

*Proctor's Vision: Proctor, rich with railroad heritage, values above all, its people, and their environment. Working together is our pathway to a safe, secure, and progressive community.*  
*Slogan: "You Have a Place in Proctor"*

AGENDA  
PROCTOR CITY COUNCIL MEETING  
Monday, November 6<sup>th</sup>, 2023, 6:00 PM  
Council Chambers - Community Activity Center - 100 Pionk Drive

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**OTHERS PRESENT**

**APPROVAL OF MINUTES** City Council Meeting Minutes – October 16<sup>th</sup>, 2023

**APPROVAL OF AGENDA**

**COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

**\*APPROVAL OF CONSENT AGENDA** One motion accepts all items listed under this agenda. Council members can pull any individual items out of the consent agenda and discuss/act on items separately leaving others to be approved via consent agenda action.

**\*1. COMMUNICATIONS**

- A. POST Audit Completion Letter
- B. Teamsters Insurance Increase - 2024
- C. Payroll Report
- D. Blight Committee Update
  - 1. Minutes
  - 2. Complaint Form
  - 3. Notice

**\*2. PLANNING & ZONING DEPARTMENT MATTERS**

**\*3. COMMITTEE REPORTS**

- A. Planning and Zoning – August 21<sup>st</sup> Minutes
- B. PEDAC – September 12<sup>th</sup> Minutes

**4. CLERK ADVISES COUNCIL**

- A. 2<sup>nd</sup> St Update
- B. Budget Meeting – November 20<sup>th</sup>, 2023 at 4:30 pm
- C. Playground for EveryBody Grant Extension

**5. UNFINISHED BUSINESS**

- A. City of Proctor Blight Policy

## **6. NEW BUSINESS**

- A. Ordinance 01-23: Second Reading
- B. Resolution 38-23: Accepting a Donation
- C. Resolution 39-23: LMC Insurance Waiver
- D. Resolution 40-23: Gambling Permit
- E. Police Civil Service Commission Recommendations
- F. Donation Request – Dolly Parton’s Imagination Library

## **7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b)**

- A. Sale/Purchase of Land
- B. Attorney Client Privilege

## **MEMBER CONCERNS**

**Benson:**

**DeWall:**

**Johnson:**

**Rohweder:**

**Ward:**

**City Attorney:**

## **BILLS FOR APPROVAL**

General: \$199,716.58

Liquor: \$56,525.85

**TOTAL BILLS FOR APPROVAL: \$256,242.43**

## **ADJOURNMENT**

MINUTES OF THE PROCTOR CITY COUNCIL MEETING OCTOBER 16<sup>TH</sup>, 2023

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Rory Johnson, Councilor Benson, Councilor Rohweder

OTHERS PRESENT: Attorney John Bray, City Administrator Jess Rich, Administrative Assistant Megan Jordan, Police Chief Kent Gaidis, Jim Schwarzbauer

M/S/P: Rohweder/Johnson to approve the minutes from Monday, October 2<sup>nd</sup>, 2023

M/S/P: Benson/Rohweder to approve the agenda for Monday, October 2<sup>nd</sup>, 2023, moving item 6D to 6A.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

None

M/S/P: Johnson/Ward to approve the consent agenda for Monday, October 16, 2023, pulling item \*1B for discussion.

Councilor Benson extends gratitude to Finance Director Brunfelt for the submittal of the report, Benson also reports the estimate \$76,673 with a \$6700 dividend

M/S/P: Rohweder/Ward to accept the third quarter financial report.

**4. Clerk Advises Council**

**A. 2<sup>nd</sup> St Update**

Weather delays, bituminous availability, awaiting contact from the contractor. Benson questions if blasting had occurred a couple of weeks ago with Administrator Rich confirming it wasn't blasting, but another form of busting up rock.

**B. Blight Update**

223 6<sup>th</sup> Ave camper fire: awaiting test results, contact with property owner, hopeful of grass cutting and burnt camper removal.

**C. Kingsbury Creek CN Grant**

City of proctor submitted a grant application to their annual program: America in Bloom. This grant will hopefully provide a portion of the city's match towards the Kingsbury Creek grant award. Results of the grant will be provided towards the end of December.

**D. McHero Night**

10/17/2023 at the Proctor McDonalds with 20% of the sales to be donated to the PFD.

**5. UNFINISHED BUSINESS**

**A. City of Proctor Blight Policy**

**6. NEW BUSINESS**

**D. Proctor Area Historical Society Funding Request**

Jim Schwarzbauer is present on behalf of the Proctor Area Historical Society with a funding request, this request will fill in the gap for general operating expenses. Schwarzbauer states the

facility has recently become ADA compliant and reflects the largest expense the museum has faced in the last couple of years. PAHS is requesting \$4000.00 to cover the gap as revenues have decreased and expenses have increased. Discussion follows including storage expenses and annual fundraising strategies. Mayor Ward suggests discussing the funding approval at the next budget working session meeting along with the city obtaining ownership of the building for insurance coverage reasons. Mayor Ward states the funding request will be discussed at the next budget meeting, no action taken.

A. Ordinance 01-23 Cannabis Use in Public: First Reading

B. Data Practices Policy Amendment

M/S/P: Ward/Rohweder to approve the amendment to the data practices policy as submitted.

C. Resolution 37-23: Adopt Electronic Files as Permanent Retention Record

M/S/P: Benson/Johnson to approve Resolution 37-23: Adopt Electronic Files as Permanent Retention Record as submitted.

E. Resignation

M/S/P: Ward/Rohweder to accept the employee resignation from Kari Putikka as the Police Records Secretary as submitted.

Motion and seconded both rescinded by Ward/Rohweder.

M/S/P: DeWall/Rohweder to accept the resignation of employment from Kari Putikka as the Police Department Police Records manager, approve payment of any accrued time per contractual agreement, with the exception of paid sick leave as submitted.

F. PEDAs Re-Zoning Recommendation

M/S/P: Ward/Johnson to recommend to the Planning & Zoning Commission a re-zoning request from council to re-zone the 30+ acres owned by the City of Proctor on the north side of Kirkus from R-1 to R-2 along with the property owned by PEDAs on the south side of Kirkus from R-3 and S to C-1 as submitted.

**7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b) for Attorney Client Privilege**

M/S/P: Rohweder/DeWall to suspend the regular council meeting at 6:49 pm and open a closed session for attorney client privilege.

M/S/P: Rohweder/DeWall to reconvene the regular council meeting at 7:08 pm.

MEMBER CONCERNS

Benson: None

DeWall: None

Johnson: Extends gratitude to the Proctor Police and Fire Departments for attending Fall Fest.

Rohweder: None

Mayor Ward: McHero Night – benefitting Proctor Fire Department at McDonalds on 10/17/2023 from 4:00-7:00. City's Trunk or Treat event on Halloween sponsored by the Proctor Police Department, set up at intersections. Daylight savings time on November 5<sup>th</sup>, 2023.

Attorney Bray: None

Administrator Rich: None

**BILLS FOR APPROVAL:**

General: \$46,928.92

Liquor: \$39,344.74

**TOTAL BILLS FOR APPROVAL: \$86,273.66**

M/S/P: Rohweder/Johnson to approve the bills as submitted.

M/S/P: DeWall/Ward to adjourn the regular council meeting at 7:15 pm.



# Board of Peace Officer Standards and Training

1600 University Avenue, Suite 200, Saint Paul, MN 55104

Main: (651) 643-3060 | [www.post.state.mn.us](http://www.post.state.mn.us)

\*1A

October 23, 2023

Jessica Rich, City Administrator  
City of Proctor  
100 Pionk Drive  
Proctor, MN 55810

Dear Ms. Rich,

The Minnesota Board of Peace Officer Standards and Training (POST Board) is the occupational regulatory agency charged with the vital responsibility of maintaining selection, education and licensing standards for the 415 Minnesota law enforcement agencies that employ over 10,500 peace officers across our state.

While the POST Board performs many functions, a significant portion of the POST's responsibility is dedicated to conducting "compliance reviews" of Minnesota law enforcement agencies to ensure they are meeting legislatively mandated training and department policies on Use of Force/Firearms training, Emergency Vehicle Operation and Pursuit Driving training and mandated departmental policies.

On 10/18/2023, a POST Board Standards Coordinator conducted a review at the Proctor Police Department. After a comprehensive review of their records concerning mandated employee training and department policies, I am pleased to inform you that your law enforcement agency **passed the review**.

Ensuring all law enforcement agencies around the state are in compliance plays a pivotal role in maintaining the high level of professionalism we have enjoyed in Minnesota for many years and that professionalism translates into quality law enforcement services for the citizens of Minnesota.

Please take a moment to recognize your police department for this important accomplishment.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Misselt', written over a light blue horizontal line.

Erik Misselt  
Executive Director



# Teamsters Joint Council 32 - Employers Health and Welfare Fund

SEIU 75

Administered by Wilson-McShane Corporation

Fund Office Locations:

Bloomington:

3001 Metro Drive - Suite 500

Bloomington, MN 55425

(952) 854-0795 | (800) 535-6373

Duluth:

2002 London Road - Suite 300

Duluth, MN 55812

(218) 727-0824 | (800) 570-1012

**\*1B**

October 20, 2023

City of Proctor  
100 Pionk Dr.  
Proctor, MN 55810

From: Board of Trustees  
Joint Council 32 Health & Welfare Fund

Re: Employer Contribution Rate Increase

As most of you know, medical expenses are an increasing cost of doing business. The Joint Council 32 Health & Welfare Fund has not been insulated from these increases. The Board of Trustees is continually searching for ways to keep the Plan costs competitive.

Based on the Fund's claims experience and projected trends of medical costs, the Board of Trustees has found it necessary to increase the premium for the Health & Welfare coverage to \$1479.00 Medical/Rx, \$92 Dental, and \$19 vision monthly effective with the work month of January 2024. The single rate went to \$933.00 and the family rate went to \$1866.00

If you have any questions, please feel free to contact the Administration office at 218-728-4231 or 1-800-535-6373.

Thank you,

*= 1.41% increase*

Wilson-McShane Corporation  
Fund Administrator

**City of Proctor**  
**Payroll Summary by Department**

\*1C

Check Date Range      10/27/2023                      to                      10/27/2023

<b>Department</b>	<b>Gross Wages</b>	<b>Overtime Hours</b>	<b>Overtime Wages</b>	<b>Double Overtime Hours</b>	<b>Double Overtime Wages</b>
Council	2,200.00	-	-	-	-
City Admin	7,268.80	-	-	-	-
Finance	3,076.81	-	-	-	-
Police Department	23,792.49	36.00	1,811.88	-	-
Fire Department	-	-	-	-	-
Street Department	9,667.48	-	-	-	-
Liquor Store	5,238.63	-	-	-	-
PUC	6,462.93	3.00	116.82	-	-
Committees	-	-	-	-	-
Election Judges	-	-	-	-	-
<b>Total</b>	<b>57,707.14</b>	<b>39.00</b>	<b>1,928.70</b>	-	-



**MINUTES**  
**09/18/2023 BLIGHT COMMITTEE MEETING**

Persons Present:

**\*1D**

Jay Boysen, Building Official/Public Works  
John Bray, City Attorney  
Troy Dewall, City Councilor  
Kent Gaidis, Chief of Police  
Jess Rich, City Administrator  
Jim Tuomi, Planning and Zoning  
Chad Ward, Mayor  
Jess Buhs

*Meeting commenced at 5:00 p.m.*

1. Jess Buhs presented information obtained speaking with Sleepy Eye's City Manager, Bob Elston.
  - Councilor Dewall questioned what Sleepy Eye does after a citation is issued/ignored.
  - Discussion of possibility to sue or obtain a civil court order/administrative order.
    - City Attorney Bray confirmed the cost of a civil court order would be approximately \$1,000.
    - Per the proposed notice, the City would be able to recoup costs which would then be assessed against the property owner.
  - Discussion of incremented fines.
  - Discussion if blight rebuilds after each citation/violation/10-day notice.
2. City Administrator Rich addressed the new proposed code.
  - The City's current code has blight matters spread throughout.
  - Proposed pulling all current public nuisance sections and creating one corresponding blight section.
  - Discussion regarding fines currently max out at \$300; language will need to be changed to "fee schedule as set by Council".
  - Jess Buhs to work through the current code to pull out these sections.
3. Chief Gaidis proposed civilian staff as the blight officer rather than a member of law enforcement.
  - Police are governed by more strict rules and regulations when it comes to walking onto a property.
  - City Administrator Rich questioned the use of a blight officer vs. making phone calls to property owners and questioned if door knocking is necessary with every matter.
4. City Administrator Rich addressed that the current and proposed code leaves no room for appeals.
  - Mayor Ward proposed adding to the notice letter that appeals will be heard by our hearing officer (Ron Envall).

- Mayor Ward also proposed language that if we do not hear from a property owner within 48 hours of the notice, we will assume they have understood the terms.
  - All members agreed that a call followed by a confirming hand-delivered letter would be best practice.
5. Mayor Ward addressed the addendums to the notice, specifically where vehicles may be parked.
- #2 on the last page: dirt/grass-covered areas could be where many cars are regularly parked. Our current code specifies front yards only. Further, those rules are relaxed during winter parking ordinances.
  - Building Official Boysen noted that we could consider the American Legal code language which states one property may only have four cars per dwelling.
  - City Administrator Rich questioned how vehicles would differ from personal property which must be stored a proper time period before destruction.
    - Attorney Bray confirmed property must be held 60 days.
6. Mayor Ward addressed the proposed blight concern form.
- What if reporters want to remain anonymous?
  - Disclosure of the complainant is covered under Data Practices.
  - Language will be added to the notice that reporters' identity will remain confidential.
  - The form is otherwise approved.
7. City Administrator Rich initiated discussion on the process after a blight concern form is filled out.
- Jess Buhs will receive filled out forms then pass address information on to Building Official Boysen.
  - Building Official Boysen will then drive by the property to assess the issues.
  - If action is necessary, contact will be made by Jess Buhs/the City by phone call followed up by a letter.
  - 10-day notice begins at initial contact.
  - The initial form is filed within the City's property files after it is processed.
8. Moving forward:
- Jess Buhs will go through the current code and pull out possible public nuisance matters to combine them into one blight code.
  - Jess Buhs will add a section on the appeal process in the notice form.
  - Jess Buhs will revise the blight concern form to include language about confidentiality.
  - Attorney Bray will gather a more definite estimate of the cost for an administrative order.
  - Chief Gaidis will contact Ron Envall to obtain the estimated cost of an appeal process.
9. Councilor Dewall questioned where we are at on Patrick Engelbrecht's property.
- One citation has been issued.
  - The problems are now compiling and he is up for another public nuisance ticket.

*Meeting adjourned at 5:55 p.m.*

CITY OF PROCTOR  
POLICE DEPARTMENT  
100 Pionk Drive  
Proctor, MN 55810  
(218) 624-7788  
[proctorpolice@proctormn.gov](mailto:proctorpolice@proctormn.gov)

\*1D2

**BLIGHT CONCERN/REQUEST FORM**

Date: \_\_\_\_\_

Address to be  
Checked On: \_\_\_\_\_

Describe Your  
Concern/Request:

*The following information will remain CONFIDENTIAL and is collected for records purposes only:*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

ICR: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Referred to: \_\_\_\_\_

Action taken: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Chad Ward  
Mayor

# City of Proctor

COUNCILORS  
Jake P. Benson  
Troy R. DeWall  
Rory Johnson  
James Rohweder

Jess Rich  
City Administrator

---

*You Have a Place in Proctor*

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100 Pionk Drive · Proctor, Minnesota 55810-1700 · Phone: 218-624-3641 · Email: cityhall@proctormn.gov

Notice No.: 2023-\_\_\_\_\_

**\*1D3**

Mailing Notice Date:

Name(s):

Address:

Date/Time of

Observed Violation:

## **NOTICE OF NON-COMPLIANT CONDITION (BLIGHT)**

You are hereby given notice of a condition or conditions on your property that fail to comply with the City of Proctor Ordinance No. [REDACTED], which regulates blight conditions within the City of Proctor.

The property on which the non-compliant condition or conditions are found is located at:

**ADDRESS**

The non-compliant condition(s) of your property are described in the following enclosed addendums:

- ☐ Garbage; Dumpsters; or Vermin
- ☐ Building Maintenance and Appearance
- ☐ Motor Vehicles, Equipment, Junk

**You have [REDACTED] calendar days, including holidays and weekends, from the date of this notice to remove or abate the non-compliant conditions on your property. Failure to remove or abate the non-compliant conditions in the time specified shall constitute a violation of the Ordinance.**

Unless the non-compliant conditions are abated or removed within said time, set forth above, the blight officer will request that an officer with the Proctor Police Department issue a citation-summons and/or seek a civil court order which may cause the City of Proctor to abate or remove the non-compliant conditions at the expense of the owner of the property.

The failure to abate or remove the non-compliant conditions within the time limit specified shall be considered a violation of the Ordinance. Each notice given that is not removed or abated shall constitute a separate violation of the Ordinance. A violation of the Ordinance shall be a misdemeanor and the fine amounts, as set by the Proctor City Council, are as follows:

**One violation within 3 years: \$250.00**

**Two violations within 3 years: \$500.00**

**Three or more violations within 3 years: \$1,000.00**

A violation of the Ordinance may also involve a civil proceeding under Minnesota Statutes Section 463.

Any owner or occupier of a property who fails to remove and abate non-compliant conditions of the Ordinance shall be liable to the City for all expenses incurred in the removal and abatement of the non-compliant conditions. The City shall have the right to recover all such costs and a lien may be imposed and charged against the property on which the non-compliant conditions were located.

If you wish to appeal this order, you must file an appeal to the Proctor City Administrator at the address above. The appeal must be filed in the Proctor City Hall prior to the end of the [REDACTED]-day time period specified herein, and, in which case, you will be mailed written notice of the date, time and place of a public hearing before the City Board of Adjustment where you will be given the opportunity to be heard and present evidence to support your appeal. Upon conclusion of the Board of Adjustment Hearing, the Board will prepare and forward a written recommendation to the Proctor City Council which may confirm, revoke, alter or cancel the notice and order of the enforcement official.

If you have any questions about this notice, please contact the blight officer.

Sincerely,

[REDACTED]  
City of Proctor Blight Officer  
100 Pionk Drive  
Proctor, MN 55810  
[REDACTED] (cellular)

Enclosure: Addendums

## Addendum

### GARBAGE

- ☐ Accumulate garbage, rubbish, offal, refuse, body of a dead animal, or other litter; or
- ☐ Cast, place, sweep, deposit any garbage, rubbish, offal, refuse, body of a dead animal, or other litter in a manner that it may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway, or other property.

Detailed description:

### DUMPSTERS

- ☐ Failure to remove a dumpster within five days of the expiration of a building permit, passage of all final inspections, or issuance of a certificate of occupancy, whichever is later; or
- ☐ Keep a dumpster on a property when there are no regularly-scheduled weekly pickups for the contents of the dumpster (applies when there is no building permit).

Detailed description:

### VERMIN

- ☐ Create, cause, permit, or fail to remediate or remove any condition on such property that attracts or harbors vermin, or allow or permit any accumulation of material that harbors or attracts vermin; or
- ☐ Fail to cause such vermin to be removed from the property in a safe and sanitary manner.

Detailed description:

## Addendum

## BUILDING MAINTENANCE AND APPEARANCE

A building, fence or other structure that has any one of the following conditions:

- ☐ Any part of any exterior surface has deterioration, holes, breaks, gaps, loose or rotting boards or timbers;
- ☐ Any exterior surface that has had a surface finish such as paint applied is not maintained in order to avoid noticeable deterioration of the finish. Any wall or other exterior surface that has peeling, cracked, chipped or otherwise deteriorated surface finish on more than 25 percent of: a) any one wall or other flat surface; or b) all door and window moldings, eaves, gutters and similar projections on any one side or surface;
- ☐ Glass, including windows and exterior light fixtures, are broken or cracked, or screens are torn or separated from moldings;
- ☐ Exterior doors and shutters are not hung properly and do not have an operable mechanism to keep them securely shut or in place;
- ☐ Cornices, moldings, lintels, sills, bay or dormer windows, and similar projections are not kept in good repair and are not free from cracks and defects that make them hazardous or unsightly;
- ☐ Roof surfaces are not tight and have defects that admit water;
- ☐ Roof drainage systems are not secured and hung properly;
- ☐ Chimneys, antennae, air vents, and other similar projections are not structurally sound and are not in good repair. These projections are not secured properly, where applicable, to an exterior wall or exterior roof; or
- ☐ Foundations are not structurally sound and are in bad repair.

Detailed description:

## Addendum

### MOTOR VEHICLES, EQUIPMENT, JUNK

- ☐ Maintain unsheltered storage of any other vehicles, machinery, implements, equipment, junk or personal property (including appliances) of any kind which is no longer safely usable for the purposes for which it was manufactured;
- ☐ Place, park, permit to remain, or store a motor vehicle on a surface that is dirt or grass-covered; or
- ☐ Place, park, permit to remain, or store a motor vehicle in the front setback (front yard) of a property, unless the driveway or parking area is approved by the City Council.
- ☐ Place, park, permit to remain, store or leave upon an open area of a property any motor vehicle that conforms with any one of the following conditions
  - ☐ The motor vehicle does not have a valid current motor vehicle license affixed to it;
  - ☐ The motor vehicle is unusable or inoperable because of lack of, or defects in component parts;
  - ☐ The motor vehicle is unusable or inoperable because of damage from collision, deterioration, or having been cannibalized;
  - ☐ The motor vehicle is beyond repair and therefore not intended for future use as motor vehicle; or
  - ☐ The motor vehicle is being retained on the property for possible use of salvageable parts.

Detailed description:



*Proctor's Vision  
Proctor, rich with railroad heritage, values above all, its people and their environment. Working together  
is our pathway to a safe, secure and progressive community*

*Slogan: "You Have a Place In Proctor"*

**\*3A**

## **MINUTES**

### **PLANNING & ZONING COMMISSION**

Monday, August 21st, 2023, 5:00 P.M.

Council Chambers Proctor Community Center - 100 Pionk Drive

Chair Aldridge calls the meeting to order at 5:00 pm

#### **MEMBERS PRESENT:**

Commissioner Tuomi, Chair Aldridge, Commissioner Harnell, Commissioner Boysen,

**MEMBERS ABSENT:** Commissioner Inman

**OTHERS PRESENT:** City Administrative Assistant Megan Jordan, City Administrator Jess Rich, Douglas Luhm, Chad Ward,

#### **APPROVAL OF AGENDA**

Motion by Harnell, seconded by Boysen and carried 4-0 to approve the agenda for Monday, August 21<sup>st</sup>, 2023.

Chair Aldridge opens the public hearing for 101 4<sup>th</sup> St at 4:32 pm

Douglas Luhm is present to summarize and explain the scope of the project. Luhm is requesting a 13' variance from the corner lot setbacks and a 2' variance from the side yard setbacks. An existing garage has been demolished, with the new garage improving the lot. Chair Aldridge addresses the garage will not impose any sightline implications. Commissioner Boysen states the garage will be located 3' from the side property line, including the eaves/overhang of the garage. The existing garage was a non-conforming structure, with commission members making note the garage will be further back from the ally and will provide plenty of visibility, also improving visibility and snow removal operations. Chair Aldridge addresses garage access from the ally, noting there will be no parking implications.

Chad Ward, neighbor is present in support of the structure, noting the improvements to the neighborhood and the improvement over the existing garage.

Motion by Tuomi, seconded by Boysen and carried 4-0 to approve the variance application at 101 4<sup>th</sup> St as submitted.

#### **1. COMMUNICATIONS**

#### **2. BUILDING PERMITS (C-1 AND ABOVE)**

#### **3. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Todd Webber – purchase of parcel 185-0040-00920 & -00900

Inquires with the commission regarding setback requirements and variance applications with the intent of building a duplex with an attached garage. Commissioner Boysen states the intent is to combine the parcels

and an irregular shaped lot. Commissioner Boysen states the front of the lot would be considered along 4<sup>th</sup> St requiring a 5' front yard variance and a 13' rear yard variance. Chair Aldridge suggests a public hearing addressing the variance and a conditional use permit for the operation of a short-term rental.

Susan Hoffman as the current parcel owner is present in support of the intent of Webber to build a duplex and operate a short-term rental.

#### **4. UNFINISHED BUSINESS**

#### **5. NEW BUSINESS**

#### **MEMBER CONCERNS**

Tuomi: 140 4<sup>th</sup> St – unfinished roofing project city staff to send homeowner letter. 1<sup>st</sup> Ave/6<sup>th</sup> St ongoing blight conversation and infringement

Boysen: Discussion on accessory dwelling units – city staff to research for future commission meeting discussions.

Harnell: None

Aldridge: None

Inman: Absent

Motion by Harnell, seconded by Tuomi and carried 4-0 to adjourn the Planning and Zoning Commission meeting at 5:15 pm.

Minutes of the Proctor Economic Development Authority Meeting held Tuesday, September 12, 2023, at the Proctor Area Community Center.

Meeting called to order by PEDA Chair Madson at 6:01 p.m.

ROLL CALL: Present: Chair Eric Madson, Commissioner Schwarzbauer, Mayor Chad Ward, and Commissioner Eric Bingaman. Absent: Commissioner Trish Jauhola

OTHERS PRESENT: City Administrator Jess Rich

Motion by Mayor Ward, seconded by Commissioner Bingaman and carried (4-0) to approve the August 2023 meeting minutes.

Motion by Commissioner Bingaman, seconded by Commissioner Schwarzbauer and carried (4-0) to approve the agenda.

Chair Madson and Administrator Rich reported on the Senate Investment Committee tour.

Discussion on various projects and economic development opportunities.

MEMBER CONCERNS

Chair Madson: None

Commissioner Bingaman: Reported he is working with someone who is interested in building storage units in Proctor.

Mayor Ward: Presented a magazine printed with information on Hermantown. Proctor might consider the same.

Commission Schwarzbauer: None

Commissioner Jauhola: None

Motion by Mayor Ward, seconded by Commissioner Bingaman and carried (4-0) to adjourn at 6:48 PM.

Respectfully Submitted: PEDA Secretary, Jess Rich

Chad Ward  
Mayor

# City of Proctor

COUNCILORS  
Jake P. Benson  
Troy R. DeWall  
Rory Johnson  
James Rohweder

Jess Rich  
City Administrator

*You Have A Place in Proctor*

100 Pionk Drive · Proctor, Minnesota 55810-1700 · 218-324-3641 · Fax 218-624-9459 · email: cityhall@proctormn.gov

6A

## Ordinance 01-23

### ***Cannabis Use Within Public Property and Public Places***

#### SECTION:

34.30 SCOPE AND INTENT

34.31 DEFINITIONS

34.32 PROHIBITION

34.33 PENALTY

34.34 EFFECTIVE DATE

§ 34.30 SCOPE AND INTENT.

Pursuant to and in recognition of the purpose of Minn. Stat. Chapter 342, as it may be amended from time to time, the City desires to prohibit the use of cannabis flower, cannabis products, lower-potency hemp edibles and hemp-derived consumer products within public property and in public spaces.

§ 34.31 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

(A) *Public place* shall include property that is generally open to or accessible by the public, except on those premises licensed by the State of Minnesota to permit on-site use or consumption.

(B) *Public property* shall include property, real and personal, that is owned, managed, or controlled by the City, including but not limited to: City buildings and all the land thereon, parking lots, parks, golf courses, pathways and trails, and City rights-of-way consisting of both the traveled portion and the abutting boulevard, sidewalks and trails, and any City personal property, such as motor vehicles, City equipment and the like.

(C) *Cannabis flower, cannabis products, lower-potency hemp edibles, and hemp derived consumer products* shall have the meanings as defined in Minn. Stat. § 342.01 (enacted under Minnesota Laws 2023).

§ 34.32 PROHIBITION.

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products within public property or in a public place.

§ 34.33 PENALTY.

A violation of this Section is a petty misdemeanor.

§ 34.34 EFFECTIVE DATE:

This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council of the City of Proctor this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Chad Ward, Mayor

ATTEST: \_\_\_\_\_  
Jess Rich, City Administrator

Chad Ward  
Mayor

Jess Rich  
City Administrator

# City of Proctor

*You Have A Place In Proctor*

COUNCILORS  
Jake P. Benson  
Troy R. DeWall  
Rory Johnson  
James Rohweder

6B

100 Pionk Drive • Proctor, Minnesota 55810-1700 • (218) 624-3641 • Fax (218) 624-9459 • email: cityhall@proctormn.gov

**CITY OF PROCTOR  
RESOLUTION NO. 38-23  
RESOLUTION ACCEPTING DONATIONS FOR THE PROCTOR FIRE  
DEPARTMENT**

**WHEREAS,** The City of Proctor provides police protection services to the residents of Proctor;  
and

**WHEREAS,** the Proctor Fire Department has continuous need for personal  
protection equipment for the safety of its police officers; and

**WHEREAS,** PDI Foods, LLC and its owner Predrag Dostanic held a fundraising event  
on October 17, 2023 at the Proctor McDonald's where 20% of sales between 4:00 PM and 7:00  
PM would be designated to the Proctor Fire Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PROCTOR,  
MINNESOTA, TO ACCEPT A DONATION IN THE AMOUNT \$513.00 FROM PDI  
FOODS, LLC AND ITS OWNER PREDRAG DOSTANIC FOR THE  
PROCTOR FIRE DEPARTMENT.**

Adopted by the City Council of the City of Proctor on this 6<sup>th</sup> day of November, 2023

Approved:

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk

Chad Ward  
Mayor

# City of Proctor

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Jake P. Benson  
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Rory Johnson  
James Rohweder

Jess Rich  
City Administrator

*You Have A Place in Proctor*

6C

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## Resolution 39-23

### **RESOLUTION ACCEPTING THE 2024 LIABILITY COVERAGE LIMITS FROM THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST**

WHEREAS the City of Proctor purchases liability insurance through the League of Minnesota Cities (LMC); and

WHEREAS the League of Minnesota Cities requires all entities obtaining insurance through the LMC Insurance Trust to decide whether to waive or not waive the municipal tort limits.

NOW, THEREFORE, BE IT RESOLVED by that the City Council of the City of Proctor hereby does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

Passed by a majority vote of the Proctor City Council this 6<sup>th</sup> day of November 2023.

BY: \_\_\_\_\_  
Chad Ward  
Mayor

ATTEST: \_\_\_\_\_  
Jess Rich  
City Administrator



## LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. [Email completed form to your city's underwriter, to pstech@lmc.org](mailto:pstech@lmc.org), or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Proctor

Check one:

☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: City Administrator



Chad Ward  
Mayor

# City of Proctor

COUNCILORS  
Jake P. Benson  
Troy R. DeWall  
Rory Johnson  
James Rohweder

Jess Rich  
City Administrator

6D

*You Have A Place in Proctor*

100 Pionk Drive · Proctor, Minnesota 55810-1700 · 218-324-3641 · Fax 218-624-9459 · email: cityhall@proctormn.gov

## **Resolution 40-23 Resolution of Non-Objection To Issuance of State of Minnesota Charitable Gambling License**

BE IT RESOLVED that the City Council of the City of Proctor hereby certifies that there is no objection to the issuance of a State of Minnesota Charitable Gambling Permit to St. Rose Church to conduct a bingo event at 2 6<sup>th</sup> Ave, Proctor, Minnesota on November 16<sup>th</sup>, 2023.

Passed by a majority vote of the Proctor City Council, this 6<sup>th</sup> day of November, 2023.

BY: \_\_\_\_\_  
Chad Ward  
Mayor

ATTEST: \_\_\_\_\_  
Jess Rich  
City Administrator

CITY OF PROCTOR  
CORPORATE SEAL

1894



**LG240B Application to Conduct Excluded Bingo****No Fee****ORGANIZATION INFORMATION**

Organization Name: St. Rose Church Previous Gambling Permit Number: \_\_\_\_\_

Minnesota Tax ID Number, if any: 7426181 Federal Employer ID Number (FEIN), if any: 41-0777924

Mailing Address: 5779 Seville Rd

City: Duluth State: MN Zip: 55811 County: St Louis

Name of Chief Executive Officer (CEO): Fr. James Bissonette

CEO Daytime Phone: 218-591-3973 CEO Email: fr.james.bissonette@duluthcatholic.org  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

**Attach a copy of at least one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **Current calendar year Certificate of Good Standing**  
Don't have a copy? This certificate must be obtained each year from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**  
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☒ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**EXCLUDED BINGO ACTIVITY**Has your organization held a bingo event in the current calendar year? ☐ Yes ☐ No

If yes, list the dates when bingo was conducted: \_\_\_\_\_

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates: 11/16/23

☐ -OR-  
conducted on up to 12 consecutive days in connection with a:

- ☐ county fair Dates: \_\_\_\_\_
- ☐ civic celebration Dates: \_\_\_\_\_
- ☐ Minnesota State Fair Dates: \_\_\_\_\_

Person in charge of bingo event: Carl Provost Daytime Phone: 218-624-4400Name of premises where bingo will be conducted: St RosePremises street address: 2 6th AveCity: Proctor If township, township name: \_\_\_\_\_ County: \_\_\_\_\_



**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL  
for a gambling premises  
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: Rev. James B. Bissnette Date: 10/18/23  
(Signature must be CEO's signature; designee may not sign)

Print Name: \_\_\_\_\_

**MAIL OR FAX APPLICATION & ATTACHMENTS**

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113  
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

**Questions?**

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



**Internal Revenue Service**  
**P.O. Box 2508**  
**Cincinnati, OH 45201**

**Department of the Treasury**

**Date: August 21, 2019**

**Person to Contact:**

R. Meyer ID# 0110429

**Toll Free Telephone Number:**

877-829-5500

United States Conference of Catholic  
Bishops  
3211 4<sup>th</sup> Street, NE  
Washington, DC 20017-1194

**Group Exemption Number:**

0928

Dear Sir/Madam:

This responds to your August 14, 2019, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2019*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2019* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

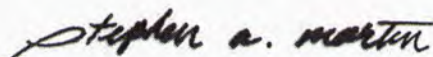
Subordinate organizations under a group exemption do not receive individual exemption letters. Subordinate organizations are not listed in Tax Exempt Organization Search (Pub 78 data), and many are not listed in the Exempt Organizations Business Master

File extract, or EO BMF. Donors may verify that a subordinate organization is included in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. See IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

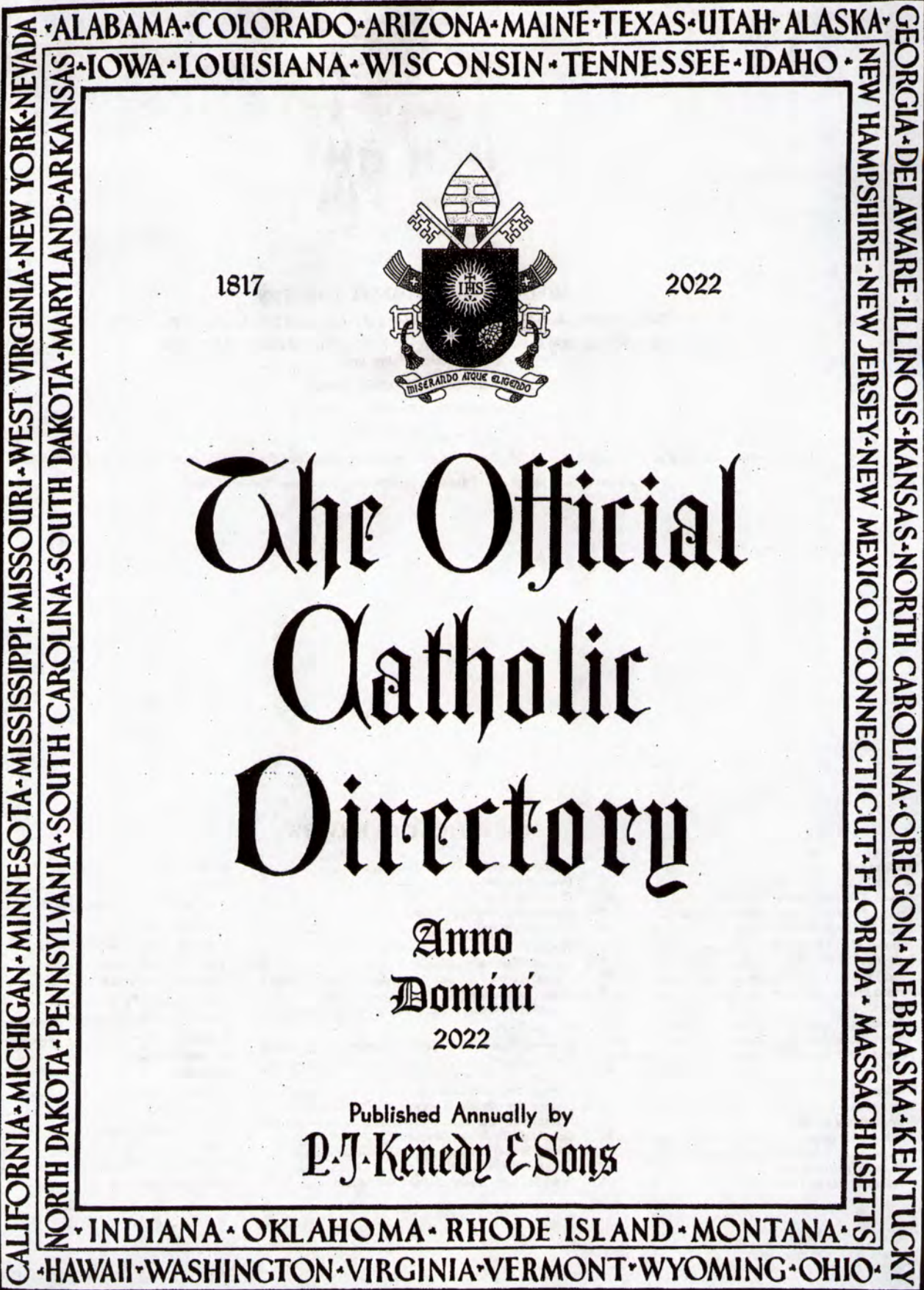
If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

A handwritten signature in black ink that reads "Stephen A. Martin". The signature is written in a cursive, slightly slanted style.

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements





1817

2022

# The Official Catholic Directory

Anno  
Domini  
2022

Published Annually by  
P.J. Kennedy & Sons



# Diocese of Duluth

(Diocesis Duluthensis)



## MOST REVEREND DANIEL J. FELTON

Bishop of Duluth; ordained, June 13, 1981; appointed Bishop of Duluth, April 7, 2021; ordained May 20, 2021.

Pastoral Center: 2830 E. Fourth St., Duluth, MN 55812. T: 218-724-9111; F: 218-724-1056.

[www.dioceseduluth.org](http://www.dioceseduluth.org)

ESTABLISHED OCTOBER 3, 1889

Corporate Title: Diocese of Duluth.

Square Miles 22,354.

Comprises the counties of Aitkin, Carlton, Cass, Cook, Crow Wing, Itasca, Koochiching, Lake, Pine, and St. Louis in the State of Minnesota.

For legal titles of parishes and diocesan institutions, consult the Chancery Office.

## STATISTICAL OVERVIEW

<b>Personnel</b>		<b>Administered by Deacons</b>	6	<b>Teachers in Diocese:</b>	
Bishop	1	Pastoral Centers	1	Sisters	1
Priests: Diocesan Active in Diocese	87	Closed Parishes	1	Lay Teachers	331
Priests: Diocesan Active Outside Diocese	2	<b>Professional Ministry Personnel:</b>		<b>Vital Statistics</b>	
Priests: Retired, Sick or Absent	25	Lay Ministers	20	<b>Receptions into the Church:</b>	
Number of Diocesan Priests	64	<b>Welfare</b>		Infant Baptism Totals	364
Religious Priests in Diocese	2	Catholic Hospitals	2	Minor Baptism Totals	51
Total Priests in your Diocese	66	Total Assisted	213,334	Adult Baptism Totals	26
Extern Priests in Diocese	6	Homes for the Aged	1	Received into Full Communion	64
<b>Ordinations:</b>		Total Assisted	875	First Communions	441
Diocesan Priests	1	<b>Educational</b>		Confirmations	479
Transitional Deacons	2	Diocesan Students in Other Seminaries	10	<b>Marriages:</b>	
Permanent Deacons in Diocese	58	Total Seminarians	10	Catholic	90
Total Sisters	46	Colleges and Universities	1	Interfaith	54
<b>Parishes</b>		Total Students	3,712	Total Marriages	144
Parishes	70	Elementary Schools, Diocesan and Parish	7	Deaths	668
<b>With Resident Pastor:</b>		Total Students	1,440	Total Catholic Population	43,182
Resident Diocesan Priests	31	<b>Catechesis / Religious Education:</b>		Total Population	450,781
Resident Religious Priests	2	High School Students	1,441		
<b>Without Resident Pastor:</b>		Elementary Students	1,688		
Administered by Priests	32	Total Students under Catholic Instruction	8,291		



**LEADERSHIP**

Office of Bishop - Most Rev. Daniel J. Felton;  
Pastoral Center - t) 218-724-9111  
www.diocesseduluth.org  
Vicar General - Rev. James B. Bissonette;  
Finance Officer - Franz Hoeflerle;  
Diocesan Corporate Board - Rev. James B. Bissonette;  
Rev. Steven Laflamme; Catherine VonRuden;  
Moderator of the Curia (Vacant) -  
Safe Environment - Rev. James B. Bissonette;  
Chancellor - Rev. Steven Laflamme;  
Judicial Vicar - Rev. Steven Laflamme;  
Marriage Tribunal Coordinator - Shawna Hansen;  
Defenders of the Bond - Heather Eichholz; Ashley Subler;  
Procurator (Vacant) -  
Promoter of Justice - Rev. James B. Bissonette;  
Notaries - Rose Marie Eichmueller; Shawna Hansen;  
Michelle Lynn Wright;  
College of Consultors - Rev. Justin Fish, Mem.; Rev. Michael Garry, Mem.; Rev. Seth Gogolin, Mem.;

Diocesan Deans - Rev. Justin Fish, Dean; Rev. Michael Garry, Dean; Rev. Joseph A. Sirba, Dean;  
Diocesan Finance Council Chair - Most Rev. Daniel J. Felton;

**OFFICES AND DIRECTORS**

Archivist (Historical) - Laurie Bisel, Archivist;  
Boy Scouts (Vacant) -  
Campus Ministry - Rev. Michael Schmitz;  
Cemeteries - Rev. James B. Bissonette;  
Censor of Books - Rev. Steven Laflamme;  
Council of Catholic Women - t) 218-728-3646 Rev. Anthony Wroblewski, Moderator;  
Department of Catechesis, RCIA, and Lay Apostolate - Grace Woitalla, Dir.;  
Department of Catholic Schools - Cynthia Zook, Dir.;  
Department of Communications - Dcn. Kyle Eller, Dir.;  
Department of Continuing Formation of Clergy - Rev. Steven Laflamme;  
Department of Indian Ministry (Vacant) -  
Department of Liturgy - Rev. Joel Hastings;

Department of Marriage and Family Life - Betsy Kneepkens, Dir.; Rev. Anthony John Craig, Asst.;  
Department of Permanent Diaconate - Dcn. John Weiske, Dir.;  
Department of Protection of Children & Young People - Ernie Stauffenecker, Dir.;  
Victim Assistance Coordinators - Esther Reagan; Tab Baumgartner;  
Department of Social Apostolate and CHD - Patrice Critchley-Menor, Dir.;  
Department of Stewardship (Vacant) -  
Department of Vocations and Priestly Formation - Rev. Nicholas Nelson, Dir.;  
Department of Youth and Young Adult Ministry - Rev. Michael Schmitz, Dir.;  
Diocesan Newspaper "The Northern Cross" - Dcn. Kyle Eller, Editor;  
Mission Outreach and Propagation of the Faith - Dcn. William Stein;

**PARISHES, MISSIONS, AND CLERGY****STATE OF MINNESOTA****AITKIN**

St. James - 299 Red Oak Dr., Aitkin, MN 56431  
t) 218-927-6581 aitkincatholic.org Rev. David Forsman,  
Pst.; Dcn. Michael Barta; Dcn. Michael Eisenbraun;  
Dcn. William Stein; CRP Stds.: 81

**AURORA**

Our Lady of Hope - 16 W. Fifth Ave. N., Aurora, MN 55705  
t) 218-229-3210 education@olhp.org;  
secretary@olhp.org Rev. Peter S. Lambert, Pst.; Dcn. Mark Skala; Linda Erickson, DRE; CRP Stds.: 32

**BABBITT**

St. Pius X - 15 Ash Blvd., Babbitt, MN 55706  
t) 218-827-2291 stpiusx@midco.net;  
kathy.roethler@duluthcatholic.org Rev. William Skarich, Pst.; Dcn. Don Klick; CRP Stds.: 8

**BEROUN**

St. Joseph - 19390 Praha Ave., Beroun, MN 55063;  
Mailing: 555 8th St. SW, Pine City, MN 55063  
t) 320-629-2935 stjosephsberoun@gmail.com;  
vicki.pixley@duluthcatholic.org Rev. Msgr. Aleksander Suchan, Pst.; Dcn. Mark Pulkrabek;

**BIGFORK**

Our Lady of the Snows - 320 Golf Course Lane,  
Bigfork, MN 56628; Mailing: PO Box 11, Bigfork, MN 56628  
t) 218-743-3255 www.olschurch.us Rev. Jeremy Bock, Pst.;

**BRAINERD**

All Saints - 16898 Carlson Lake Rd., Brainerd, MN 56401;  
Mailing: 411 N. 10th St., Brainerd, MN 56401-3027  
t) 218-822-4040 office@blccnorth.org  
www.blccnorth.org Rev. Michael Garry, Pst.; Dcn. Ralph Bakeberg; Dcn. David Brown; Dcn. Joseph Des Marais; Dcn. Thomas Freece; Dcn. Michael Knuth;  
CRP Stds.: 67

St. Andrew - 1108 Willow St., Brainerd, MN 56401  
t) 218-829-1340 standrews@lakescatholic.org  
www.blccsouth.org Dcn. Gerald Bock; Dcn. Keith Grow; Dcn. Mike Koeheler; Rev. Gabriel Waweru, Pst.; CRP Stds.: 300

St. Francis - 404 N 9th St., Brainerd, MN 56401;  
Mailing: 411 N 10th St., Brainerd, MN 56401-3027  
t) 218-822-4040 djohnson@lakescatholic.org;  
office@blccnorth.org www.blccnorth.org Rev. Michael Garry, Pst.; Rev. Matthew Miller, Par. Vicar; Dcn. Ralph Bakeberg; Dcn. David Brown; Dcn. Joseph Des Marais; Dcn. Thomas Freece; Dcn. Michael Knuth; Celeste Badger, DRE; Britt Johnson, DRE; Dan Johnson, DRE; Maureen Pickar, Bus. Mgr.; CRP Stds.: 253

St. Francis of the Lakes - (Grades PreK-8) 817 Juniper St., Brainerd, MN 56401 t) 218-829-2344  
office@sfschool.org  
www.stfranciscatholicsschool.org Jennifer Nagel, Prin.; Stds.: 240; Lay Tchrs.: 20

St. Thomas - 11395 Pine Beach Peninsula Rd., Brainerd, MN 56401; Mailing: 411 N 10th St., Brainerd, MN 56401-3027 t) 218-822-4040 office@blccnorth.org Dcn. Ralph Bakeberg; Dcn. David Brown; Dcn. Joseph DesMarais; Dcn. Thomas Freece; Dcn. Michael Knuth; Rev. Anthony Wroblewski, Pst.; Rev. Paul Strommer, Assoc. Pst.;

**BUHL**

Our Lady of the Sacred Heart - P.O. Box 27, 118 Pennsylvania Ave., Buhl, MN 55713-0027  
t) 218-254-5703 c) 218-421-3365  
sjolsh@duluthcatholic.org Rev. Paul Strommer, Admin.;

**CARLTON**

St. Francis - DBA: Parish 31 County Rd. 1, Carlton, MN 55718; Mailing: 509 Sunrise Dr., Carlton, MN 55718 t) 218-384-4563 stfmjatholic.org Dcn. Steven Hedlund; Rev. Joel Hastings, Pst.; CRP Stds.: 45

**CASS LAKE**

St. Charles - 308 Central Ave N, Cass Lake, MN 56633;  
Mailing: PO Box 98, Deer River, MN 56636  
t) 218-335-2359 stmarys@paulbunyan.net  
stcharleschurch.weconnect.com Rev. Kuriakose Nediakala, M.C.B.S., Admin.; Maria Patten, DRE;  
CRP Stds.: 15

**CHISHOLM**

St. Joseph - 113 Fourth St. S.W., Chisholm, MN 55719  
t) 218-254-5703; 218-421-3365  
sjolsh@duluthcatholic.org  
www.chisholmbuhl catholic.org Rev. Paul Strommer, Admin.; CRP Stds.: 45

**CLOQUET**

Holy Family - 280 Reservation Road, Cloquet, MN 55720; Mailing: 102 4th Street, Cloquet, MN 55720  
t) 218-879-6793 queenofpeaceoffice@duluthcatholic.org  
Rev. Nicholas Nelson, Pst.; Dcn. Jon Skansgaard;  
Queen of Peace - 102 - 4th St., Cloquet, MN 55720  
t) 218-879-6793 queenofpeaceoffice@duluthcatholic.org  
qopparish.com Rev. Nicholas Nelson, Pst.; Dcn. Jon Skansgaard; Bekah Swanson, DRE; CRP Stds.: 65

Queen of Peace School - (Grades PreK-6)  
t) 218-879-8516 David Douglas, Prin.;

**COHASSET**

St. Augustine - 601 NW 2nd AVE, Cohasset, MN 55721;  
Mailing: 315 SW 21st Street, Grand Rapids, MN 55744  
t) 218-326-2843 www.stjosephscatholic.org Rev. Blake Edward Rozier, Pst.; Dcn. Steve Schuler;

**COLERAINE**

Mary Immaculate - 10 Corey Street, Coleraine, MN 55722; Mailing: PO Box 290, Coleraine, MN 55722  
t) 218-885-6321 (CRP); 218-885-1126  
www.scmicatholic.com Rev. Joseph T. Sobolik, Pst.; Mari Jo Anderson, DRE; CRP Stds.: 15

**COOK**

St. Mary - 124 5th St. SE, Cook, MN 55723; Mailing:

PO Box 609, Cook, MN 55723 t) 218-666-5334  
stmaryscook@q.com www.stmmhc.com Rev. Beau Braun, Pst.; CRP Stds.: 13

**CROMWELL**

Immaculate Conception - 5944 Hwy 210, Cromwell, MN 55726; Mailing: PO Box 378, Floodwood, MN 55736  
t) 218-476-2367 churchstlouis@gmail.com  
nemncatholic.com Rev. Pio Atonio, Pst.;

**CROSBY**

St. Joseph's Church, Crosby - 617 Poplar St., Crosby, MN 56441 t) 218-546-6559 crosbycatholic@gmail.com  
Dcn. Dan Goshey; Dcn. Roger Marks; Dcn. Philip Mayer; Rev. Anthony John Craig, Admin.; CRP Stds.: 169

**CROSSLAKE**

Immaculate Heart Church - 35208 Co Rd 37, Crosslake, MN 56442; Mailing: PO Box 155, Crosslake, MN 56442  
t) 218-692-3731 www.crosslakecatholic.com Dcn. James Kirzeder; Dcn. Barry Olson; CRP Stds.: 95

Our Lady of Snows -

**DEER RIVER**

St. Joseph - 51061 Wolf Dr., Deer River, MN 56636;  
Mailing: PO Box 98, Deer River, MN 56636  
t) 218-246-8582 stmarys@paulbunyan.net  
deerrivercatholic.com Rev. Kuriakose Nediakala, M.C.B.S., Admin.;

**DULUTH**

Cathedral of Our Lady of the Rosary - 2801 E. 4th St., Duluth, MN 55812 t) 218-728-3646  
duluth.cathedral@duluthcatholic.org

www.duluthcathedral.com Rev. Anthony Wroblewski, Rector; Rev. Charles Frieböhle, Par. Vicar; Dcn. Rodger Brannan; Dcn. James Philbin; Rev. Trevor Peterson, In Res.; CRP Stds.: 111

St. Benedict - 1419 St. Benedict St., Duluth, MN 55811  
t) 218-724-4828 faithformation@stbensduluth.org;  
secretary@stbensduluth.org www.stbensduluth.org Dcn. Kyle Eller; Dcn. John Specht; Dcn. John Weiske; Rev. Seth Gogolin, Pst.; Elizabeth Cyr, Parish Life Coord.; Grace Woitalla, Youth Min.; Sonya Morris, DRE; CRP Stds.: 33

Holy Family - 2430 W. 3rd St., Duluth, MN 55806-1801  
t) 218-722-4445 holyfamilyduluth@yahoo.com  
catholicduluth.org Rev. Elias Gieske, Pst.; Dcn. John Foucault; Dcn. Timothy Kittelson; Karen Ball, DRE;  
Indian Missions - 2830 E. Fourth St., Duluth, MN 55812 t) 218-724-9111

St. James - 721 N. 57th Ave. W., Duluth, MN 55807  
t) 218-624-0125 youth@stjamesduluth.org;



slaveau@stjamesduluth.org  
www.stjamesparishduluth.com/ Rev. Richard Kunst,  
Pst.; Dcn. Lyle Johnson; CRP Stds.: 44  
St. John - 3 W Chisholm St., Duluth, MN 55803;  
Mailing: 4230 St. John's Ave, Duluth, MN 55803  
t) 218-724-6332 www.saintjohnsduluth.org Dcn. Walt  
Beier; Rev. Seth Gogolin, Pst.; CRP Stds.: 45  
St. Joseph - 151 W. Linden St., Duluth, MN 55811;  
Mailing: 2410 Morris Thomas Rd., Duluth, MN 55811  
t) 218-722-0613 www.diocesseduluth.org Rev. John C.  
Petrich, Admin.; CRP Stds.: 5  
St. Lawrence - 2410 Morris Thomas Rd., Duluth, MN  
55811 t) 218-722-2259 stlawrencechurch@msn.com  
www.catholicduluth.org Dcn. John Foucault; Dcn.  
Timothy Kittelson; Rev. Elias Gieske, Admin.; Karen  
Ball, DRE; CRP Stds.: 172  
St. Mary Star of the Sea - 325 E. Third St., Duluth, MN  
55805 t) 218-722-3078  
lauren.finnegan@duluthcatholic.org  
www.stmarystarofthesea.duluth.com/ Rev. Anthony  
Wroblewski, Pst.; Rev. Charles Friebohle, Par. Vicar;  
Dcn. Rodger Brannan; Dcn. James Philbin; CRP Stds.:  
5  
St. Michael - 4901 E. Superior St., Duluth, MN 55804  
t) 218-525-1902 denise.connolly@duluthcatholic.org  
stmichaelsduluth.org Rev. William C. Graham, Pst.;  
Rev. Andy Knop, Admin.; Liz Johnson, DRE; CRP  
Stds.: 35  
St. Raphael - 5779 Seville Rd., Duluth, MN 55811  
t) 218-729-7537 raphaelchurch@yahoo.com  
www.straphaelandstrose.com Rev. James B. Bissonette,  
Pst.; Dcn. Thomas Kubat; Dcn. Carl Provost; Dcn. Paul  
Sever; Kathy Ellingson, DRE; CRP Stds.: 82  
**ELY**  
St. Anthony - 231 E. Camp St., Ely, MN 55731  
t) 218-365-4017 StAnthonyDEF@gmail.com;  
fr.bill.skarich@duluthcatholic.org  
www.stanthonyseely.org Rev. William Skarich, Pst.; Dcn.  
Gregory Hutar; Dcn. Don Klick; CRP Stds.: 39  
**EMILY**  
St. Emily - 39922 Lake Street, Emily, MN 56447;  
Mailing: PO Box 25, Emily, MN 56447 t) 218-763-2101  
2stemily@gmail.com www.emilycatholic.com Dcn. Jim  
Kizerder; Dcn. Barry Olson; Rev. Michael Garry,  
Admin.;  
**EVELETH**  
Resurrection - 301 Adams Ave, Eveleth, MN 55734;  
Mailing: P.O. Box 586, Eveleth, MN 55734  
t) 218-744-3277 nicole.nguyen@duluthcatholic.org;  
mary.hecimovich@duluthcatholic.org Rev. Justin Fish,  
Pst.; Ashley Judnick, DRE; Janine Lavigne,  
Homebound Ministry Coordinator; CRP Stds.: 66  
**FLOODWOOD**  
St. Louis - 105 East 4th Ave., Floodwood, MN 55736;  
Mailing: P.O. Box 378, Floodwood, MN 55736  
t) 218-476-2367 churchstlouis@gmail.com Rev. Pio  
Atonio, Pst.; CRP Stds.: 25  
**FORT RIPLEY**  
St. Mathias - 4529 County Road 121, Fort Ripley, MN  
56449; Mailing: Parish Office of St. Andrew's & St.  
Mathias, 1108 Willow Street, Brainerd, MN 56401  
t) 218-829-1340 st.andrews@lakescatholic.org  
www.blccsouth.org Dcn. Gerald Bock; Dcn. Keith  
Grow; Dcn. Michael Koecheler; Rev. Gabriel Waweru,  
Pst.; CRP Stds.: 45  
Crow Wing State Park -  
**GARRISON**  
Our Lady of Fatima - 27332 Central St, Garrison, MN  
56450, Garrison, MN 56450; Mailing: 617 Poplar Street,  
Crosby, MN 56441 t) 218-546-6559  
crosbycatholic@gmail.org Dcn. Roger Marks; Dcn. Dan  
Goshey; Dcn. Phillip Mayer; Rev. Anthony John Craig,  
Admin.;  
**GILBERT**  
St. Joseph - 515 Summit and Lousiana Ave W, Gilbert,  
MN 55741; Mailing: Box 586, Eveleth, MN 55734  
t) 218-744-3277 nicole.nguyen@duluthcatholic.org;  
mary.hecimovich@duluthcatholic.org Rev. Justin Fish,  
Pst.; Ashley Judnick, DRE; Janine Lavigne,

Homebound Ministry Coordinator; CRP Stds.: 13  
**GNESEN**  
St. Joseph - 6110 Church Rd., Gnesen, MN 55803;  
Mailing: 4901 E Superior St, Duluth, MN 55804  
t) 218-525-1902 Rev. Andrew Knop, OMI, Pst.; CRP  
Stds.: 10  
**GRAND MARAIS**  
St. John - 10 E. 5th St., Grand Marais, MN 55604;  
Mailing: P.O. Box 549, Grand Marais, MN 55604  
t) 218-387-1409 www.stjohns-holyrosary.org Rev.  
Steven Langenbrunner, Pst.; Sharon Dorr, DRE; CRP  
Stds.: 26  
**GRAND PORTAGE**  
Holy Rosary - 43 Upper Road, Grand Portage, MN  
55605; Mailing: PO Box 549, Grand Marais, MN 55604  
t) 218-387-1409 Rev. Steven Langenbrunner, Pst.;  
Sharon Dorr, DRE; CRP Stds.: 4  
**GRAND RAPIDS**  
St. Joseph - 315 SW 21st Street, Grand Rapids, MN  
55744 t) 218-326-2843 www.stjosephscatholic.org/ Dcn.  
Steve Schuler; Rev. Blake Edward Rozier, Admin.; Lisa  
Neary, DRE; CRP Stds.: 175  
St. Joseph School - (Grades PreK-6) t) 218-326-6232  
principal@stjosephscatholic.org  
www.stjosephscatholic.org Teresa Matetich, Prin.;  
Stds.: 193; Lay Tchrs.: 8  
**HACKENSACK**  
Sacred Heart - 300 First St. N., Hackensack, MN 56452;  
Mailing: Box 874, Walker, MN 56484 t) 218-547-1054  
stagneswalkermn@gmail.com Rev. Timothy John  
Lange, Pst.;  
**HIBBING**  
Blessed Sacrament - 2310 7th Ave. E., Hibbing, MN  
55746 t) 218-262-5541 parish@blsachibbing.org;  
joshuawopata@duluthcatholic.org  
www.blessedsacramenthibbing.org Rev. Daniel Weiske,  
Pst.; Ben Milani, Youth Min.; Joshua Wopata, DRE;  
Jennifer Steinbrecher, Sunday School Coordinator;  
Deborah Toma, Family Faith Formation; CRP Stds.:  
95  
Assumption Catholic School - (Grades: PreSchool-6)  
t) 218-263-3054 secretary@acshibbing.org  
www.acshibbing.org Gabe Johnson, Prin.; Stds.: 151;  
Lay Tchrs.: 8  
Side Lake, Blessed Sacrament Chapel - 12825  
Sturgeon Rd, Side Lake, MN 55781; Mailing: 2310  
7th Ave E., Hibbing, MN 55746;  
www.blscachibbing.org Dcn. Grant Toma;  
**HINCKLEY**  
St. Patrick - 203 Lawler Ave. S., Box 490, Hinckley, MN  
55037-0490 t) 952-221-1183 (CRP); 320-384-6313 x3  
jimmstoket@yahoo.com; saintpatricks@scicable.com  
stpatrick-luke.org Rev. Joseph A. Sirba, Pst.; Dcn. Steve  
Odegard; Dcn. James Mostek, DRE; CRP Stds.: 70  
**INTERNATIONAL FALLS**  
St. Thomas Aquinas - 810 Fifth St., International Falls,  
MN 56649 t) 218-283-3293 x200  
Les.Hendrickson@duluthcatholic.org stthomasifalls.org  
Rev. Thomas Galarneau, Admin.; Sabrina Etienne,  
DRE; CRP Stds.: 35  
St. Thomas Aquinas School - (Grades PreSchool-4)  
t) 218-283-3430  
principal@stthomascatholicsschool.com Dawn  
Flesland, Prin.; Stds.: 52; Lay Tchrs.: 4  
**LITTLE FORK**  
St. Columban - 1017 4th Ave, Little Fork, MN 56653;  
Mailing: 810 Fifth St., International Falls, MN 56649  
t) 218-283-3293 parishoffice@stthomasifalls.org Rev.  
Thomas Galarneau, Pst.; CRP Stds.: 8  
**LONGVILLE**  
St. Edward - P.O. Box 38, Longville, MN 56655-0038  
t) 218-363-2799 stedwardlongville@yahoo.com Rev.  
Keith Bertram, Pst.;  
**MCGRATH**  
Our Lady of Fatima - 102 S Highway 65, McGrath, MN  
56350; Mailing: 299 Red Oak DR, Aitkin, MN 56431  
t) 218-927-6581 www.mcgregorcatholicchurch.org Rev.  
David Forsman, Pst.; Dcn. Michael Barta;

**MCGREGOR**  
Holy Family - 2 S Maddy ST, McGregor, MN 55760;  
Mailing: 299 Red Oak DR, Aitkin, MN 56431  
t) 218-927-6581 www.mcgregorcatholicchurch.org Rev.  
David Forsman, Pst.; Dcn. Michael Barta; CRP Stds.:  
19  
**MEADOWLANDS**  
St. Mary - 9999 Hwy 133, Meadowlands, MN 55765;  
Mailing: PO Box 378, Floodwood, MN 55736  
t) 218-476-2367 churchstlouis@gmail.com  
nemncatholic.com Rev. Pio Atonio, Pst.;  
**MOOSE LAKE**  
Holy Angels - 60 Hartman Dr., PO Box 487, Moose  
Lake, MN 55767 t) 218-485-8214  
holyangels@duluthcatholic.org  
www.mooselakecatholiccommunity.com/ Rev. Francis  
Kabiru, Pst.; Jean Marie Blair, Youth Min.; CRP Stds.:  
90  
**NASHAWAUK**  
St. Cecilia's - 326 Second St., Nashawauk, MN 55769  
t) 218-885-6321 (CRP); 218-885-1126  
marjo.andersen@duluthcatholic.org  
www.smcatholic.com/ Rev. Joseph T. Sobolik, Pst.;  
Dcn. Richard Johnston; Mari Jo Anderson, DRE; CRP  
Stds.: 32  
**NORTHOME**  
St. Michael - 12026 Lake Street, Northome, MN 56661;  
Mailing: c/o Our Lady of the Snows, PO Box 11,  
Bigfork, MN 56628 t) 218-743-3255 Rev. Jeremy Bock,  
Pst.; Dcn. James Vande Kamp; CRP Stds.: 22  
**ORR**  
Holy Cross - 10696 Shady Grove Ln. S., Orr, MN  
55771; Mailing: P.O. Box 609, Cook, MN 55723  
t) 218-666-5334 cookorparishes@duluthcatholic.org  
www.stmhc.com Rev. Beau Braun, Pst.; CRP Stds.:  
10  
**PEQUOT LAKES**  
Our Lady of the Lakes - 30918 Rasmussen Rd, Pequot  
Lakes, MN 56472; Mailing: PO Box 759, Pequot Lakes,  
MN 56472 t) 218-568-4760 stalicchurch@gmail.com  
www.ourladylakes.com Rev. Michael Patullo, Pst.; Dcn.  
David Craig; Dcn. Mike Marvin; Dcn. Richard Paine;  
Dcn. Joe Sechser; CRP Stds.: 103  
**PINE CITY**  
Immaculate Conception - 555 8th St. S.W., Pine City,  
MN 55063 t) 320-629-3911 (CRP); 320-629-2935  
iccoffice@duluthcatholic.org;  
vicki.pixley@duluthcatholic.org Dcn. Eugene Biever;  
Dcn. Mark Pulkrabek; Rev. Msgr. Aleksander Suchan;  
Pst.; CRP Stds.: 118  
**PROCTOR**  
St. Rose - 2 Sixth Ave, Proctor, MN 55810; Mailing:  
5779 Seville Rd, Duluth, MN 55811 t) 218-624-0007  
saintroseproctor@qwestoffice.net  
www.straphaelandstrose.com Rev. James B. Bissonette,  
Pst.; Dcn. Thomas Kubat; Dcn. Carl Provost; Dcn. Paul  
Sever; Suzanne Lott; DRE; CRP Stds.: 30  
**REMER**  
St. Paul - 101 3rd Ave. SE, Remer, MN 56672; Mailing:  
P.O. Box 38, Longville, MN 56655 t) 218-363-2799  
stedwardlongville@yahoo.com Rev. Keith Bertram,  
Pst.;  
**SANDSTONE**  
St. Luke - 122 Commercial Ave. N., Sandstone, MN  
55072; Mailing: P.O. Box 644, Sandstone, MN 55072  
t) 320-245-5175 saintlukes@scicable.com stpatrick-  
luke.org Rev. Joseph A. Sirba, Pst.; Dcn. James W  
Mostek; Dcn. Steve Odegard; CRP Stds.: 57  
**SAWYER**  
SS. Mary & Joseph - 1225 Mission Road, Sawyer, MN  
55780; Mailing: 509 Sunrise Drive, Carlton, MN 55718  
t) 218-384-4563 stfmjatholic@gmail.com  
stfmjatholic.org Rev. Joel Hastings, Pst.; Dcn. Bryan  
Bassa; CRP Stds.: 24  
**SILVER BAY**  
St. Mary - 57 Horn Blvd., Silver Bay, MN 55614  
t) 218-226-3100 stmarysilverbay@outlook.com  
stmarysilverbay.org Rev. Steven Laflamme, Pst.; Rev.  
Michael J. Lyons, In Res.; CRP Stds.: 23



**SQUAW LAKE**

St. Catherine - 52265 State Highway 46, Squaw Lake, MN 56681; Mailing: St. Catherine Church c/o Our Lady of the Snows, PO Box 11, Bigfork, MN 56628  
t) 218-743-3255 Rev. Jeremy Bock, Pst.;

**STURGEON LAKE**

St. Isidore - 9010 Main St., Sturgeon Lake, MN 55783; Mailing: 8118 Lake St., Willow River, MN 55795-0097  
t) 218-372-3284; 218-485-8214 (CRP)

st.mary.church@frontiernet.net;

holyangels@duluthcatholic.org

www.MooseLakeCatholicCommunity.com Rev. Francis Kabiru, Pst.; Teresa Danelski, DRE; Kari Janz, DRE; CRP Stds.: 20

**TOWER**

St. Martin - 107 N. 3rd St., Tower, MN 55790; Mailing:

P.O. Box 757, Tower, MN 55790 t) 218-753-4310

www.stmmhc.com Rev. Beau Braun, Pst.; CRP Stds.: 5

**TWO HARBORS**

Holy Spirit - 227 Third St., Two Harbors, MN 55616

t) 218-834-4659 www.holyspirittwoharbors.org Rev.

Steven Laflamme, Pst.; Dcn. Timothy Egan; Dcn. Scott Peters; CRP Stds.: 65

**VIRGINIA**

Holy Spirit - 306 S. Second St., Virginia, MN 55792

t) 218-741-6344 ben.frost@duluthcatholic.org;

jessica.haverkamp@duluthcatholic.org

www.holyspiritvirginia.com Rev. Brandon James Moravitz, Pst.; Dcn. Richard Moravitz; Dcn. Daniel Schultz;

Marquette Catholic School - (Grades PreK-8) 311 Third St. S., Virginia, MN 55792 t) 218-741-6811

mcsprincipal01@gmail.com

www.miarquettecatholicshool.com Lisa Kyas, Prin.;

**WALKER**

St. Agnes - 210 Division St., Walker, MN 56484;

Mailing: PO Box 874, Walker, MN 56484

t) 218-547-1054 stagneswalker@frontiernet.net

Timothy John Lange, Pst.; Molly Mendoza, DRE; CRP Stds.: 75

**WILLOW RIVER**

St. Mary - 8118 Lake St., Willow River, MN 55795

t) 218-372-3284 (CRP); 218-485-8214

st.mary.church@frontiernet.net;

holyangels@duluthcatholic.org stmarywillowriver.org

Rev. Francis Kabiru, Pst.; Teresa Danelski, DRE; Kari Janz, DRE; CRP Stds.: 20

**SCHOOLS: PRESCHOOL THRU HIGH SCHOOL****SCHOOLS****STATE OF MINNESOTA****DULUTH**

Stella Maris Academy - (PRV) (Grades PreK-8) Duluth Area Catholic Schools, Holy Rosary School, St. James School, St. John's School 2802 E. Fourth St., Duluth, MN 55812 t) 218-623-6253

andrew.hilliker@stellamaris.academy

www.stellamaris.academy Julianne Blazeovic, Prin.; Jesse

Murray, Prin.; Andrew Dean Hilliker, Pres.; Michael Mazzio, Bus. Mgr.; Stds.: 528; Lay Tchrs.: 40

Holy Rosary School - (Grades PreK-8)

t) 218-724-8565

peggy.frederickson@stellamaris.academy Peggy

Fredrickson, Prin.;

St. James Catholic School - (Grades PreK-8) 715 N.

57th Ave., W., Duluth, MN 55807 t) 218-624-1511

julianne.blazeovic@stellamaris.academy

www.stellamaris.academy/

St. John's School - (Grades PreK-8) 1 W. Chisholm

St., Duluth, MN 55803 t) 218-724-9392

jesse.murray@stellamaris.academy

**INSTITUTIONS LOCATED IN DIOCESE**

business@duluthcathedral.com Rev. Anthony

Wroblewski, Rector;

The Human Life and Development Fund of the Diocese

of Duluth - 2830 E. Fourth St., Duluth, MN 55812

t) 218-724-9111 franz.hoefferle@duluthcatholic.org

Franz Hoefferle, Dir.;

The Seminary Endowment Fund of the Diocese of

Duluth - 2830 E. 4th St., Duluth, MN 55812

t) 218-724-9111 franz.hoefferle@duluthcatholic.org

Franz Hoefferle, Secy.;

The Catholic Religious Education Endowment Fund of

the Diocese of Duluth - 2830 E. 4th St., Duluth, MN

55812 t) 218-724-9111

franz.hoefferle@duluthcatholic.org Franz Hoefferle,

Dir.;

**HERMANTOWN**

\*Sister Thea Bowman Black Catholic Educational

Foundation - 4870 Woodridge Dr., Hermantown, MN

55811 t) 218-969-6227 maryloujill@aol.com Mary Lou

Jennings, Exec.;

**HIBBING**

Hibbing Catholic Schools Endowment Fund - 2310 7th

Ave. E., Hibbing, MN 55746 t) 218-262-5541

parish@blsachibbing.org Rev. Daniel Weiske, Pst.;

**HOSPITALS / HEALTH SERVICES [HOS]****BRainerd**

St. Joseph's Medical Center - 523 N. Third St., Brainerd,

MN 56401 t) 218-829-2861 info@essentiahealth.org

www.essentiahealth.org Dr. Jon Pryor, Pres.; Bed

Capacity: 162; Asstd. Annu.: 80,536; Staff: 1,135

**DULUTH**

St. Mary's Medical Center - Legal Titles: Essentia

Health-St. Mary's Medical Center 407 E. Third St.,

Duluth, MN 55805 t) 218-786-4000

jon.pryor@essentiahealth.org www.essentiahealth.org

Part of the Essentia Health system Rev. Thomas J.

Foster, Chap.; Dr. Jon Pryor, Pres.; Stacey Jutila,

Director of Chaplaincy; Bed Capacity: 337; Asstd.

Annu.: 132,798; Staff: 2,399

**MISCELLANEOUS [MIS]****BEMIDJI**

S.W. Deanery Chapter of Magnificat of the Diocese of

Duluth - 3625 Waville Rd. NE, Bemidji, MN 56601

t) 218-675-6180 garouette@tds.net Mary Riens,

Contact;

**DEER RIVER**

\*Our Lady of the Holy Trinity Magnificat Chapter -

33350 State Hwy. 46, Deer River, MN 56636

t) 218-251-6556 rtnorris7@gmail.com (Sub-chapter of

S.W. Deanery Chapter of the Magnificat-Our Lady of

the Lakes) Teresa Norris;

**DULUTH**

Benedictine Sisters Benevolent Association - 1001

Kenwood Ave., Duluth, MN 55811-2300

t) 218-723-6089 braway@css.edu

www.duluthbenedictines.org Sr. Beverly Raway, O.S.B.,

Pres.;

Benedictine Foundation - 4560 Norway Pines Pl.,

Hermantown, MN 55811 t) 218-786-2370

laurie.hennen@benedictineliving.org

giving.benedictineliving.org/ Benedictine Associated

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New Ulm, St. Paul and Minneapolis, and Winona-

Rochester. Laurie Hennen, Pres.; Jerry Carley, CEO;

Benedictine Health Center dba Benedictine Living

Community - 935 Kenwood Ave., Duluth, MN 55811

brian.pattock@bhshealth.org (Sub. of Benedictine

Health System) Brian Pattock, Admin.;

Benedictine Health System dba Benedictine - 4560

Norway Pines Pl., Hermantown, MN 55811

t) 218-786-2370 jerry.carley@benedictineliving.org

www.benedictineliving.org (BEL) Benedictine Living

Community At The Shrine (STP) BLC-New Brighton

(FAR) Benedictine-Evergreen Place, Benedictine-

Siena Court (WIN) BLC-Owatonna Jerry Carley,

Pres.;

Benedictine Living Communities Inc. - 4560 Norway

Pines Place, Hermantown, MN 55811 t) 218-786-2370

tia.bowe@benedictineliving.org (BIS) BLC-

Bismarck, BLC-Garrison, BLC-Dickinson/Benedict

Court; (FAR) BLC-Elendale/Evergreen Place, BLC-

LaMoure/Rosewood Court, BLC-Wahpeton/Siena

Court Tia Bowe, Pres.;

St. Joseph's Medical Center, Brainerd - 523 N. Third

St., Brainerd, MN 56401 t) 218-829-2861 Affiliated

with Essentia Health Adam Rees, Pres.;

St. Mary's Medical Center - 407 E. Third St., Duluth,

MN 55805 t) 218-786-4000 Affiliate: St. Mary's

Hospital of Superior, WI Rev. Thomas J. Foster;

Chap.; James Garvey, Admin.; Sr. Joan Marie

Stelman, O.S.B., Dir.; Anne Stephen, Chief Medical

Officer;

Polinsky Medical Rehabilitation Center - 530 E.

Second St., Duluth, MN 55805 t) 218-786-5360 (Sub.

of St. Mary's Medical Center) Joan Jeanetta, Dir.;

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Christ Child Society of Duluth, Inc. - 5566 Halie Rd.,

Proctor, MN 55810 t) 218-624-4583

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Medical Association - 398 Scenic Dr., Two Harbors,

MN 55616 c) 218-349-9175 Timothy J. Egan, Pres.;

**CAMPUS MINISTRY / NEWMAN CENTERS****[CAM]****DULUTH**

Newman Catholic Campus Ministry - 421 W. Marie St.,

Duluth, MN 55811 t) 218-728-3757

heather.serena@duluthcatholic.org

www.bulldogCatholic.org Heather Serena, Campus

Min.; Rev. Michael Schmitz, Dir.;

**CEMETERIES [CEM]****DULUTH**

Calvary Cemetery - 4820 Howard Gnesen Rd., Duluth,

MN 55803 t) 218-724-3376

tim.sailstad@duluthcatholic.org;

calvaryduluth@gmail.com

www.calvarycemeteryduluth.com Tim Sailstad;

**COLLEGES & UNIVERSITIES [COL]****DULUTH**

College of St. Scholastica - 1200 Kenwood Ave., Duluth,

MN 55811 t) 218-723-6000; 800-447-5444 www.css.edu

Barbara McDonald, Pres.; Sr. Kathleen Del Monte,

O.S.B., Associate Vice President for Mission

Integration; Stds.: 3,712; Lay Tchrs.: 225; Sr. Tchrs.: 1

**CONVENTS, MONASTERIES, AND****RESIDENCES FOR WOMEN [CON]****DULUTH**

Motherhouse and Novitiate of the Sisters of Saint

Benedict - St. Scholastica Monastery, 1001 Kenwood

Ave., Duluth, MN 55811 t) 218-723-6555

braway@css.edu www.duluthbenedictines.org Sr. Luce

Marie Dionne, O.S.B., Archivist; Srs.: 46

**ENDOWMENTS / FOUNDATIONS /****TRUSTS [EFT]****CLOQUET**

Educational Endowment Trust, Queen of Peace Church -

102 4th St., Cloquet, MN 55720 t) 218-879-6793

qopoffice@gmail.com Rev. Nicholas Nelson, Pst.;

**DULUTH**

Holy Rosary Parish Endowment Fund - 2801 E. Fourth

St., Duluth, MN 55812 t) 218-728-3646



kathfors@hotmail.com Rev. Pio Antonio, Spiritual  
Adv./Care Svcs.;

**NURSING/REHABILITATION/  
CONVALESCENCE/ELDERLY CARE  
[NUR]**

An asterisk (\*) denotes an organization that has established tax-exempt status directly with the IRS and is not covered by the USCCB Group Ruling.

# DULUTH

Benedictine Living Community of Duluth - Legal Titles:  
Benedictine Health Center 935 Kenwood Ave., Duluth,  
MN 55811 t) 218-522-8900  
brian.pattock@benedictineliving.org;  
barb.wessberg@benedictineliving.org

www.benedictineliving.org/duluth-mn/ (Sub. of  
Benedictine Health System) Brian Pattock, Admin.;  
Barb Wessberg, CEO; Asstd. Annu.: 885; Staff: 300



## STATEMENT OF PURPOSE

The purpose of this document is to provide a clear and concise statement of the mission and vision of the Benedictine Living Community of Duluth. This document is intended to serve as a guide for all members of the community and to provide a basis for decision-making.

The mission of the Benedictine Living Community of Duluth is to provide a safe and secure environment for the elderly and infirm, and to provide a place of worship and spiritual growth.

The vision of the Benedictine Living Community of Duluth is to be a place of peace, love, and hospitality.

The Benedictine Living Community of Duluth is committed to the following principles:

1. To provide a safe and secure environment for the elderly and infirm.

2. To provide a place of worship and spiritual growth.

3. To be a place of peace, love, and hospitality.

## FINANCIAL OVERVIEW

The financial overview of the Benedictine Living Community of Duluth is as follows:

1. Total Assets: \$1,000,000

2. Total Liabilities: \$500,000

3. Total Equity: \$500,000

4. Total Revenue: \$1,000,000

5. Total Expenses: \$500,000

6. Total Net Income: \$500,000

7. Total Net Assets: \$1,000,000

8. Total Net Liabilities: \$500,000

9. Total Net Equity: \$500,000

10. Total Net Revenue: \$1,000,000

11. Total Net Expenses: \$500,000

12. Total Net Income: \$500,000

13. Total Net Assets: \$1,000,000

14. Total Net Liabilities: \$500,000

15. Total Net Equity: \$500,000

16. Total Net Revenue: \$1,000,000

17. Total Net Expenses: \$500,000

18. Total Net Income: \$500,000

19. Total Net Assets: \$1,000,000

20. Total Net Liabilities: \$500,000

21. Total Net Equity: \$500,000

22. Total Net Revenue: \$1,000,000

23. Total Net Expenses: \$500,000

24. Total Net Income: \$500,000

25. Total Net Assets: \$1,000,000

26. Total Net Liabilities: \$500,000

27. Total Net Equity: \$500,000

28. Total Net Revenue: \$1,000,000

29. Total Net Expenses: \$500,000

30. Total Net Income: \$500,000

31. Total Net Assets: \$1,000,000

32. Total Net Liabilities: \$500,000

33. Total Net Equity: \$500,000

34. Total Net Revenue: \$1,000,000

35. Total Net Expenses: \$500,000

36. Total Net Income: \$500,000

37. Total Net Assets: \$1,000,000

38. Total Net Liabilities: \$500,000

39. Total Net Equity: \$500,000

40. Total Net Revenue: \$1,000,000

41. Total Net Expenses: \$500,000

42. Total Net Income: \$500,000

43. Total Net Assets: \$1,000,000

44. Total Net Liabilities: \$500,000

45. Total Net Equity: \$500,000

46. Total Net Revenue: \$1,000,000

October 26, 2023

6E

To: Proctor Mayor Chad Ward and City Council members

From: Proctor Police Civil Service Commission

The Civil Service Commission is making the following recommendations:

1. To name Jessica Buhs to the Senior Police Records Manager position effective immediately with the pay and benefits of that position.

The open part-time Police Records Technician position will be evaluated in 90 days to determine if it needs to be filled.

2. To explore creating ways to recruit and retain officers. Also seek a legislative solution to address the impact of increasing costs when a larger department poaches officers.

#### Summary

Over half of Minnesota's 400 law enforcement departments - 204 - are understaffed, according to the Minnesota Law Enforcement Labor Services.

Proctor, like other law enforcement agencies, get new officers, we train them, they work here for a few years and then they leave for a number of reasons.

Losses are due to regularly scheduled retirements, but people are leaving police work to pursue employment or training in other careers or they cite post-traumatic stress. Further, fewer students are going to school for law enforcement, something that has contributed to struggles to replace the officers that leave. These factors, which are unlikely to decrease in the foreseeable future, have made it more challenging and time consuming to recruit and retain officers.

Proctor, like other law enforcement agencies around the state could try several different strategies to boost their ranks, ranging from recruitment and retention bonuses, to longevity pay to internship programs to entice high school and college students to join the profession by visiting classrooms.

Greater Minnesota departments can also participate in programs like Pathways to Policing, which helps departments recruit more officers from underserved communities by paying for schooling and training.

The Commission is open to looking at ways to stabilize the department and be more cost effective. The 14-week training period while an experienced officer accompanies the new hire is one aspect to evaluate.

**From:** [Jessica Rich](#)  
**To:** [Megan Jordan](#)  
**Subject:** Agenda Item: Dolly Parton's Imagination Library -- Proctor School District  
**Date:** Friday, November 3, 2023 2:22:56 PM

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6F

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**From:** Russell Habermann <haber163@d.umn.edu>  
**Sent:** Tuesday, October 24, 2023 2:30 PM  
**To:** haber163@d.umn.edu  
**Subject:** Dolly Parton's Imagination Library -- Proctor School District

Good afternoon,

Last year, I partnered with REA3D (The Proctor Area Educational Foundation) to bring [Dolly Parton's Imagination Library](#) to the Proctor School District. As of this month, we have gifted **1,000 books** to children under five years old!

I'm extremely proud of this program's ability to promote a love of reading and show community support to young families, and I invite you to join me in 2024 with a donation to the program.

Please consider one of these options:

- **Become a month sponsor!** With a \$300 donation, individuals, businesses, and organizations can sponsor one month of Dolly Parton's Imagination Library for children in the Proctor School District during the 2024 calendar year. Your donation will fully cover the cost of books and mailings for one month! In return, REA3D will recognize your support (if desired) on its Imagination Library webpage, on its Facebook page, and on the mailing label of each book mailed during your month – directly reaching a projected number of 136 households in the school district.
- **Support one child's participation.** With a \$25 donation, sponsor one child's participation in the Imagination Library for the 2024 calendar year. Your donation will go toward the cost of books and mailings (a total of 12 books throughout the year) for one child in the school district.

Ready to join me in supporting this program? You can donate with a credit/debit card directly through the Imagination Library website by [clicking here](#) (be sure to designate your donation to our local affiliate, "MN - Proctor School District"). If you wish to donate with a check or cash, please note "Imagination Library" on the memo line and mail your contribution to "REA3D" at 131 Ninth Avenue,

Proctor, MN 55810.

If you decide to become a "Month Sponsor", follow up with me to select your sponsorship month and share how you would like your name presented on our mailing labels.

Please let me know your questions, and thank you for supporting literacy in our community!

*You were sent this email as a stakeholder in the Proctor School District community. If you would like to be removed from this email list, please respond "REMOVE". Thank you!*

--

*Russell Habermann*

*Imagination Library Coordinator, REA3D*

[haber163@d.umn.edu](mailto:haber163@d.umn.edu)

*(218) 269-4158*

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (3 Characters) = "600"
- [Report].Date Paid = 10/30/2023

# Liquor Bills

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>AMERICAN BOTTLING COMPANY</b>				
4616301172	SODA	10/23/2023	253.62	600-60-600-2254 Soft Drinks & Mix
Total AMERICAN BOTTLING COMPANY :			253.62	
<b>ARTISAN BEER COMPANY</b>				
3636122	BEER	10/20/2023	735.70	600-60-600-2252 Beer Purchases
Total ARTISAN BEER COMPANY:			735.70	
<b>BERNICKS PEPSI</b>				
30061493	THC	10/18/2023	195.00	600-60-600-2255 THC Products
30061494	BEER	10/18/2023	4,707.90	600-60-600-2252 Beer Purchases
30061495	BEER	10/18/2023	21.20	600-60-600-2252 Beer Purchases
30061496	SODA	10/18/2023	112.00	600-60-600-2254 Soft Drinks & Mix
30062691	THC	10/25/2023	170.00	600-60-600-2255 THC Products
30062692	BEER	10/25/2023	7,863.15	600-60-600-2252 Beer Purchases
Total BERNICKS PEPSI:			13,026.85	
<b>BREAKTHRU BEVERAGE</b>				
112550634	SERVICE FEE	10/12/2023	41.93	600-60-600-3033 Freight & Express
112550634	LIQUOR	10/12/2023	1,873.25	600-60-600-2251 Liquor Purchases
112653157	SERVICE FEE	10/19/2023	67.75	600-60-600-3033 Freight & Express
112653157	LIQUOR	10/19/2023	4,014.03	600-60-600-2251 Liquor Purchases
112759185	SERVICE FEE	10/25/2023	31.36	600-60-600-3033 Freight & Express
112759185	LIQUOR	10/25/2023	1,320.52	600-60-600-2251 Liquor Purchases
Total BREAKTHRU BEVERAGE:			7,348.84	
<b>C&amp;L DISTRIBUTING</b>				
1790783	SHIPPING	10/17/2023	3.00	600-60-600-3033 Freight & Express
1790783	BEER	10/17/2023	1,701.90	600-60-600-2252 Beer Purchases
1795260	BEER	10/24/2023	9,830.30	600-60-600-2252 Beer Purchases
1795260	SHIPPING	10/24/2023	3.00	600-60-600-3033 Freight & Express
Total C&L DISTRIBUTING:			11,538.20	
<b>CINTAS</b>				
4171538181	MATS	10/23/2023	190.60	600-60-600-2210 Operating Supplies
Total CINTAS:			190.60	
<b>JOHNSON BROTHERS INC</b>				
2405532	DELIVERY CHARGE	10/16/2023	26.18	600-60-600-3033 Freight & Express
2405532	LIQUOR	10/16/2023	1,087.73	600-60-600-2251 Liquor Purchases
2405533	DELIVERY CHARGE	10/18/2023	28.34	600-60-600-3033 Freight & Express
2405533	WINE	10/18/2023	830.60	600-60-600-2253 Wine Purchases
2410026	DELIVERY CHARGE	10/25/2023	34.36	600-60-600-3033 Freight & Express
2410026	LIQUOR	10/25/2023	2,201.35	600-60-600-2251 Liquor Purchases

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
2410029	DELIVERY CHARGE	10/25/2023	26.16	600-60-600-3033 Freight & Express
2410029	WINE	10/25/2023	660.00	600-60-600-2253 Wine Purchases
Total JOHNSON BROTHERS INC:			4,894.72	
<b>MINNESOTA ENERGY RESOURCES</b>				
050259120200	0502591202-00001 MOUNTAIN SPIRITS GAS SERVICE	10/09/2023	25.27	600-60-600-3080 Utilities
Total MINNESOTA ENERGY RESOURCES :			25.27	
<b>PHILLIPS WINE &amp; SPIRITS CO.</b>				
6675776	DELIVERY	10/18/2023	31.76	600-60-600-3033 Freight & Express
6675776	LIQUOR	10/18/2023	1,926.88	600-60-600-2251 Liquor Purchases
6675777	DELIVERY	10/18/2023	21.80	600-60-600-3033 Freight & Express
6675777	WINE	10/18/2023	562.30	600-60-600-2253 Wine Purchases
6675778	DELIVERY	10/18/2023	2.18	600-60-600-3033 Freight & Express
6675778	MIX	10/18/2023	37.80	600-60-600-2254 Soft Drinks & Mix
6679293	DELIVERY	10/25/2023	18.52	600-60-600-3033 Freight & Express
6679293	LIQUOR	10/25/2023	1,075.27	600-60-600-2251 Liquor Purchases
6679294	WINE	10/25/2023	428.15	600-60-600-2253 Wine Purchases
6679294	DELIVERY	10/25/2023	15.26	600-60-600-3033 Freight & Express
Total PHILLIPS WINE & SPIRITS CO.:			4,119.92	
<b>RED BULL</b>				
2012066490	RED BULL	10/16/2023	77.76	600-60-600-2254 Soft Drinks & Mix
Total RED BULL:			77.76	
<b>SOUTHERN WINE &amp; SPIRITS</b>				
2401304	DELIVERY	10/13/2023	22.89	600-60-600-3033 Freight & Express
2401304	LIQUOR	10/13/2023	1,318.87	600-60-600-2251 Liquor Purchases
2403780	DELIVERY	10/20/2023	67.64	600-60-600-3033 Freight & Express
2403780	LIQUOR	10/20/2023	2,706.12	600-60-600-2251 Liquor Purchases
2406337	LIQUOR	10/27/2023	3,840.12	600-60-600-2251 Liquor Purchases
2406337	DELIVERY	10/27/2023	49.20	600-60-600-3033 Freight & Express
2406338	DELIVERY	10/27/2023	30.57	600-60-600-3033 Freight & Express
2406338	LIQUOR	10/27/2023	1,590.52	600-60-600-2251 Liquor Purchases
Total SOUTHERN WINE & SPIRITS:			9,625.93	
Grand Totals:			51,837.41	

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (3 Characters) = "600"

[Report].Date Paid = 10/30/2023

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (3 Characters) = "600"

[Report].Date Paid = 11/06/2023

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>BOURGET IMPORTS LLC</b>				
201164	SERVICE FEE	10/26/2023	13.50	600-60-600-3033 Freight & Express
201164	WINE	10/26/2023	302.00	600-60-600-2253 Wine Purchases
Total BOURGET IMPORTS LLC:			315.50	
<b>COCA COLA BOTTLING CO</b>				
3256089	SODA	10/24/2023	184.50	600-60-600-2254 Soft Drinks & Mix
Total COCA COLA BOTTLING CO:			184.50	
<b>DAHLHEIMER BEVERAGE</b>				
2029530	BEER	10/19/2023	633.05	600-60-600-2252 Beer Purchases
Total DAHLHEIMER BEVERAGE:			633.05	
<b>ELAN CORPORATE PAYMENT SYSTEMS</b>				
11012023MSpir	BUYERS CARD ID #6695	11/01/2023	20.43	600-60-600-4438 Licenses & Permits
Total ELAN CORPORATE PAYMENT SYSTEMS:			20.43	
<b>HARTELS/DBJ DISPOSAL COMPANY</b>				
938520	MOUNTAIN SPIRITS LIQUOR	10/25/2023	526.50	600-60-600-3084 Refuse Disposal
Total HARTELS/DBJ DISPOSAL COMPANY:			526.50	
<b>MENARDS - WEST DULUTH</b>				
85545	AIR FILTERS	09/18/2023	20.97	600-60-600-2210 Operating Supplies
Total MENARDS - WEST DULUTH:			20.97	
<b>MICHAUD DISTRIBUTING COMPANY</b>				
381601	BEER	10/16/2023	1,245.30	600-60-600-2252 Beer Purchases
381601	FUEL SURCHARGE	10/16/2023	3.00	600-60-600-3033 Freight & Express
381766	BEER	10/23/2023	234.90	600-60-600-2252 Beer Purchases
381766	FUEL SURCHARGE	10/23/2023	3.00	600-60-600-3033 Freight & Express
Total MICHAUD DISTRIBUTING COMPANY:			1,486.20	
<b>PROCTOR JOURNAL</b>				
37902	NEWS STAND SALES	10/25/2023	10.16	600-60-600-2258 Misc Merchandise
Total PROCTOR JOURNAL:			10.16	
<b>TEAMSTERS JC 32</b>				
10-23C-HRA	HRA - 10/23	10/30/2023	160.00	600-60-600-1131 Employer Paid Health
Total TEAMSTERS JC 32:			160.00	



Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>URSA MINOR BREWING</b>				
e-5135	BEER	10/12/2023	553.50	600-60-600-2252 Beer Purchases
Total URSA MINOR BREWING:			553.50	
<b>VINOCOPIA</b>				
0338585-in	DELIVERY	10/18/2023	7.50	600-60-600-3033 Freight & Express
0338585-in	LIQUOR	10/18/2023	337.75	600-60-600-2251 Liquor Purchases
Total VINOCOPIA:			345.25	
<b>WINE MERCHANTS</b>				
7441456	FREIGHT	09/06/2023	2.18	600-60-600-3033 Freight & Express
7441456	WINE	09/06/2023	157.20	600-60-600-2253 Wine Purchases
Total WINE MERCHANTS :			159.38	
Grand Totals:			4,415.44	

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (3 Characters) = "600"

[Report].Date Paid = 11/06/2023

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (3 Characters) = {<>} "600"

Vendor.Vendor type = {<>} "PR"

[Report].Date Paid = 11/06/2023

# General Bills

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>1ST AYD</b>				
PSI647919	SAFETY ITEMS	10/04/2023	125.53	100-30-300-2214 Safety Items
Total 1ST AYD:			125.53	
<b>BRENT'S BIFFIES</b>				
79341	BIFFIES FOR PLAYGROUND	10/01/2023	339.00	100-40-410-3000 Professional Services
Total BRENT'S BIFFIES:			339.00	
<b>CENTURYLINK</b>				
10.10.23.1707	ALARM SYSTEM - WESTGATE LIFT STATION	10/26/2023	.87	500-50-510-3021 Telephone
10-10-23FD	TELEPHONE - FIRE HALL	10/10/2023	104.76	100-20-220-3021 Telephone
218-628-2630	ALARM SYSTEM - ALMAC LIFT STATION	10/10/2023	89.31	500-50-510-3021 Telephone
Total CENTURYLINK :			194.94	
<b>CINTAS</b>				
4169159204	STREET DEPT COVERALLS	09/28/2023	21.36	100-30-300-2217 Clothing
4169159204	CITY HALL MATS, TOWELS, MOPS	09/28/2023	134.01	100-10-130-3000 Professional Services
4169870791	STREET DEPT COVERALLS	10/05/2023	21.36	100-30-300-2217 Clothing
4169870791	POLICE DEPT MATS	10/05/2023	36.49	100-10-130-3000 Professional Services
4170576838	STREET DEPT COVERALLS	10/11/2023	21.36	100-30-300-2217 Clothing
4170576838	CITY HALL MATS, TOWELS, MOPS	10/11/2023	134.01	100-10-130-3000 Professional Services
4171286541	POLICE DEPT MATS	10/19/2023	36.49	100-10-130-3000 Professional Services
4171286541	STREET DEPT COVERALLS	10/19/2023	21.36	100-30-300-2217 Clothing
Total CINTAS:			426.44	
<b>CITIES DIGITAL, INC. "CDI"</b>				
58340	LASERFICHE ANNUAL LICENSE FEE	10/05/2023	3,100.00	100-10-120-3009 Computer Services
58340	LASERFICHE SILVER ADVANCE SERVICE PACKAGE	10/05/2023	3,800.00	100-10-120-3009 Computer Services
58340	SCANNING SERVICES	10/05/2023	15,312.00	100-10-120-3000 Professional Services
Total CITIES DIGITAL, INC. "CDI":			22,212.00	
<b>COALITION OF GREATER MN CITIES</b>				
2024	CGMC ANNUAL DUES 24	08/11/2023	4,493.00	100-10-120-4433 Dues & Subscriptions
Total COALITION OF GREATER MN CITIES:			4,493.00	
<b>COMPASS MINERALS</b>				
1238879	75 TONS OF SALT	10/24/2023	5,212.22	100-30-330-2224 Street Maintenance M
Total COMPASS MINERALS:			5,212.22	
<b>CONWAY SHIELD</b>				
0512905	PUBLIC SAFETY GRANT DUAL CERT GEAR	10/08/2023	1,670.00	850-20-220-2217 Clothing

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total CONWAY SHIELD:			1,670.00	
<b>EARL F. ANDERSEN INC</b>				
0134425-IN	HANDICAP ACCESSIBLE PICNIC TABLE	10/26/2023	2,085.95	300-30-330-3015 Contractor
Total EARL F. ANDERSEN INC:			2,085.95	
<b>ELAN CORPORATE PAYMENT SYSTEMS</b>				
10.5.23	BOILER LICENSE RENEWAL JOSH	10/05/2023	20.00	100-30-300-4438 Licenses & Permits
1001.10.12.23	MEETING WITH COUNTY SIGN DEPT - FOOD	10/12/2023	98.24	100-30-300-3012 Meeting Expense
10-11-23FD	CARBONLESS CO CALL FORMS	10/11/2023	163.31	100-20-220-2205 Office Supplies
112589403718	OFFICE SUPPLIES	10/24/2023	122.95	100-20-210-2205 Office Supplies
112-8738719-1	PROPERTY ROOM	10/31/2023	50.49	100-20-210-2205 Office Supplies
112-8911430-1	PROPERTY ROOM	10/30/2023	20.12	100-20-210-2205 Office Supplies
112-9046659-2	PROPERTY ROOM	10/30/2023	22.45	100-20-210-2205 Office Supplies
112-9870243-1	STAMP VGA ADAPTOR	10/31/2023	14.94	100-20-210-2205 Office Supplies
114-0998178-0	COFFEE	10/04/2023	16.78	100-10-120-2210 Operating Supplies
1188667	PARTS FOR JOHN DEERE SNOWBLOWER	10/26/2023	34.44	100-30-300-2220 Supplies - Repair & M
210474	DEF FOR MACK TRUCK	10/13/2023	23.83	100-30-300-2212 Fuels & Lubricants
214057	DEF FOR MACK TRUCK	10/16/2023	23.83	100-30-300-2212 Fuels & Lubricants
3174225	SKIDSTEER DIESEL	10/13/2023	57.48	100-30-300-2212 Fuels & Lubricants
3182479	REGIONAL SAFETY GROUP MEETING SNACKS	10/13/2023	22.46	100-30-300-3012 Meeting Expense
3199760	SKID STEER FUEL	10/25/2023	79.76	100-30-300-2212 Fuels & Lubricants
422362	MEETING WITH COUNTY SIGN DEPT - BEVERAGES	10/12/2023	25.33	100-30-300-3012 Meeting Expense
474553245574	WALMART - SUPPLIES	10/11/2023	72.24	100-20-210-2205 Office Supplies
4835328765	GOOGLE GSUITE	11/02/2023	126.00	100-20-210-3009 Computer Services
71972	SAFETY BOOTS JAY 2023	10/18/2023	163.51	100-30-300-2217 Clothing
9915932881	TONER CARTRIDGES	10/27/2023	400.39	100-30-300-2210 Operating Supplies
Total ELAN CORPORATE PAYMENT SYSTEMS:			1,558.55	
<b>ELITE TINTING &amp; GRAPHICS</b>				
10204	DOOR NUMBERS	10/19/2023	81.66	100-10-130-2210 Operating Supplies
Total ELITE TINTING & GRAPHICS :			81.66	
<b>FINSTAD APPRAISALS &amp; EVALUATIONS</b>				
E46823	8XX KIRKUS ST APPRAISAL	10/16/2023	400.00	100-10-110-3000 Professional Services
Total FINSTAD APPRAISALS & EVALUATIONS:			400.00	
<b>FIRE RELIEF ASSOCIATION</b>				
10182023	CITY CONTRIBUTION TO FIRE RELIEF PENSION	10/18/2023	10,000.00	100-20-220-1124 Fire Pension Contributi
Total FIRE RELIEF ASSOCIATION :			10,000.00	
<b>GALLS</b>				
24988775	DNR MATCHING GRANT SIDE ZIP WILDLAND BOOTS	10/24/2023	3,356.50	100-20-220-2214 Safety Items
Total GALLS:			3,356.50	
<b>GRAND FORKS FIRE EQUIPMENT LLC</b>				
39245	NEW FIRE HELMETS PUBLIC SAFETY AID GRANT	10/23/2023	9,135.42	100-20-220-7725 Operating Trsfr-Public
Total GRAND FORKS FIRE EQUIPMENT LLC:			9,135.42	

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>GREAT AMERICA FINANCIAL SERVICE</b>				
35168182	AGREEMENT 1813067-000 - BIZHUB C360I COPIER	10/26/2023	397.16	100-20-210-4400 Repairs & Maintenanc
Total GREAT AMERICA FINANCIAL SERVICE:			397.16	
<b>GUARDIAN PEST CONTROL INC</b>				
2513393	PEST CONTROL- CITY HALL	10/30/2023	88.00	100-10-130-4406 Pest Control
Total GUARDIAN PEST CONTROL INC:			88.00	
<b>HARTELS/DBJ DISPOSAL COMPANY</b>				
938520	TRASH REMOVAL SERVICES - CITY OF PROCTOR	10/25/2023	1,201.84	100-10-130-3084 Refuse Disposal
938520	REFUSE DISPOSAL - STREET DEPT TRASH PICKUP	10/25/2023	411.38	100-30-300-3084 Refuse Disposal
938520	FIRE DEPT TRASH & RECYCLE SERVICES	10/25/2023	248.90	100-20-220-3084 Refuse Disposal
Total HARTELS/DBJ DISPOSAL COMPANY:			1,862.12	
<b>INTEGRATED OFFICE SOLUTIONS</b>				
INV222284	KONICA/C360I EQUIPMENT AGREEMENT	09/26/2023	195.18	100-20-210-2210 Operating Supplies
Total INTEGRATED OFFICE SOLUTIONS:			195.18	
<b>INTEGRIS LLC</b>				
510931	OFFICE 365	10/31/2023	273.50	100-10-120-3009 Computer Services
Total INTEGRIS LLC:			273.50	
<b>INTERSTATE BATTERIES</b>				
190620102263	BATTERIES	10/31/2023	50.80	100-20-210-2220 Supplies - Repair & M
Total INTERSTATE BATTERIES :			50.80	
<b>JAHHNNY INC.</b>				
1165	114 LIGHTING ISSUE	10/18/2023	300.00	100-20-210-4400 Repairs & Maintenanc
Total JAHHNNY INC.:			300.00	
<b>JLG ARCHITECTS</b>				
21944-2	PROCTOR REGIONAL ATHLETIC COMPLEX STUDY	09/30/2023	4,100.00	830-80-800-3000 Professional Services
Total JLG ARCHITECTS :			4,100.00	
<b>JOHNSON CONTROLS</b>				
1-1313609706	HOT WATER SYSTEM REPAIR	10/24/2023	1,418.00	100-10-130-4400 Repairs & Maintenanc
Total JOHNSON CONTROLS :			1,418.00	
<b>KERRICK SOD COMPANY</b>				
2020-05-938	SOD FOR GOLF COURSE	10/20/2023	997.30	550-55-550-4430 Miscellaneous
Total KERRICK SOD COMPANY:			997.30	
<b>LARSON KING</b>				
111191A	NORDIC MEDIATION	10/12/2023	2,725.55	300-30-330-3004 Legal Fees
Total LARSON KING:			2,725.55	

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>LEAGUE OF MINNESOTA CITIES</b>				
392524	ACROBAT PROFESSIONAL DC ANNUAL PYMNT & PROC FEE	10/25/2023	745.58	100-10-120-3009 Computer Services
Total LEAGUE OF MINNESOTA CITIES :			745.58	
<b>LEAGUE OF MN CITIES INS TRST</b>				
392524	ADOBE ACROBAT	10/25/2023	745.58	100-10-120-3009 Computer Services
Total LEAGUE OF MN CITIES INS TRST:			745.58	
<b>MEDIACOM</b>				
838492281009	STREET DEPT INTERNET SERVICE	10/17/2023	150.00	100-10-120-3009 Computer Services
Total MEDIACOM:			150.00	
<b>MINNESOTA ENERGY RESOURCES</b>				
050221417400	0502214174-00001 STREET GARAGE GAS	10/11/2023	168.98	100-30-300-3080 Utilities
050350858800	0503508588-00001 CITY HALL	10/11/2023	2,224.69	100-10-130-3080 Utilities
Total MINNESOTA ENERGY RESOURCES :			2,393.67	
<b>MN BOARD OF ACCOUNTANCY</b>				
2024	DUES	11/01/2023	100.00	100-10-150-4433 Dues & Subscriptions
Total MN BOARD OF ACCOUNTANCY:			100.00	
<b>MNIT SERVICES</b>				
DV23090433	MNIT SERVICES	10/10/2023	101.38	100-20-210-4433 Dues & Subscriptions
Total MNIT SERVICES :			101.38	
<b>MONARCH PAVING</b>				
5500069083	COLD MIX FOR WINTER/SPRING STOCKPILE	10/25/2023	1,262.43	100-30-330-2224 Street Maintenance M
Total MONARCH PAVING :			1,262.43	
<b>NORTHLAND CONSTRUCTORS OF DULUTH</b>				
21461	ASPHALT FOR POTHOLE	10/20/2023	98.42	100-30-330-2224 Street Maintenance M
Total NORTHLAND CONSTRUCTORS OF DULUTH:			98.42	
<b>OREILLY AUTO PARTS</b>				
3290-302798	OIL AND FILTERS FOR GMC 2500	10/26/2023	83.83	100-30-300-2220 Supplies - Repair & M
Total OREILLY AUTO PARTS:			83.83	
<b>PROCTOR JOURNAL</b>				
37891	CITY COUNCIL MINUTES 10.18.23	10/25/2023	174.64	100-10-110-3052 General Notices & Pub
37922	TRUTH IN TAXATION NOTICE	11/01/2023	196.35	100-10-110-3052 General Notices & Pub
37927	WINTER PARKING REMINDER	11/01/2023	50.00	100-10-110-3052 General Notices & Pub
Total PROCTOR JOURNAL:			420.99	
<b>QUADIENT</b>				
10182023	POSTAGE	10/18/2023	1,000.00	100-10-120-3022 Postage

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total QUADIENT :			1,000.00	
<b>RASMUSSEN CLEANING SERVICE LLC</b>				
001165	CLEANING SERVICES	10/26/2023	3,575.00	100-10-130-3000 Professional Services
Total RASMUSSEN CLEANING SERVICE LLC:			3,575.00	
<b>SEH</b>				
454851	16180 2ND STREET PROJECT MANAGEMENT	10/11/2023	1,000.00	301-30-330-3003 Engineering Fees
454851	161800 2ND STREET PROJECT CONST ADMIN	10/11/2023	2,289.45	301-30-330-3003 Engineering Fees
454851	161800 2ND STREET CONSTRUCTION OBSERVATION	10/11/2023	40,847.45	301-30-330-3003 Engineering Fees
454851	161800 2ND STREET CONST STAKING	10/11/2023	3,646.05	301-30-330-3003 Engineering Fees
454851	161800 2ND STREET TESTING	10/11/2023	2,451.63	301-30-330-3003 Engineering Fees
455542	166073 2022-2024 CITY ENGINEERING	10/16/2023	4,711.05	100-10-110-3003 Engineering Fees
455542	166073 SAND & SALT SHED	10/16/2023	5,572.40	300-30-330-3003 Engineering Fees
Total SEH:			60,518.03	
<b>SHRED N GO INC</b>				
157730	SHREDDING SERVICES	10/21/2023	86.89	100-10-120-3000 Professional Services
Total SHRED N GO INC:			86.89	
<b>ST LOUIS COUNTY AUDITOR</b>				
IN-00001091	RECORDS SYSTEM/CAD/TICKETWRITER	10/15/2023	10,931.98	100-20-210-3020 Communication
Total ST LOUIS COUNTY AUDITOR:			10,931.98	
<b>ST. LOUIS MRO INC.</b>				
2023557	CLEARINGHOUSE QUERY FEE	10/12/2023	50.00	100-30-300-3005 Medical & Dental Fees
Total ST. LOUIS MRO INC.:			50.00	
<b>SUPERIOR DIAMOND</b>				
11799	SAW CUT SIDEWALK IN 2 PLACES FOR CHAMBER DOWNTOWN STREET LIGHT REPAIR	11/02/2023	293.70	100-30-300-3015 Contractor
Total SUPERIOR DIAMOND:			293.70	
<b>TROY DEWALL</b>				
329885	LUNCH DURING HEARING	10/25/2023	74.00	100-10-110-3012 Meeting Expense
Total TROY DEWALL :			74.00	
<b>TROYS SERVICE</b>				
64775	NEW TIRES 2015 CHEV ONE TON	10/12/2023	1,105.68	100-30-300-2220 Supplies - Repair & M
64970	2018 DODGE CHARGER 181 TIRES/DRIVE SHAFT	10/23/2023	578.50	100-20-210-4400 Repairs & Maintenanc
64993	2017 FORD 171 BRAKES	10/20/2023	871.68	100-20-210-4400 Repairs & Maintenanc
Total TROYS SERVICE:			2,555.86	
<b>VC3 INC.</b>				
126972	AGREEMENT MITEL PHONE SUPPORT	10/26/2023	255.00	100-10-120-3021 Telephone
128375	IT SERVICES	10/27/2023	513.42	100-20-210-3009 Computer Services
Total VC3 INC.:			768.42	

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>W.L.S.S.D.</b>				
101523PROD	2ND HALF DISTRICT WIDE ALLOCATION	10/15/2023	3,323.50	500-50-510-3085 Sewer - WLSSD Billin
103123PRO1	WASTEWATER CHARGES	10/31/2023	29,319.00	500-50-510-3085 Sewer - WLSSD Billin
103123PRO1	2022 ADJUSTMENT	10/31/2023	2,249.00-	500-50-510-3085 Sewer - WLSSD Billin
Total W.L.S.S.D.:			30,393.50	
<b>WIPFLI</b>				
9-30-23FD	AUDIT PAYMENT	10/24/2023	2,600.00	100-20-220-3001 Auditing & Accounting
Total WIPFLI :			2,600.00	
<b>ZIEGLER INC.</b>				
IN001204149	V PLOW FOR SKID STEER	10/12/2023	7,068.50	100-30-300-5540 Vehicle or Heavy Mac
Total ZIEGLER INC.:			7,068.50	
Grand Totals:			199,716.58	

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (3 Characters) = {<>} "600"

Vendor.Vendor type = {<>} "PR"

[Report].Date Paid = 11/06/2023

# Check Register - City Checking

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Bank.Account description = "City Checking"

## Check Issue Dates: 11/6/2023 - 11/6/2023

Check Issue Date	Check Number	Payee	Amount
11/06/2023	42860	AMERICAN FAMILY LIFE ASSURANCE	84.28
11/06/2023	42861	BRENT'S BIFFIES	339.00
11/06/2023	42862	CENTURYLINK	104.76
11/06/2023	42863	CENTURYLINK	89.31
11/06/2023	42864	CENTURYLINK	.87
11/06/2023	42865	CINTAS	426.44
11/06/2023	42866	CITIES DIGITAL, INC. "CDI"	22,212.00
11/06/2023	42867	COALITION OF GREATER MN CITIES	4,493.00
11/06/2023	42868	COMPASS MINERALS	5,212.22
11/06/2023	42869	CONWAY SHIELD	1,670.00
11/06/2023	42870	EARL F. ANDERSEN INC	2,085.95
11/06/2023	42871	ELAN CORPORATE PAYMENT SYSTEMS	1,578.98
11/06/2023	42872	ELITE TINTING & GRAPHICS	81.66
11/06/2023	42873	EQUI-VEST	1,912.52
11/06/2023	42874	FINSTAD APPRAISALS & EVALUATIONS	400.00
11/06/2023	42875	FIRE RELIEF ASSOCIATION	10,000.00
11/06/2023	42876	GRAND FORKS FIRE EQUIPMENT LLC	9,135.42
11/06/2023	42877	GUARDIAN PEST CONTROL INC	88.00
11/06/2023	42878	INTERSTATE BATTERIES	50.80
11/06/2023	42879	JAHNNY INC.	300.00
11/06/2023	42880	JLG ARCHITECTS	4,100.00
11/06/2023	42881	JOHNSON CONTROLS	1,418.00
11/06/2023	42882	KERRICK SOD COMPANY	997.30
11/06/2023	42883	LARSON KING	2,725.55
11/06/2023	42884	LEAGUE OF MINNESOTA CITIES	745.58
11/06/2023	42885	LEAGUE OF MN CITIES INS TRST	745.58
11/06/2023	42886	LOCAL #31-IBEW	231.76
11/06/2023	42887	MEDIACOM	150.00
11/06/2023	42888	MINNESOTA ENERGY RESOURCES	2,393.67
11/06/2023	42889	MN BOARD OF ACCOUNTANCY	100.00
11/06/2023	42890	MNIT SERVICES	101.38
11/06/2023	42891	MONARCH PAVING	1,262.43
11/06/2023	42892	QUADIENT	1,000.00
11/06/2023	42893	SHRED N GO INC	86.89
11/06/2023	42894	ST LOUIS COUNTY AUDITOR	10,931.98
11/06/2023	42895	ST. LOUIS MRO INC.	50.00
11/06/2023	42896	SUPERIOR DIAMOND	293.70
11/06/2023	42897	TROY DEWALL	74.00
11/06/2023	42898	WINE MERCHANTS	159.38
11/06/2023	42899	WIPFLI	2,600.00
11/06/2023	42900	ZIEGLER INC.	7,068.50
11/06/2023	999913937	1ST AYD	125.53
11/06/2023	999913938	BOURGET IMPORTS LLC	315.50
11/06/2023	999913939	COCA COLA BOTTLING CO	184.50
11/06/2023	999913940	DAHLHEIMER BEVERAGE	633.05
11/06/2023	999913941	GALLS	3,356.50
11/06/2023	999913942	GREAT AMERICA FINANCIAL SERVICE	397.16
11/06/2023	999913943	HARTELS/DBJ DISPOSAL COMPANY	2,388.62



Check Issue Date	Check Number	Payee	Amount
11/06/2023	999913944	INTEGRATED OFFICE SOLUTIONS	195.18
11/06/2023	999913945	INTEGRIS	273.50
11/06/2023	999913946	LAW ENFORCEMENT LABOR SERVICES	405.00
11/06/2023	999913947	MENARDS - WEST DULUTH	20.97
11/06/2023	999913948	MICHAUD DISTRIBUTING COMPANY	1,486.20
11/06/2023	999913949	NORTHLAND CONSTRUCTORS OF DULUTH	98.42
11/06/2023	999913950	OREILLY AUTO PARTS	83.83
11/06/2023	999913951	PROCTOR JOURNAL	431.15
11/06/2023	999913952	PROCTOR POLICE DEPT UNION FUND	60.00
11/06/2023	999913953	RASMUSSEN CLEANING SERVICE LLC	3,575.00
11/06/2023	999913954	SEH	60,518.03
11/06/2023	999913955	TEAMSTERS JC 32	31,108.00
11/06/2023	999913956	TEAMSTERS JC 32	2,880.00
11/06/2023	999913957	TEAMSTERS LOCAL UNION #346	476.00
11/06/2023	999913958	TROYS SERVICE	2,555.86
11/06/2023	999913959	UFCW LOCAL 1189	105.84
11/06/2023	999913960	URSA MINOR BREWING	553.50
11/06/2023	999913961	VC3, INC	768.42
11/06/2023	999913962	VINOCOPIA	345.25
11/06/2023	999913963	W.L.S.S.D.	30,393.50
Grand Totals:			241,235.42

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-00-000-2020	.00	138,950.52-	138,950.52-
100-00-000-2175	1,996.80	.00	1,996.80
100-00-000-2176	31,108.00	.00	31,108.00
100-00-000-2177	1,278.60	.00	1,278.60
100-10-110-3000	400.00	.00	400.00
100-10-110-3003	4,711.05	.00	4,711.05
100-10-110-3012	74.00	.00	74.00
100-10-110-3052	420.99	.00	420.99
100-10-120-1131	320.00	.00	320.00
100-10-120-2210	16.78	.00	16.78
100-10-120-3000	15,398.89	.00	15,398.89
100-10-120-3009	8,814.66	.00	8,814.66
100-10-120-3021	255.00	.00	255.00
100-10-120-3022	1,000.00	.00	1,000.00
100-10-120-4433	4,493.00	.00	4,493.00
100-10-130-2210	81.66	.00	81.66
100-10-130-3000	3,916.00	.00	3,916.00
100-10-130-3080	2,224.69	.00	2,224.69
100-10-130-3084	1,201.84	.00	1,201.84
100-10-130-4400	1,418.00	.00	1,418.00
100-10-130-4406	88.00	.00	88.00
100-10-150-1131	160.00	.00	160.00
100-10-150-4433	100.00	.00	100.00
100-15-115-1131	160.00	.00	160.00

GL Account	Debit	Credit	Proof
100-20-210-1131	1,280.00	.00	1,280.00
100-20-210-2205	303.19	.00	303.19
100-20-210-2210	195.18	.00	195.18
100-20-210-2220	50.80	.00	50.80
100-20-210-3009	639.42	.00	639.42
100-20-210-3020	10,931.98	.00	10,931.98
100-20-210-4400	2,147.34	.00	2,147.34
100-20-210-4433	101.38	.00	101.38
100-20-220-1124	10,000.00	.00	10,000.00
100-20-220-2205	163.31	.00	163.31
100-20-220-2214	3,356.50	.00	3,356.50
100-20-220-3001	2,600.00	.00	2,600.00
100-20-220-3021	104.76	.00	104.76
100-20-220-3084	248.90	.00	248.90
100-20-220-7725	9,135.42	.00	9,135.42
100-30-300-1131	800.00	.00	800.00
100-30-300-2210	400.39	.00	400.39
100-30-300-2212	184.90	.00	184.90
100-30-300-2214	125.53	.00	125.53
100-30-300-2217	248.95	.00	248.95
100-30-300-2220	1,223.95	.00	1,223.95
100-30-300-3005	50.00	.00	50.00
100-30-300-3012	146.03	.00	146.03
100-30-300-3015	293.70	.00	293.70
100-30-300-3080	168.98	.00	168.98
100-30-300-3084	411.38	.00	411.38
100-30-300-4438	20.00	.00	20.00
100-30-300-5540	7,068.50	.00	7,068.50
100-30-330-2224	6,573.07	.00	6,573.07
100-40-410-3000	339.00	.00	339.00
300-00-000-2020	.00	10,383.90-	10,383.90-
300-30-330-3003	5,572.40	.00	5,572.40
300-30-330-3004	2,725.55	.00	2,725.55
300-30-330-3015	2,085.95	.00	2,085.95
301-00-000-2020	.00	50,234.58-	50,234.58-
301-30-330-3003	50,234.58	.00	50,234.58
500-00-000-2020	2,249.00	32,732.68-	30,483.68-
500-50-510-3021	90.18	.00	90.18
500-50-510-3085	32,642.50	2,249.00-	30,393.50
550-00-000-2020	.00	997.30-	997.30-
550-55-550-4430	997.30	.00	997.30
600-00-000-2020	.00	4,415.44-	4,415.44-
600-60-600-1131	160.00	.00	160.00
600-60-600-2210	20.97	.00	20.97
600-60-600-2251	337.75	.00	337.75
600-60-600-2252	2,666.75	.00	2,666.75
600-60-600-2253	459.20	.00	459.20
600-60-600-2254	184.50	.00	184.50
600-60-600-2258	10.16	.00	10.16
600-60-600-3033	29.18	.00	29.18
600-60-600-3084	526.50	.00	526.50
600-60-600-4438	20.43	.00	20.43
830-00-000-2020	.00	4,100.00-	4,100.00-

GL Account	Debit	Credit	Proof
830-80-800-3000	4,100.00	.00	4,100.00
850-00-000-2020	.00	1,670.00-	1,670.00-
850-20-220-2217	1,670.00	.00	1,670.00
Grand Totals:	245,733.42	245,733.42-	.00

Report Criteria:  
Report type: Summary  
Check.Type = {<>} "Adjustment"  
Bank.Account description = "City Checking"