

MINUTES OF THE PROCTOR CITY COUNCIL MEETING OCTOBER 2ND, 2023

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Rory Johnson, Councilor Benson, Councilor Rohweder

OTHERS PRESENT: Attorney John Bray, City Administrator Jess Rich, Administrative Assistant Megan Jordan, Police Chief Kent Gaidis, Keith McKenzie, Chris McKenzie, Senator Hauschild

M/S/P: Rohweder/Benson to approve the minutes from Monday, September 18th, 2023

M/S/P: Johnson/Ward to approve the minute correction of September 5th, 2023:

Addition: M/S/P: Ward/Johnson to schedule a budget working session on Monday, September 11th, 2023 at 4:00 pm.

M/S/P: Ward/Johnson to approve the agenda for Monday, October 2nd, 2023.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

Senator Hauschild presents an update and summary of the current legislative session, goals, and outcomes for the next session.

M/S/P: Rohweder/Ward to approve the consent agenda for Monday, October 2, 2023, pulling item *1A for discussion.

Kingsbury Creek Restoration Grant

Councilor Benson extends his congratulations to Administrator Rich for receiving the grant.

Administrator Rich states the planning phase only for creek restoration will begin this winter.

4. Clerk Advises Council

A. 2nd St Update

Rain delays have become a slight factor, currently about a week behind the original completion date.

B. PUC Vacancy

Approval received from PUD to post the opening and receive applications until November 13th, 2023. The opening has been posted on the city's website, the Proctor Journal, and city hall. PUC is expected to have a recommendation for the open seat on the agenda at the second meeting in November.

C. Trunk or Treat 2023 Update

City employee availability has designated the event to take place on Halloween. The Proctor PD will be hosting the event at scheduled intersections around town. Administrator Rich invites council and staff participation with the locations to be announced soon.

D. Ordinance 01-23 ***Draft: Cannabis Use in Public Places***

Proposed addition to city code has been included in the meeting packet. Administrator Rich requests council members to review and provide their comments and suggestions to city staff.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

6. NEW BUSINESS

A. Resolution 36-23 Raffle Permit

M/S/P: Johnson/DeWall to approve resolution 36-23, granting a permit to Proctor Synergy to hold a raffle on December 22nd, 2023 at the Proctor High School gymnasium.

B. 2nd St Change Order – Retaining Wall

M/S/P: Rohweder/Ward to approve change order 4 in the amount of \$8,400.00 as submitted.

7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b) for Attorney Client Privilege and Labor Negotiations

M/S/P: Ward/Johnson to suspend the regular council meeting at 6:23 pm and open a closed session for attorney client privilege.

M/S/P: Rohweder/DeWall to reconvene the regular council meeting at 7:45 pm.

MEMBER CONCERNS

Benson: Attended the SRO meeting with the police commission, Senator Hauschild, Sergeant Riebel, and Officer Bradley. Gave a brief synopsis of the well-attended meeting with questions/discussions. Addresses questions to Administrator Rich regarding new laws/trainings, council and/or public safety committee recommendations regarding crosswalk and Narcan administration trainings.

DeWall: None

Johnson: None

Rohweder: None

Mayor Ward: None

Attorney Bray: None

BILLS FOR APPROVAL:

General: \$58,316.26

Liquor: \$34,913.76

TOTAL BILLS FOR APPROVAL: \$93,230.02

M/S/P: Rohweder/Johnson to approve the bills as submitted.

M/S/P: DeWall/Ward to adjourn the regular council meeting at 7:53 pm.