

MINUTES OF THE PROCTOR CITY COUNCIL MEETING AUGUST 21st, 2023

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Rory Johnson, Councilor Benson, Councilor Rohweder

OTHERS PRESENT: Attorney John Bray, City Administrator Jess Rich, Administrative Assistant Megan Jordan, Chief Gaidis

M/S/P: Rohweder/Johnson to approve the minutes from Monday, August 7th, 2023, adding REA3D Pickleball to the next council meeting.

M/S/P: Benson/Rohweder to approve the agenda for Monday, August 21st, 2023, correcting bills amount to \$537,387.05.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

M/S/P: Ward/Rohweder to approve the consent agenda for Monday, August 21st, 2023.

4. Clerk Advises Council

A. 2024 Capital Investment Committee Tour – September 26th, 2023

City staff has received an invitation to attend and present to the House Capital Committee as part of their tour at UMD on September 26th. City staff will also have the opportunity to present to the Senate Capital Investment Committee on Tuesday, Sept 5th, 2023. Administrator Rich has been working with SEH, members of PEDAs, and the utility commission to finalize the presentation and include the city's priority bonding projects/requests and the I-35 south Proctor utility extension.

B. 2nd St Project Update

Project is progressing on schedule with some road/intersection closures to occur within the next week. Paving will begin Tuesday, August 22nd, with city staff to distribute notification of road/intersection closures as soon as they can. Paving on 9th Ave/3rd has become top priority before school starts.

C. Sand/Salt Storage Update

Veit has completed their preliminary dirt work, with the change order and pay application included for approval in the meeting packet. To date, this project is progressing on schedule.

D. 3rd St Park Project

Orange Project Places through Essentia has begun improvements to the park with positive feedback received from the neighborhood and residents.

E. LMC Performance Survey

Administrator Rich has presented a basic questionnaire in the sample survey included in the meeting packet. Discussion follows including survey formats and the following suggestions: departments to include/add, permitting, policing, council, and overall city operations. Staff to draft a survey format from the LMC, adding 3-5 additional topics as discussed.

M/S/P: DeWall/Johnson to include sixteen questions as presented, utilize the LMC services for survey administration, adding the additional questions at the next council meeting.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

6. NEW BUSINESS

M/S/P: Ward/Rohweder to approve resolution 33-23 as submitted, approving the PAHA raffle at Legends Bar on February 17th, 2024, as submitted.

M/S/P: Johnson/Benson to approve the letter of support regarding the Blatnik Bridge reconstruction project as submitted.

M/S/P: Rohweder/DeWall to approve Rail Safety Week, Sept 18th-24th Proclamation as submitted.

M/S/P: Benson/Ward to approve change order #7 payable to Veit & Company in the amount of \$6,490.51 for work performed by Core & Main.

M/S/P: Johnson/Rohweder to approve pay application #6 to Veit & Company in the amount of \$227,927.27 for work completed at the sand/salt storage facility.

7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b) for Attorney Client Privilege and Labor Negotiations

M/S/P: Rohweder/Ward to suspend the regular council meeting at 6:30 pm and open a closed session for labor negotiations and attorney client privilege.

M/S/P: DeWall/Johnson to reconvene the regular council meeting at 7:32 pm.

MEMBER CONCERNS

Benson: Public notification of gratitude and thanks to all for putting on a wonderful Hoghead celebration. Notes welcomed improvements to the 3rd St park.

DeWall: Great improvements made to the 3rd St park, gratitude to all for Hoghead celebration, requests fire department purchases to be added to the next agenda, reflecting a savings to purchase before the end of September. Mayor Ward makes note of the public safety funds from the state to be received by the end of the year.

Johnson: Thanks to all for a wonderful Hoghead, weathering the heat, parade attendance, and fireworks.

Rohweder: None

Mayor Ward: Hoghead thanks to all for participation. Next council meeting on Tuesday, September 5th, due to Labor Day Holiday.

Attorney Bray:

BILLS FOR APPROVAL:

General: \$470,791.44

Liquor: \$66,595.51

TOTAL BILLS FOR APPROVAL: \$537,387.05

M/S/P: Rohweder/Johnson to approve the bills as submitted, Councilor DeWall with questions regarding the bills to MN Energy and natural gas costs to the building during summer months.

M/S/P: DeWall/Johnson to adjourn the regular council meeting at 7:37 pm.