

MINUTES OF THE PROCTOR CITY COUNCIL MEETING SEPTEMBER 18th, 2023

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Rory Johnson, Councilor Benson, Councilor Rohweder

OTHERS PRESENT: Attorney John Bray, City Administrator Jess Rich, Administrative Assistant Megan Jordan, Police Chief Kent Gaidis

M/S/P: Rohweder/Johnson to approve the minutes from Tuesday, September 5th, 2023

M/S/P: Benson/Ward to approve the budget working session minutes from September 11th, 2023.

M/S/P: Rohweder/Johnson to approve the agenda for Monday, September 18th, 2023 adding items: 6G Yamaha Umax Mower Purchase – Golf Course and 6H Legislative Agenda.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT: NONE

M/S/P: Ward/Rohweder to approve the consent agenda for Monday, September 18th, 2023, pulling item *3B: SEH Meeting Minutes for discussion.

Councilor Benson asks for clarification regarding water tower repairs and painting. Councilor DeWall states SEH is providing information pertaining to corrosion spots on the inside of the water tower.

M/S/P: Benson/Ward to approve the SEH meeting minutes from September 13th, 2023.

4. Clerk Advises Council

A. 2024 House Capital Investment Committee Tour

Matt Bolf of SEH and Administrator Rich will be presenting on behalf of the city regarding the Ugstad Road utility extension, invites councilors to attend the event. Mayor Ward states he will be in attendance and invites other councilors to ride along.

B. Orange Place Project

Preliminary concepts have been presented to the committee, noting updates and improvements. Public survey responses have stated the park to remain a basketball court with updates and improvements. The public will receive two concept designs for additional public input, discussion, and vote on their preference.

C. CDBG

Administrator Rich attended the meeting held by the county and requests approval from council to complete a grant application pertaining to completion of last phase at the Playground for EveryBody.

M/S/P: Ward/Rohweder to approve Administrator Rich to submit a preliminary CDBG application for playground funding.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

Councilor Benson states he has information from the state regarding updated blight policies and adds other cities have been adopting it into their blight enforcement. He did not bring the updates to the meeting but adds there is additional information available.

6. NEW BUSINESS

A. 2024 Preliminary Levy and Budget

Following discussion from the recent budget working session, the levy can be lowered at a later date with suggestions to set the preliminary levy at 5% with the intention of lowering it at finalization. Budget highlights have been included in the meeting packet and considered as working documents.

M/S/P: Ward/Johnson to set the preliminary levy at 6%.

B. PACC/ISD 704 Agreement

Administrator Rich requests council action and discussion on the terms and conditions of the agreement renewal as presented in the meeting packet. Clarification follows noting the previous agreement and proposed changes are both included in the meeting packet.

M/S/P: Benson/Rohweder to approve the PACC lease rental agreement with ISD #704 as submitted.

C. Acacia Storm Sewer Repair

M/S/P: Johnson/DeWall to approve and accept the bid from Sinnott in the amount of \$55,800.00 as submitted for the Acacia storm sewer repairs.

D. Sand/Salt Shed – Veit Pay app #7

M/S/P: Rohweder/Ward to approve pay app #7 to Veit for the sand/salt storage facility in the amount of \$16,496.94.

E. Change order #8

M/S/P: Benson/Johnson to approve change order 8 for the sand/salt storage facility for sub grade and soil corrections in the amount of \$38,663.91.

M/S/P: Johnson/Rohweder to approve resolution 35-23 to participate in the chip/scrub sealing programs as submitted.

G. Yamaha Umax Mower Purchase

The Golf Advisory Board has submitted meeting minutes from August 30th, 2023 with the recommendation to purchase a new Yamaha Umax 1EF1.

M/S/P: Johnson/Ward to approve the purchase of a new Yamaha Umax mower in the amount of \$12,470.93 from Gordy Downs Trust Fund.

H. Legislative Agenda

Councilor Benson presents suggestions and discussion for submission of legislative items on behalf of the City of Proctor. His initial suggestions include payment in lieu of taxes with language addition of government entities of land ownership within the city, electric power ownership within corporate limits, police department recruit and retention of police officers, and language pertaining to the cost of additional SRO officers within St. Louis County.

7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b) for Attorney Client Privilege and Labor

Negotiations

M/S/P: DeWall/Rohweder to suspend the regular council meeting at 6:31 pm and open a closed session for attorney client privilege.

M/S/P: DeWall/Johnson to reconvene the regular council meeting at 7:32 pm.

MEMBER CONCERNS

Benson: None

DeWall: None

Johnson: None

Rohweder: None

Mayor Ward: None

Attorney Bray: None

BILLS FOR APPROVAL:

General: \$122,696.46

Liquor: \$37,586.22

TOTAL BILLS FOR APPROVAL: \$160,282.68

M/S/P: Rohweder/DeWall to approve the bills as submitted.

M/S/P: DeWall/Johnson to adjourn the regular council meeting at 7:04 pm.