

MINUTES OF THE PROCTOR CITY COUNCIL MEETING JUNE 5, 2023

Meeting was streamed live on the Trac 7 YouTube channel.

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson,

MEMBERS ABSENT: None

OTHERS PRESENT: Craig Lipinski, James Wallner, Michael Laughlin, Eric Bingaman, Jim Schwarzbauer, Kent Gaidis, Matthew Riebel, Attorney John Bray, City Administrator Jess Rich, Administrative Assistant Megan Jordan

M/S/P: DeWall/Ward to approve the agenda, with the following amendment:

Moving item 6F to item 6A

Citizens addressing the council via in person or by calling in: None

M/S/P: Johnson/Rohweder to approve the consent agenda for Monday, June 5th, 2023.

4. Clerk Advises Council

A. Reschedule June 19th, 2023 City Council meeting

The State of Minnesota has declared June 19th, 2023 an official holiday. Administrator Rich requests acceptance and approval of adding the additional holiday per previous contract negotiations.

M/S/P: Ward/Rohweder to approve the observance of June 19th as a holiday and to reschedule the June 19th city council meeting to Tuesday, June 20th, 2023.

B. 2nd St Update

Administrator Rich states the project has begun with temporary water services and material reclaim from 7th to 9th Ave. Road access and arrangements have been made to accommodate for end of the school year and MS150 traffic. Administrator Rich states weekly construction meetings will be held on Tuesday meetings at 9:00 am starting on June 13th.

C. LMC Legislative Review

Administrator Rich encourages members to watch the recorded session of legislative action publicly available through the League of MN Cities. The Coalition of Greater MN Cities has been invited to attend a July council meeting with a presentation of legislative changes.

D. 2023 Brush Pick Up

Over 300 participants have signed up for brush pick up this year. The street department anticipates brush pick up to continue for a few weeks, and are working diligently to get it completed. Mayor Ward asks for patience from residents, and provides information for bringing brush to WLSSD if needed.

E. Jet Repair Update

A structural engineer and a repair crew have been scheduled for Monday June 10th which will take about three days to complete.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

6. NEW BUSINESS

F. Johnson/Benson to approve resolution 23-23: Authorizing Sale of the Bonds and Delegating Awarding Authority to Pricing Committee.

A. Councilor Benson suggests discussions to begin with consideration of bonding items. Benson suggests these opportunities for improvements and related to the City of Proctor. He highlights the Munger Trail Spur, the Lake Superior Zoo Trail, The St. Louis County Fairground updates and infrastructure and the LCCMR park expansion as regional highlights and improvements. Mayor Ward adds the I-35 corridor has previously been approved with an additional item included on the agenda. Mayor Ward states he is in support of the Munger Trail Spur, with Administrator Rich clarifying the requested deadline. Benson would like to submit requests for the June 15th, 2023 deadline. Discussion follows including availability of funds, logistics, support, realistic participation, and other regional items and opportunities presented for the neighboring region. LCCMR park expansion discussion is noted to be added to the next Parks and Rec Committee agenda. Additional Munger Trail Spur and St. Louis County Fairground updates and infrastructure have become priority items to seek bonding and/or grant opportunities.

M/S/P: Ward/Benson to pass a resolution for bonding in support of the Munger Trail Spur.

M/S/P: Johnson/DeWall to pass a resolution for bonding in support of the St. Louis County Fairground updates and infrastructure.

M/S/P: Rohweder/Johnson to approve the loading site map for Grandma's marathon parking and bus routes as submitted.

Jim Schwarzbauer, Eric Madson, and Mayor Ward present the PEDA Feasibility Presentation for a regional athletic facility. The presentation can be viewed in its entirety on the City of Proctor's YouTube channel, Trac 7.

M/S/P: Ward Johnson to approve Resolution 24-23: Authorizing the City Administrator to file an application with the Minnesota Management and Budget Office for the Purpose of Requesting Funding for a ~~Sports~~ Athletic Facility. It is noted to amend the language from sports to athletic facility during the discussion period.

M/S/P: Rohweder/DeWall to approve resolution 21-23: Donation Acceptance for the purchase of personal thermal imaging cameras for the Proctor Fire Department as submitted.

M/S/P: Benson/Rohweder to approve resolution 22-23: Donation Acceptance for the purchase of personal protective equipment for the Proctor Police Department as submitted.

7A: CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b) for Attorney Client Privilege

M/S/P: DeWall/Rohweder to suspend the regular council meeting at 7:17 pm and open a closed session for sale of real estate consideration.

M/S/P: Rohweder/DeWall to resume the regular council meeting at 7:54 pm.

MEMBER CONCERNS

Benson: None

DeWall: None

Johnson: Extends gratitude to the street department for brush pickup and coordination with St. Louis County for street sweeping operations, to the Habermann family for cleaning efforts downtown, and to Councilor Benson for facilitating a wonderful and successful Memorial Day Service.

Rohweder: None

Mayor Ward: Extends appreciation to those who helped with the Memorial Day Service, attended a successful McHero event benefiting the Proctor Police Department on May 24th, 2023. The event was well received, with McDonalds wanting to extend the opportunity to other police departments at additional locations. Spoke on the benefit and importance of the Ugstad Rd interchange, requesting it to remain in the I-35 corridor plans and developments at the MIC meeting. He and Jess will be meeting with Representative Zeleznikar and scheduling a meeting with Senator Hauschild. June 13th 5:30-7:00 there will be a meeting at the 3rd st blacktop park to discuss options and developments. Next council meeting is on June 20th, 2023 and to contact Administrator Rich to attend the annual LMC conference being held in Duluth.

Attorney Bray: None

Administrator Rich: None

BILLS FOR APPROVAL:

General: \$94,950.56

Liquor: \$41,512.32

TOTAL BILLS FOR APPROVAL: \$136,462.88

M/S/P: Rohweder/DeWall to approve the bills as submitted.

M/S/P: DeWall/Johnson to adjourn the regular council meeting at 7:59 pm