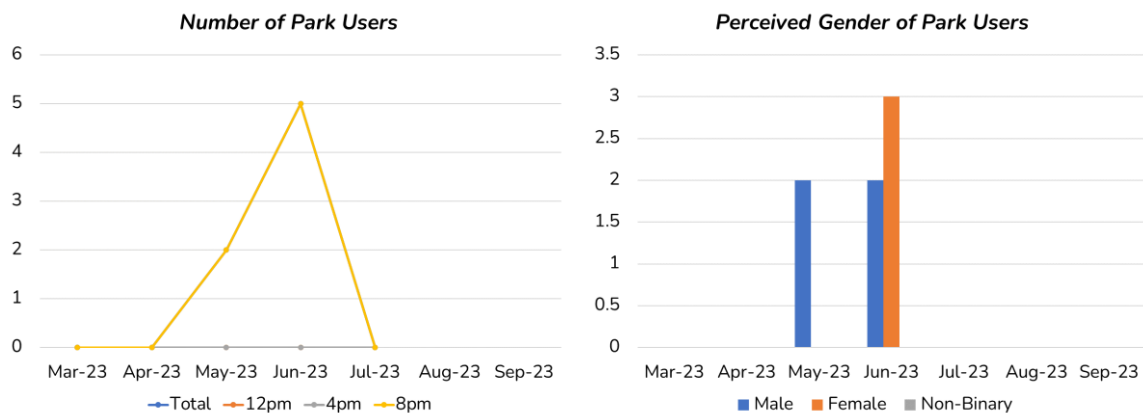
MEETING NOTES

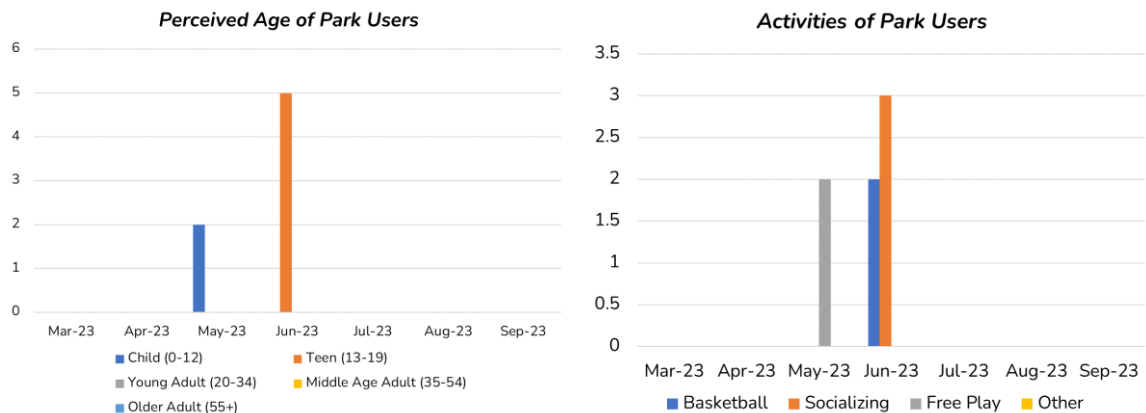
Attendees: Russell Habermann, Shari Krizek, Jessica Rich, Jim Rohweder, Chad Ward

Overview of Orange Places Project/Recap of Work to Date

Russell welcomed the group and provided an overview of the work completed to date.

Evaluation: Monthly evaluation of park visitors has revealed limited use this season. After the first observations, visits to collect park use shifted from 10am, 2pm, and 6pm to 12pm, 4pm, and 8pm; this shift was made as an effort to avoid observation during standard work hours and standard dinnertime, when park use will naturally be lower or non-existent. Evaluation data is presented below.





Engagement: Engagement efforts were completed during May and June. They included the public survey, neighbor interviews, and an in-person input event on June 13. Russell also reached out to Community Ed and the Botanical Gardens HOA, but he has not received feedback about the park from either group. Details about engagement findings are presented later in this document.

Execution: This step of our process will take place now that evaluation and engagement efforts have demonstrated the current and desired uses of the “3rd Street Park” property. This phase will include packaging a vision based on community input and providing an opportunity for the public to respond.

Review Public Survey and Engagement Results

Russell shared results of the public survey and engagement results, including the following summary:

- We received 189 survey responses, interviewed 5 neighbors, and hosted an in-person input event with 21 community members. Social media comments were also harvested.
- Survey respondents most frequently identified a desire for a basketball court, splash pad, playground, pickleball, and green space.
- Survey respondents from the direct neighborhood identified a desire for a basketball court, splash pad, benches/seating, and green space.
- Neighbor interviews revealed a desire to maintain the intended use as a multi-use paved space with basketball hoops, but with higher fencing, benches, and a portable restroom. There were negative feelings toward a playground, community garden, and splash pad.



- The in-person input event supported the idea to maintain current use as a basketball court and a multi-use paved space; the attendees also supported the addition of benches.

Decide Priorities for Long-Term Upgrades

Russell asked the attendees to share guidance for long-term upgrades to “3rd Street Park”, based on the evaluation and engagement results. The group provided the guidance below.

- Keeping basketball as a main feature of the park is desired, with a note that pavement needs work.
- The City would still consider a splash pad if the Duluth Rotary is interested in supporting the project.
- A “classy” splash pad – one that is more of an at-grade water feature that kids and families could walk through and interact with – would be desired.
- If a splash pad is included, green space would be a good complement.
- While on-street stalls provide adequate parking, the addition of a few off-street parking stalls could be considered if there is a more attractive feature for families with young children – like a splash pad. Diagonal pull-in parking along 1st Avenue would be an option.
- Chain link fencing can feel unwelcoming, but black chain link feels more upscale and desirable for the project.
- We should provide a larger buffer between park use and structures on the adjacent residential property. This buffer space might be a good area for more passive park features, like trees or vegetation.
- Park use during night time (11pm-6am) was discussed, and it’s a concern that lighting the space at all hours may encourage undesired use.
- Splitting the park into four “stations” might be a good use of space. Facilities in each corner might be: basketball half-court, splash pad, pavilion/seating area, and open space.

Review Short-Term Upgrade Options and Decide Direction

Russell presented three options for the group to consider for small upgrades to the park this year. The attendees gave guidance to proceed with the moderate option. This option includes the following features:



- Pavement maintenance
- Landscaping rehab
- Basketball hoop striping
- Picnic tables (x4)
- Ball holder
- Welcome banner
- Four-square courts
- Put-in-cup art on fence
- Historic photo gallery on fence
- Garbage can (Already on site)
- Portable restroom (Added by the Committee)

Implementation of this full idea will rely on pricing of priority items on the list. The City may be able to pull some features from other areas (i.e., picnic tables) to reduce costs.



Next Steps

- Russell will write meeting notes and send them to the Committee.
- Russell will develop long-term upgrade proposals based on community input and Committee guidance.
- Russell will work with the City to implement short-term upgrades.
- Russell will work with Jessica Rich to schedule an August meeting with the Parks and Recreation Committee.

The meeting adjourned at 3:27 pm.

**2024 TOWARD ZERO DEATHS ENFORCEMENT GRANT
AGREEMENT
CITY OF DULUTH
LAKE SUPERIOR TRAFFIC ENFORCEMENT TEAM**

THIS AGREEMENT, by and among the CITY OF DULUTH, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as "City of Duluth", and St. Louis County, a Minnesota county acting through its governing body, hereinafter referred to as "County", and University of Minnesota - Duluth Police Department, hereinafter referred to as "UMD Police", and City of Hermantown, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as "Hermantown", and City of Proctor, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as "Proctor", and City of Floodwood, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as "Floodwood".

WHEREAS, City of Duluth is the recipient of a FY 2024 Towards Zero Deaths Enforcement Grant (hereinafter referred to as "Grant") from the Minnesota Department of Public Safety in an amount not to exceed \$135,100.00;

WHEREAS, pursuant to the terms of said Grant, City of Duluth is to support the Lake Superior Traffic Enforcement Team Enforcement Plan (hereinafter referred to as "Enforcement Plan") to reduce the number of fatal crashes and injuries in southern St. Louis County, Minnesota, for which Lake Superior Traffic Enforcement Team parties will be entitled to reimbursement under the terms of the Grant; and

WHEREAS, the City of Duluth, County, UMD Police, Hermantown, Proctor, and Floodwood are collectively referred to as the Lake Superior Traffic Enforcement Team for purposes of the 2024 Toward Zero Deaths Project.

WHEREAS, the parties hereto have deemed it desirable to enter into an agreement memorializing the parties' rights and responsibilities in the implementation of said Grant.

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter contained, the parties hereto agree as follows:

ARTICLE I

Scope of Professional Services

Each member of the Lake Superior Traffic Enforcement Team ("Team Member") agrees that it will be responsible to provide its respective services as generally described in the Grant Agreement and Enforcement Calendar, copies of which are attached hereto and made a part hereof as Document A and Exhibit B and provide other necessary professional services generally relating thereto.

ARTICLE II

Reimbursement for Expenses

Each Team Member shall be entitled to be reimbursed by City of Duluth for the cost of providing services in an amount not to exceed the following:

Team Member	Maximum Reimbursement Amount
St. Louis County Sheriff's Office	\$18,844.00
UMD Police Dept.	\$0.00
Hermantown Police Dept.	\$29,667.00
Proctor Police Dept.	\$8,141.00
Floodwood Police Dept.	\$7,458.00
Dispatch and Admin	\$2,000

The remaining funds, including those not utilized by the above Team Members, will be reimbursed to the City of Duluth for services provided by the Duluth Police Department under the terms of this Grant. Upon the expenditure of funds in support of the Grant Agreement and Enforcement Calendar and presentation to City of Duluth of documentation establishing the expenses, City of Duluth shall promptly reimburse Team Members for said costs up to the amount set forth above. All reimbursements from City of Duluth to Team Members pursuant to this Agreement shall be issued from City of Duluth Fund 215-200-2209-5447 (Duluth Police Grant Programs, Police, TZD, Payment to Other Government Agencies).

ARTICLE III

Assignability

The Team Members shall not in any way assign or transfer any of their respective rights or interests under this Agreement in any way whatsoever.

ARTICLE IV

Term

Notwithstanding the date of execution of this Agreement, this Agreement shall be deemed to commence on October 1, 2023 and run concurrently with the Grant Term and expire on September 30, 2024.

ARTICLE V

Termination of Services

Any Team Member may, by giving written notice at least thirty (30) days prior to the effective date thereof, terminate, without cause, a portion of the Agreement as it relates to its obligations hereunder. The terminating party shall be entitled to compensation for services properly

performed by it, to and including the date of written notice of termination of this Agreement, including reimbursable expenses. Such termination shall not affect the remaining Team Member's rights and obligations. Notwithstanding the foregoing, the City of Duluth may terminate this Agreement upon notification from the Minnesota Department of Public Safety that grant funding to fund City of Duluth's obligations hereunder has been terminated; such termination shall be effective upon the parties receiving notice thereof.

ARTICLE VI

Standard of Performance

Each Team Member agrees that all services to be provided pursuant to this Agreement shall be in accordance with the generally accepted standards of the profession for provision of services of this type.

ARTICLE VII

Records and Inspections

A. Establishment and Maintenance of Records

Records shall be maintained by each Team Member in accordance with requirements prescribed by Grant. Such records shall be maintained for a period of six (6) years after receipt of final payment under this Agreement.

B. Documentation of Costs

Each Team Member will ensure that all costs shall be supported by properly executed payrolls, time records, invoices, contracts, vouchers or other official documentation evidencing in proper detail the nature and propriety of the charges. All checks, payrolls, invoices, contracts, vouchers, orders or other accounting documents pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible.

C. Reports and Information

Each party shall be responsible for furnishing to City of Duluth records, data and information as City of Duluth may require pertaining to matters covered by this Agreement.

D. Audits and Inspections

Each Team Member shall ensure that at any time during normal business hours, there shall be made available to any party, for examination, all of its records with respect to all matters covered by this Agreement. Each Team Member will also permit any party, State, or Federal agency to audit, examine and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to all matters covered by this Agreement.

E. Information

All reports, data, information, documentation and material given to or prepared by each Team Member pursuant to this Agreement will be public except as provided for in applicable Federal or state laws, rules, regulations or orders.

ARTICLE VIII

Independent Contractor

It is agreed that nothing herein contained is intended or shall be construed in any manner as creating or establishing a relationship of co-partners between the parties hereto or of constituting any party as an agent, representative or employee of the other for any purpose or in any manner whatsoever. None of the parties or any officers or employees thereof shall be considered an employee of any other party, and any and all claims that may or might arise under the Workers' Compensation Act of the State of Minnesota on behalf of any party and their employees while so engaged and any and all claims whatsoever on behalf of any party arising out of employment or alleged employment, including without limitation, claims of discrimination against any party, its officers, agents, contractors or employees shall in no way be the responsibility of the other party. Neither the parties nor their officers, agents, contractors and employees shall be entitled to any compensation or rights or benefits of any hospital care, sick leave and vacation pay, Workers' Compensation, Unemployment Insurance, disability pay or severance pay from another party.

ARTICLE IX

Liability

A. As Between the Parties

Each party hereto agrees that it will be solely liable for any liability arising out of any acts or omissions of itself or its officers, agents, servants, employees or subcontractors in the performance of its respective obligations under this Agreement.

B. Limitation of Liability

Nothing herein shall be deemed to create any liability on behalf of any party not otherwise existing as to such party under the provisions of Minnesota Statutes Chapters 466 or 3.736 as applicable or to extend the amount of liability of any party to amounts in excess of that specified in said Chapters.

C. Third Party Liability

Nothing herein shall be deemed to create any liability to any third party not otherwise existing under applicable law.

ARTICLE X

Civil Rights Assurances

Each Team Member and their respective officers, agents, servants and employees as part of the consideration under this Agreement, does hereby covenant and agree that:

- A. No person on the grounds of race, color, creed, religion, national origin, ancestry, age, sex, marital status, status with respect to public assistance, sexual orientation and/or disability shall be excluded from any participation in, denied any benefits of or otherwise subjected to discrimination with regard to the work to be done pursuant to this Agreement.
- B. That all activities to be conducted pursuant to this Agreement shall be conducted in accordance with the Minnesota Human Rights Act of 1974, as amended (Chapter 363), Title 7 of the U.S. Code and any regulations and executive orders which may be affected with regard thereto.

ARTICLE XI

Rules and Regulations

All parties agree to observe and comply with all laws, ordinances, rules and regulations of the United States of America, the State of Minnesota, County, and the City of Duluth and their respective agencies which are applicable to their activities under this Agreement.

ARTICLE XII

Notices

Notice to Team Members provided for herein shall be sufficient if sent by the regular United States mail, postage prepaid, addressed to the parties at the addresses hereinafter set forth or to such other respective persons or addresses as the parties may designate to each other in writing from time to time:

CITY OF DULUTH:	Lt. Mike Tinsley City of Duluth Police Department 2030 N. Arlington Avenue Duluth, MN 55811
County:	Sheriff Gordan Ramsay St. Louis County Sheriff's Office Room 103 100 North 5th Avenue West Duluth, MN 55802
Hermantown:	Chief James Crace Chief of Police Hermantown Police Department 5111 Maple Grove Road Hermantown, MN 55811-3605
UMD Police	Chief Sean Huls Chief of Police Sponsored Projects Administration, UMD 409 Darland Admin. Bldg. 1049 University Drive. Duluth, MN 55812-3011
Floodwood:	City Administrator City of Floodwood 111 W. 8 th Ave. Floodwood, MN 55736
Proctor:	Jessica Rich City Administrator

City of Proctor
100 Pionk Drive
Proctor, MN 55810

ARTICLE XIII

Waiver

Any waiver by any party of any provision of this Agreement shall not imply a subsequent waiver of that or any other provision.

ARTICLE XIV

Applicable Law

This Agreement, together with all of its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

ARTICLE XV

Severability

In the event any provision herein shall be deemed invalid or unenforceable, the remaining provisions shall continue in full force and effect and shall be binding upon the parties to this Agreement.

ARTICLE XVI

Entire Agreement

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. Any amendment to this Agreement shall be in writing and shall be executed by the same parties who executed the original agreement or their successors in office.

ARTICLE XVII

This Contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

[Remainder of page intentionally left blank; signature page to follow.]

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and date shown below.

CITY OF DULUTH, a Minnesota municipal corporation

ST. LOUIS COUNTY, a Minnesota County

By: _____
Its Mayor

By: _____
Patrick Boyle, County Board Chair

Date: _____

Date: _____

Attest:

By: _____
Nancy Nilsen, Auditor

By: _____
City Clerk

Date: _____

Date: _____

By: _____
Gordon Ramsay, Sheriff

Countersigned:

Date: _____

City Auditor

Approved as to form and execution:
KIMBERLY J. MAKI
St. Louis County Attorney

Date: _____

Approved as to form:

By: _____
Thomas Stanley
Assistant County Attorney

City Attorney

Damion# 2023-0623

Date: _____

Date: _____

CITY OF PROCTOR, A Minnesota
municipal corporation

By: _____

Its: _____

Date: _____

CITY OF FLOODWOOD, A Minnesota
municipal corporation

By: _____
Tad Farrell

Its: Mayor _____

Date: _____

CITY OF HERMANTOWN, A Minnesota
municipal corporation

By: _____

Its: _____

Date: _____

**Regents of the University of Minnesota for
the UMD UNIVERSITY POLICE
DEPARTMENT**

By: _____

Its: _____

Date: _____

Chad Ward
Mayor

City of Proctor

COUNCILORS
Jake P. Benson
Troy R. DeWall
Rory Johnson
James Rohweder

Jess Rich
City Administrator

You Have A Place in Proctor

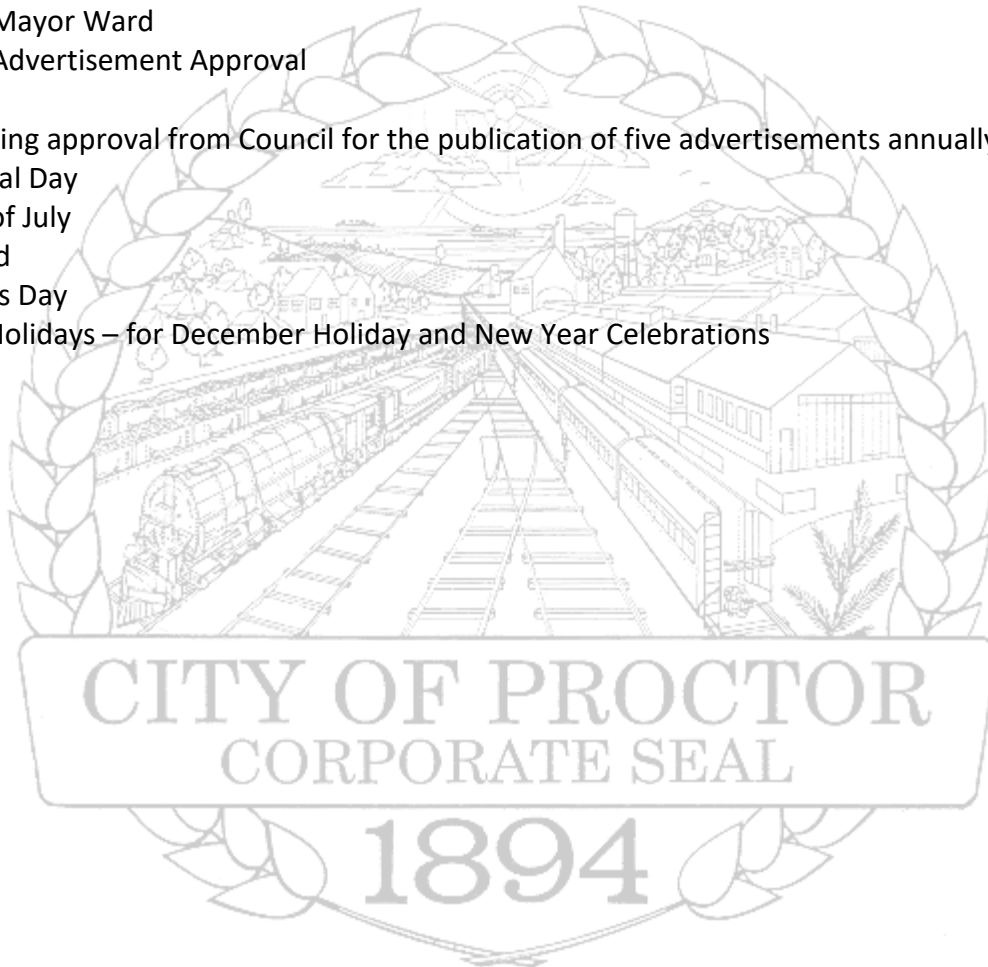
6B

100 Pionk Drive · Proctor, Minnesota 55810-1700 · 218-324-3641 · Fax 218-624-9459 · email: cityhall@proctormn.gov

Date: November 16th, 2023
To: Proctor City Council
From: Mayor Ward
Re: Advertisement Approval

Requesting approval from Council for the publication of five advertisements annually as follows:

Memorial Day
Fourth of July
Hoghead
Veterans Day
Happy Holidays – for December Holiday and New Year Celebrations



Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (3 Characters) = {<>} "600"
Vendor.Vendor type = {<>} "PR"
[Report].Date Paid = 11/17/2023,11/20/2023

General Bills

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
AT&T MOBILITY				
287291128817	FIRSTNET CELL PHONES/ HOTSPOTS	10/25/2023	1,548.96	100-20-210-3021 Telephone
Total AT&T MOBILITY:			1,548.96	
BAKER TILLY				
BTMA22664	2018A ARBITRAGE COMPLIANCE REPORT	11/06/2023	3,100.00	496-45-100-3004 Legal Fees
Total BAKER TILLY:			3,100.00	
BRAY&REED				
2514	PROSECUTION MATTERS	11/01/2023	2,500.00	100-10-160-3004 Legal Fees
Total BRAY&REED:			2,500.00	
CINTAS				
5182587045	SAFETY SUPPLIES	11/02/2023	161.29	100-30-300-2214 Safety Items
Total CINTAS:			161.29	
EARL F. ANDERSEN INC				
0134484-IN	STREET SIGNS & RELATED PARTS	11/02/2023	148.30	100-30-300-2210 Operating Supplies
Total EARL F. ANDERSEN INC:			148.30	
ELAN CORPORATE PAYMENT SYSTEMS				
000084882	MPCA SEWER CONFERENCE - RICK	10/23/2023	398.39	500-50-510-3035 Training Expense
101123	TRUNK OR TREAT EVENT - HALLOWEEN CANDY	10/11/2023	265.53	100-10-110-3094 Council Approved from
11072023	DMT TRAINING	11/17/2023	532.06	100-20-210-3031 Travel & Lodging Expe
112-9827633-9	AMAZON/WINDOW COVERINGS	10/12/2023	49.77	100-20-210-2205 Office Supplies
37492	TARGETS	10/18/2023	474.30	100-20-210-3035 Training Expense
9996	MOSHER/VELCRO PATCHES	10/04/2023	38.00	100-20-210-2217 Clothing
Total ELAN CORPORATE PAYMENT SYSTEMS:			1,758.05	
INTEGRIS LLC				
511883	MONTHLY BILLING	11/07/2023	3,333.40	100-10-120-3009 Computer Services
Total INTEGRIS LLC:			3,333.40	
LEMASTERS, JEREMY				
11072023	MILEAGE TO BCA	11/07/2023	233.84	100-20-220-3031 Travel & Lodging Expe
Total LEMASTERS, JEREMY:			233.84	
MID STATE TRUCK SERVICE				
711206	2010 INT. PLOW TRUCK DOT AND SERVICE	10/25/2023	1,516.26	100-30-300-4400 Repairs & Maintenanc

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total MID STATE TRUCK SERVICE:			1,516.26	
MN BUREAU OF CRIM APPREHENSION				
00000761601	BCA CJDN ACCESS FEE	09/30/2023	600.00	100-20-210-4433 Dues & Subscriptions
Total MN BUREAU OF CRIM APPREHENSION:			600.00	
MOTOROLA				
8230424502	RADIOS/ANNUAL DEVICE LICENSE/SUPPORT	09/13/2023	195.00	100-20-210-3020 Communication
8281744238	2023 NEW SQUAD EQUIPMENT	10/25/2023	6,043.00	850-20-210-5540 Vehicle or Heavy Mac
Total MOTOROLA :			6,238.00	
NORTHLAND CONSTRUCTORS OF DULUTH				
21509	3 DUMP TRUCKS LOADS OF HOT MIX ASPHALT	10/30/2023	1,639.84	100-30-330-2224 Street Maintenance M
Total NORTHLAND CONSTRUCTORS OF DULUTH:			1,639.84	
PROCTOR BUILDERS-STREET DEPT				
264336	SILICONE FOR JOHN DEERE WINDOW	10/06/2023	11.49	100-30-300-2210 Operating Supplies
42104	STREET MISC	10/24/2023	114.14	100-30-300-2210 Operating Supplies
Total PROCTOR BUILDERS-STREET DEPT:			125.63	
PROCTOR JOURNAL				
37952	VETERANS DAY CLOSING NOTICE	11/09/2023	25.00	100-10-110-3052 General Notices & Pub
37974	P&Z MEETING NOTICE 11.16.23	11/16/2023	130.90	100-10-180-3052 General Notices & Pu
37977	PUBLIC NOTICE ORDINANCE 01-23 CANNABIS USE 11.16.23	11/16/2023	80.43	100-10-110-3052 General Notices & Pub
37978	CITY COUNCIL MINUTES 11.16.23	11/16/2023	157.41	100-10-110-3052 General Notices & Pub
Total PROCTOR JOURNAL:			393.74	
PUBLIC UTILITIES COMMISSION				
1016550000-11	UTILITIES - BDRY AVE & I35 LIFT STATION	10/17/2023	107.27	500-50-510-3080 Utilities
1108100000-11	UTILITIES - CITY HALL	10/17/2023	1,963.39	100-10-130-3080 Utilities
1108200000-11	UTILITIES - CITY GARAGE	10/19/2023	373.50	100-30-300-3080 Utilities
1108800000-11	UTILITIES - SOFTBALL FIELD #2	10/31/2023	43.33	100-40-410-3080 Utilities
1108850000-11	UTILITIES - CONCESSION STAND #2	10/25/2023	101.44	100-40-410-3080 Utilities
1112360000	UTILITIES - ALMAC DR LIFT STATION	11/24/2023	15.28	500-50-510-3080 Utilities
1127050000	UTILITIES - 225 FIFTH AVE - FIRE DEPT	10/23/2023	78.11	100-20-220-3080 Utilities
1191300000	UTILITIES-SAND/SALT FACILITY	10/19/2023	10.93	100-30-300-3080 Utilities
2023	UTILITIES-GOLF COURSE PD WITH GRANT	11/16/2023	16,573.59	550-55-550-4430 Miscellaneous
Total PUBLIC UTILITIES COMMISSION:			19,266.84	
SATHERS				
1242200	CLASS 5 FOR STOCK PILE	10/20/2023	1,131.90	100-30-330-2224 Street Maintenance M
12455	CLASS 5 FOR STOCK PILE	11/03/2023	720.30	100-30-330-2224 Street Maintenance M
Total SATHERS :			1,852.20	
SEH				
456747	16180 2ND STREET PROJECT MANAGEMENT	11/09/2023	1,000.00	301-30-330-3003 Engineering Fees
456747	161800 2ND STREET PROJECT CONST ADMIN	11/09/2023	6,393.45	301-30-330-3003 Engineering Fees
456747	161800 2ND STREET CONSTRUCTION OBSERVATION	11/09/2023	37,668.65	301-30-330-3003 Engineering Fees
456747	161800 2ND STREET CONST STAKING	11/09/2023	4,731.05	301-30-330-3003 Engineering Fees

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
456747	161800 2ND STREET TESTING	11/09/2023	8,386.13	301-30-330-3003 Engineering Fees
Total SEH:			58,179.28	
ST LOUIS COUNTY RECORDER				
10172023	NOTARY RECORDING	11/17/2023	20.00	100-20-220-3000 Professional Services
Total ST LOUIS COUNTY RECORDER :			20.00	
SUN CONTROL				
10537	DOOR DECALS FOR CITY HALL	11/17/2023	500.00	100-10-130-2210 Operating Supplies
10537	DOOR DECALS FOR CITY HALL - PREPAID	11/17/2023	81.66-	100-10-130-2210 Operating Supplies
Total SUN CONTROL:			418.34	
TEAMLAB				
0038315	BACTERIA BUGS FOR LIFT STATIONS, PLUS WINTER ROAD PATCH	10/12/2023	1,644.50	500-50-510-2210 Operating Supplies
Total TEAMLAB:			1,644.50	
THOMSON REUTERS-WEST				
849224925	ONLINE SOFTWARE SUBSCRIPTION	11/06/2023	135.30	100-20-210-4433 Dues & Subscriptions
Total THOMSON REUTERS-WEST:			135.30	
TROYS SERVICE				
64425	2021 DURANGO 121 TIRES/OIL CHANGE	10/06/2023	801.32	100-20-210-4400 Repairs & Maintenanc
64864	2021 DURANGO 121 WIPER BLADE	10/10/2023	44.04	100-20-210-4400 Repairs & Maintenanc
65175	2018 DODGE CHARGER 181 SPARK PLUGS/CONTROL ARM	11/07/2023	1,365.03	100-20-210-4400 Repairs & Maintenanc
Total TROYS SERVICE:			2,210.39	
VC3 INC.				
CW80710	IT SERVICES	10/31/2023	350.00	100-20-210-3009 Computer Services
CW80736	IT SERVICES	10/31/2023	43.75	100-20-210-3009 Computer Services
Total VC3 INC.:			393.75	
WEX BANK				
93074948	FUEL - FIRE DEPT	11/07/2023	268.95	100-20-220-2212 Fuels & Lubricants
93074948	FUEL - PUC	11/07/2023	269.94	700-71-720-2212 Fuels & Lubricants
93074948	FUEL - STREET DEPT	11/07/2023	1,408.74	100-30-300-2212 Fuels & Lubricants
Total WEX BANK:			1,947.63	
ZIEGLER INC.				
45590	ACTIVATE CREDIT	11/09/2023	58.95-	100-30-300-2220 Supplies - Repair & M
IN001244414	CUTTING EDGES FOR GRADER	11/09/2023	616.26	100-30-300-2220 Supplies - Repair & M
SI000406041	INSTALL SNOW WING AND SAFETY CHECK	10/30/2023	3,498.70	100-30-300-4400 Repairs & Maintenanc
SI000410651	PM SERVICE LEVEL #1 ON LOADER	11/08/2023	781.57	100-30-300-4400 Repairs & Maintenanc
Total ZIEGLER INC.:			4,837.58	
Grand Totals:			114,203.12	

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
----------------	-------------	--------------	-----------------------	----------------------

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (3 Characters) = {<>} "600"
Vendor.Vendor type = {<>} "PR"
[Report].Date Paid = 11/17/2023,11/20/2023

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (3 Characters) = "600"
[Report].Date Paid = 11/20/2023

Liquor Bills

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
AMERICAN BOTTLING COMPANY				
4615901479	SODA	11/06/2023	188.44	600-60-600-2254 Soft Drinks & Mix
Total AMERICAN BOTTLING COMPANY :			188.44	
ARTISAN BEER COMPANY				
3639138	BEER	11/03/2023	383.00	600-60-600-2252 Beer Purchases
3642131	THC	11/17/2023	780.00	600-60-600-2255 THC Products
Total ARTISAN BEER COMPANY:			1,163.00	
BELLBOY CORPORATION				
0107596900	DELIVERY	11/09/2023	6.23	600-60-600-3033 Freight & Express
0107596900	SUPPLIES	11/09/2023	44.75	600-60-600-2258 Misc Merchandise
0201513400	LIQUOR	11/09/2023	288.00	600-60-600-2251 Liquor Purchases
Total BELLBOY CORPORATION:			338.98	
BERNICKS PEPSI				
30063777	THC	11/01/2023	1,179.16	600-60-600-2255 THC Products
30063778	BEER	11/01/2023	4,490.05	600-60-600-2252 Beer Purchases
30064171	BEER	11/02/2023	55.20	600-60-600-2252 Beer Purchases
30064939	THC	11/08/2023	282.00	600-60-600-2255 THC Products
30064940	BEER	11/08/2023	3,226.05	600-60-600-2252 Beer Purchases
30066034	THC	11/15/2023	1,365.44	600-60-600-2255 THC Products
30066035	BEER	11/15/2023	3,491.35	600-60-600-2252 Beer Purchases
30066037	BEER	11/15/2023	27.65	600-60-600-2252 Beer Purchases
30066038	THC	11/15/2023	72.00-	600-60-600-2255 THC Products
30066039	BEER	11/15/2023	25.00-	600-60-600-2252 Beer Purchases
Total BERNICKS PEPSI:			14,019.90	
BREAKTHRU BEVERAGE				
112881978	SERVICE FEE	11/02/2023	16.65	600-60-600-3033 Freight & Express
112881978	LIQUOR	11/02/2023	1,252.31	600-60-600-2251 Liquor Purchases
112978552	SERVICE FEE	11/09/2023	20.35	600-60-600-3033 Freight & Express
112978552	LIQUOR	11/09/2023	1,012.60	600-60-600-2251 Liquor Purchases
113092587	SERVICE FEE	11/16/2023	21.12	600-60-600-3033 Freight & Express
113092587	LIQUOR	11/16/2023	1,153.20	600-60-600-2251 Liquor Purchases
Total BREAKTHRU BEVERAGE:			3,476.23	
C&L DISTRIBUTING				
1798456	BEER	10/31/2023	3,531.95	600-60-600-2252 Beer Purchases
1798456	SHIPPING	10/31/2023	3.00	600-60-600-3033 Freight & Express
1802413	BEER	11/07/2023	131.59-	600-60-600-2252 Beer Purchases
1802414	SHIPPING	11/07/2023	3.00	600-60-600-3033 Freight & Express
1802414	BEER	11/07/2023	1,095.80	600-60-600-2252 Beer Purchases
1805715	SHIPPING	11/14/2023	3.00	600-60-600-3033 Freight & Express
1805715	BEER	11/14/2023	4,593.90	600-60-600-2252 Beer Purchases

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
1805719	BEER	11/14/2023	25.00-	600-60-600-2252 Beer Purchases
2752000104	BEER	10/17/2023	46.30-	600-60-600-2252 Beer Purchases
2752000113	BEER	10/24/2023	5.79-	600-60-600-2252 Beer Purchases
2752000116	BEER	10/31/2023	87.00-	600-60-600-2252 Beer Purchases
Total C&L DISTRIBUTING:			8,934.97	
CINTAS				
4172962934	MATS	11/13/2023	238.61	600-60-600-2210 Operating Supplies
Total CINTAS:			238.61	
COCA COLA BOTTLING CO				
3270233	SODA	11/07/2023	211.80	600-60-600-2254 Soft Drinks & Mix
3272192	SODA	11/14/2023	278.95	600-60-600-2254 Soft Drinks & Mix
Total COCA COLA BOTTLING CO:			490.75	
DAHLHEIMER BEVERAGE				
2040745	BEER	11/02/2023	115.10	600-60-600-2252 Beer Purchases
Total DAHLHEIMER BEVERAGE:			115.10	
JOHNSON BROTHERS INC				
2414891	DELIVERY CHARGE	11/01/2023	23.84	600-60-600-3033 Freight & Express
2414891	LIQUOR	11/01/2023	1,026.21	600-60-600-2251 Liquor Purchases
2414892	DELIVERY CHARGE	11/01/2023	28.89	600-60-600-3033 Freight & Express
2414892	WINE	11/01/2023	1,062.66	600-60-600-2253 Wine Purchases
2419574	DELIVERY CHARGE	11/08/2023	11.90	600-60-600-3033 Freight & Express
2419574	LIQUOR	11/08/2023	608.70	600-60-600-2251 Liquor Purchases
2419575	DELIVERY CHARGE	11/08/2023	12.00	600-60-600-3033 Freight & Express
2419575	WINE	11/08/2023	351.30	600-60-600-2253 Wine Purchases
2424303	DELIVERY CHARGE	11/15/2023	20.90	600-60-600-3033 Freight & Express
2424303	LIQUOR	11/15/2023	871.28	600-60-600-2251 Liquor Purchases
2424304	DELIVERY CHARGE	11/15/2023	8.72	600-60-600-3033 Freight & Express
2424304	WINE	11/15/2023	198.00	600-60-600-2253 Wine Purchases
271257	WINE	10/12/2023	5.33-	600-60-600-2253 Wine Purchases
271258	LIQUOR	10/12/2023	18.00-	600-60-600-2251 Liquor Purchases
Total JOHNSON BROTHERS INC:			4,201.07	
LAKESHORE ICE				
03-304437	ICE	10/30/2023	73.92	600-60-600-2258 Misc Merchandise
03-304470	ICE	11/13/2023	90.00	600-60-600-2258 Misc Merchandise
Total LAKESHORE ICE:			163.92	
MEDIACOM				
838492281009	TELEPHONE & INTERNET	10/26/2023	742.53	600-60-600-3009 Computer Services
Total MEDIACOM:			742.53	
MICHAUD DISTRIBUTING COMPANY				
381978	BEER	10/30/2023	249.40	600-60-600-2252 Beer Purchases
381978	FUEL SURCHARGE	10/30/2023	3.00	600-60-600-3033 Freight & Express
382141	FUEL SURCHARGE	11/06/2023	3.00	600-60-600-3033 Freight & Express
382141	BEER	11/06/2023	446.85	600-60-600-2252 Beer Purchases

Invoice Number		Description	Invoice Date	Net Invoice Amount	GL Account and Title	
382190	BEER		11/08/2023	283.50	600-60-600-2252	Beer Purchases
382363	FUEL SURCHARGE		11/13/2023	3.00	600-60-600-3033	Freight & Express
382363	BEER		11/13/2023	634.95	600-60-600-2252	Beer Purchases
Total MICHAUD DISTRIBUTING COMPANY:				1,623.70		
PHILLIPS WINE & SPIRITS CO.						
6682925	DELIVERY		11/01/2023	35.08	600-60-600-3033	Freight & Express
6682925	LIQUOR		11/01/2023	1,950.36	600-60-600-2251	Liquor Purchases
6682927	DELIVERY CHARGE		11/01/2023	6.54	600-60-600-3033	Freight & Express
6682927	WINE		11/01/2023	218.28	600-60-600-2253	Wine Purchases
6686306	DELIVERY		11/08/2023	27.08	600-60-600-3033	Freight & Express
6686306	LIQUOR		11/08/2023	1,713.20	600-60-600-2251	Liquor Purchases
6686307	DELIVERY		11/08/2023	4.36	600-60-600-3033	Freight & Express
6686307	WINE		11/08/2023	132.25	600-60-600-2253	Wine Purchases
6686308	DELIVERY		11/15/2023	4.36	600-60-600-3033	Freight & Express
6686308	WINE		11/15/2023	114.00	600-60-600-2253	Wine Purchases
6689946	DELIVERY		11/15/2023	20.39	600-60-600-3033	Freight & Express
6689946	LIQUOR		11/15/2023	935.68	600-60-600-2251	Liquor Purchases
6689947	DELIVERY		11/15/2023	15.26	600-60-600-3033	Freight & Express
6689947	WINE		11/15/2023	308.00	600-60-600-2253	Wine Purchases
6689948	DELIVERY		11/15/2023	4.36	600-60-600-3033	Freight & Express
6689948	MIX		11/15/2023	108.25	600-60-600-2254	Soft Drinks & Mix
Total PHILLIPS WINE & SPIRITS CO.:				5,597.45		
RANGE PAPER						
75286	BAGS		11/08/2023	279.83	600-60-600-2210	Operating Supplies
Total RANGE PAPER:				279.83		
RED BULL						
2012699967	RED BULL		11/13/2023	277.40	600-60-600-2254	Soft Drinks & Mix
Total RED BULL:				277.40		
SOUTHERN WINE & SPIRITS						
2408785	DELIVERY		11/03/2023	55.35	600-60-600-3033	Freight & Express
2408785	LIQUOR		11/03/2023	2,540.59	600-60-600-2251	Liquor Purchases
2411285	DELIVERY		11/10/2023	25.45	600-60-600-3033	Freight & Express
2411285	LIQUOR		11/10/2023	980.26	600-60-600-2251	Liquor Purchases
5103848	DELIVERY		10/30/2023	26.65	600-60-600-3033	Freight & Express
5103848	LIQUOR		10/30/2023	1,237.25	600-60-600-2251	Liquor Purchases
Total SOUTHERN WINE & SPIRITS:				4,865.55		
URSA MINOR BREWING						
e-5318	BEER		11/16/2023	327.60	600-60-600-2252	Beer Purchases
Total URSA MINOR BREWING:				327.60		
VINOCOPIA						
0340485-in	DELIVERY		11/15/2023	2.50	600-60-600-3033	Freight & Express
0340485-in	WINE		11/15/2023	112.00	600-60-600-2253	Wine Purchases
Total VINOCOPIA:				114.50		

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
WINE MERCHANTS				
7449154	WINE	11/03/2023	744.00	600-60-600-2253 Wine Purchases
7449154	FREIGHT	11/03/2023	15.26	600-60-600-3033 Freight & Express
Total WINE MERCHANTS :			759.26	
Grand Totals:			47,918.79	

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (3 Characters) = "600"
[Report].Date Paid = 11/20/2023

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Account description = "City Checking"

Check Register

Check Issue Date	Check Number	Payee	Amount
11/20/2023	42901	AMERICAN BOTTLING COMPANY	188.44
11/20/2023	42902	AMERICAN FAMILY LIFE ASSURANCE	42.14
11/20/2023	42903	ARTISAN BEER COMPANY	1,163.00
11/20/2023	42904	AT&T MOBILITY	1,548.96
11/20/2023	42905	BAKER TILLY	3,100.00
11/20/2023	42906	BERNICKS PEPSI	14,019.90
11/20/2023	42907	BREAKTHRU BEVERAGE	3,476.23
11/20/2023	42908	C&L DISTRIBUTING	8,934.97
11/20/2023	42909	CINTAS	399.90
11/20/2023	42910	EARL F. ANDERSEN INC	148.30
11/20/2023	42911	ELAN CORPORATE PAYMENT SYSTEMS	1,758.05
11/20/2023	42912	JOHNSON BROTHERS INC	4,201.07
11/20/2023	42913	LAKESHORE ICE	163.92
11/20/2023	42914	LEMASTERS, JEREMY	233.84
11/20/2023	42915	MEDIACOM	742.53
11/20/2023	42916	MN BUREAU OF CRIM APPREHENSION	600.00
11/20/2023	42917	MOTOROLA	6,238.00
11/20/2023	42918	PHILLIPS WINE & SPIRITS CO.	5,597.45
11/20/2023	42919	RANGE PAPER	279.83
11/20/2023	42920	RED BULL	277.40
11/20/2023	42921	SATHERS	1,852.20
11/20/2023	42922	SOUTHERN WINE & SPIRITS	4,865.55
11/20/2023	42923	ST LOUIS COUNTY RECORDER	20.00
11/20/2023	42924	SUN CONTROL	418.34
11/20/2023	42925	THOMSON REUTERS-WEST	135.30
11/20/2023	42926	WEX BANK	1,947.63
11/20/2023	42927	WINE MERCHANTS	759.26
11/20/2023	42928	ZIEGLER INC.	4,837.58
11/17/2023	999913975	PUBLIC UTILITIES COMMISSION	3,309.07
11/20/2023	999913976	BELLBOY CORPORATION	338.98
11/20/2023	999913977	BRAY&REED	2,500.00
11/20/2023	999913978	COCA COLA BOTTLING CO	490.75
11/20/2023	999913979	DAHLHEIMER BEVERAGE	115.10
11/20/2023	999913980	INTEGRIS	3,333.40
11/20/2023	999913981	LAW ENFORCEMENT LABOR SERVICES	405.00
11/20/2023	999913982	MICHAUD DISTRIBUTING COMPANY	1,623.70
11/20/2023	999913983	MID STATE TRUCK SERVICE	1,516.26
11/20/2023	999913984	NORTHLAND CONSTRUCTORS OF DULUTH	1,639.84
11/20/2023	999913985	PROCTOR BUILDERS-STREET DEPT	125.63
11/20/2023	999913986	PROCTOR JOURNAL	393.74
11/20/2023	999913987	PROCTOR POLICE DEPT UNION FUND	60.00
11/20/2023	999913988	PUBLIC UTILITIES COMMISSION	16,573.59
11/20/2023	999913989	SEH	58,179.28
11/20/2023	999913990	TEAMLAB	1,644.50
11/20/2023	999913991	TEAMSTERS LOCAL UNION #346	411.00
11/20/2023	999913992	TROYS SERVICE	2,210.39
11/20/2023	999913993	URSA MINOR BREWING	327.60
11/20/2023	999913994	VC3, INC	393.75

Check Issue Date	Check Number	Payee	Amount
11/20/2023	999913995	VINOCOPIA	114.50
Grand Totals:			163,655.87

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-00-000-2020	140.61	28,930.62-	28,790.01-
100-00-000-2175	42.14	.00	42.14
100-00-000-2177	876.00	.00	876.00
100-10-110-3052	262.84	.00	262.84
100-10-110-3094	265.53	.00	265.53
100-10-120-3009	3,333.40	.00	3,333.40
100-10-130-2210	500.00	81.66-	418.34
100-10-130-3080	1,963.39	.00	1,963.39
100-10-160-3004	2,500.00	.00	2,500.00
100-10-180-3052	130.90	.00	130.90
100-20-210-2205	49.77	.00	49.77
100-20-210-2217	38.00	.00	38.00
100-20-210-3009	393.75	.00	393.75
100-20-210-3020	195.00	.00	195.00
100-20-210-3021	1,548.96	.00	1,548.96
100-20-210-3031	532.06	.00	532.06
100-20-210-3035	474.30	.00	474.30
100-20-210-4400	2,210.39	.00	2,210.39
100-20-210-4433	735.30	.00	735.30
100-20-220-2212	268.95	.00	268.95
100-20-220-3000	20.00	.00	20.00
100-20-220-3031	233.84	.00	233.84
100-20-220-3080	78.11	.00	78.11
100-30-300-2210	273.93	.00	273.93
100-30-300-2212	1,408.74	.00	1,408.74
100-30-300-2214	161.29	.00	161.29
100-30-300-2220	616.26	58.95-	557.31
100-30-300-3080	384.43	.00	384.43
100-30-300-4400	5,796.53	.00	5,796.53
100-30-330-2224	3,492.04	.00	3,492.04
100-40-410-3080	144.77	.00	144.77
301-00-000-2020	.00	58,179.28-	58,179.28-
301-30-330-3003	58,179.28	.00	58,179.28
496-00-000-2020	.00	3,100.00-	3,100.00-
496-45-100-3004	3,100.00	.00	3,100.00
500-00-000-2020	.00	2,165.44-	2,165.44-
500-50-510-2210	1,644.50	.00	1,644.50
500-50-510-3035	398.39	.00	398.39
500-50-510-3080	122.55	.00	122.55
550-00-000-2020	.00	16,573.59-	16,573.59-
550-55-550-4430	16,573.59	.00	16,573.59
600-00-000-2020	416.01	48,950.62-	48,534.61-
600-60-600-2210	518.44	.00	518.44

GL Account	Debit	Credit	Proof
600-60-600-2251	15,569.64	18.00-	15,551.64
600-60-600-2252	22,952.35	320.68-	22,631.67
600-60-600-2253	3,240.49	5.33-	3,235.16
600-60-600-2254	1,064.84	.00	1,064.84
600-60-600-2255	3,606.60	72.00-	3,534.60
600-60-600-2258	208.67	.00	208.67
600-60-600-3009	742.53	.00	742.53
600-60-600-3033	431.24	.00	431.24
600-60-600-3080	615.82	.00	615.82
700-00-000-2020	.00	269.94-	269.94-
700-71-720-2212	269.94	.00	269.94
850-00-000-2020	.00	6,043.00-	6,043.00-
850-20-210-5540	6,043.00	.00	6,043.00
Grand Totals:	164,769.11	164,769.11-	.00

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Account description = "City Checking"