

MINUTES OF THE PROCTOR CITY COUNCIL MEETING SEPTEMBER 5, 2023

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Rory Johnson, Councilor Benson, Councilor Rohweder

OTHERS PRESENT: Attorney John Bray via telephone, City Administrator Jess Rich, Administrative Assistant Megan Jordan, Chief Gaidis, Sergeant Riebel

M/S/P: Johnson/Rohweder to approve the minutes from Monday, August 21st, 2023.

M/S/P: Benson/Rohweder to approve the agenda for Tuesday, September 5th, 2023

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT: NONE

M/S/P: Ward/DeWall to approve the consent agenda for Tuesday, September 5, 2023, pulling item *3A for discussion.

Blight Committee Minutes:

Mayor Ward suggests the committee addresses the modification and updates to the blight policy regarding infringements and enforcement. In addition, he would like to see a recommendation from the committee for council approval. Included in the discussion is the appointment of committee members to be completed annually, coinciding with other member appointments by council.

M/S/P: Benson/Ward to approve the blight committee minutes as submitted.

4. Clerk Advises Council

A. 2024 Capital Investment Committee Tour – September 26th, 2023

City of Proctor was visited by the Senate Investment Committee today at St. Luke's Arena. The city presented four priority projects for state bonding bill: I-35 Utility infrastructure, Area Regional Sports Complex, Munger Trail Spur, and fencing infrastructure at the fairgrounds. The presentations were well received, also noted in attendance was Representative Zeleznikar and Senator Hauschild.

B. 2nd St Project Update

3rd/9th open prior to the start of school date has been met with staff from school complimenting on traffic operations. Chief Gaidis reports on speed monitoring in high volume traffic spots, temporary stop sign placement, and overall traffic/detour control in construction areas.

C. Jet Exhibit Update

Insurance claim will be closed, volunteer work and improvements by the 148th have been approved by insurance and are able to sustain the jet display.

D. SRO Contract

Administrator Rich provides an update regarding legislative changes affecting SRO officers. She states there have been significant language changes to the policies and procedures at the state level, with Governor Walz considering a special session to address these changes. The council is informed there will be a delay in the renewal of the SRO contract for these reasons.

E. 2023 Trunk or Treat

Administrator Rich will reach out to city staff for availability and volunteers. The Moose Lodge would like to coordinate and have the event on the 28th or 29th of October.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

B. 2023 Public Safety Aid – Fire Department Purchase

M/S/P: Benson/DeWall to approve the equipment for the fire department in the amount of \$55,000 as submitted.

6. NEW BUSINESS

A. 2nd St Change Order #3

M/S/P: Rohweder/Johnson to approve change order #3 in the amount of \$19,384.19 as submitted.

B. Pickleball Facility Matching Funds Commitment

M/S/P: Ward/Benson to approve the city's \$50,000 matching commitment for the Rea3D Pickleball project.

C. Resolution 34-23: Accepting Donation

M/S/P: Rohweder/Ward to accept the \$750 donation towards the Hoghead fireworks with gratitude.

D. Golf Advisory Committee Application

M/S/P: Johnson/Benson to accept the recommendation and approve the application as submitted.

E. Election Allocation Fund

Administrator Rich recommends the default recommendation of allocations to St. Louis County as submitted.

M/S/P: Ward/DeWall to accept the election allocation fund resolution as submitted.

F. Proctor Fire Department – Retirement Letters

M/S/P: Johnson/Rohweder to accept the retirement letter from Brad Johson with gratitude for his service to the Proctor Fire Department for the last 20 years.

M/S/P: Ward/DeWall to accept the retirement letter from Lynn Windus with gratitude for her service to the Proctor Fire Department for the last 20 years.

G. Liquor Store Employee – Resignation Letter

M/S/P: Ward/Rohweder to approve the resignation of David Ultican from Mountain Spirits Liquor store.

H. 2024 Budget Information

M/S/P: Ward/Johnson to schedule a budget working session on Monday, September 11th, 2023 at 4:00 pm.

7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b) for Attorney Client Privilege and Labor

Negotiations

M/S/P: Rohweder/Ward to suspend the regular council meeting at 7:02 pm and open a closed session for labor negotiations, attorney client privilege, and economic development data.

M/S/P: DeWall/Johnson to reconvene the regular council meeting at 7:32 pm.

MEMBER CONCERNS

Benson: None

DeWall: None

Johnson: None

Rohweder: None

Mayor Ward: Happy Labor Day Weekend, school traffic and school bus safety

Attorney Bray: None

BILLS FOR APPROVAL:

General: \$75,284.84

Liquor: \$53,091.43

TOTAL BILLS FOR APPROVAL: \$128,376.27

M/S/P: DeWall/Rohweder to approve the bills as submitted.

M/S/P: DeWall/Johnson to adjourn the regular council meeting at 7:57 pm.