

MINUTES OF THE PROCTOR CITY COUNCIL MEETING MAY 1<sup>ST</sup>, 2023

Meeting was streamed live on the Trac 7 YouTube channel.

Deputy Mayor DeWall called the meeting to order at 6:01 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Deputy Mayor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson,

MEMBERS ABSENT: Mayor Ward

OTHERS PRESENT: Administrator Rich, Attorney Bray via telephone, Chief of Police Kent Gaidis, Administrative Assistant Megan Jordan, Dick Kari, and Spencer for Trac 7

M/S/P: Rohweder/Johnson to approve the meeting minutes of April 17<sup>th</sup>, 2023.

Citizens addressing the council via in person or by calling in: None

M/S/P: Johnson/Rohweder to approve the consent agenda.

M/S/P: Rohweder/Benson to approve the agenda, adding the following items:

6I: Liquor License Recommendation

**4. Clerk Advises Council**

A. First Quarter Financial Report

Councilor Benson extends gratitude to Finance Director Brunfelt for the submittal of the report. fo

M/S/P: Benson/Johnson to accept the first quarter financial report as submitted.

B. Monsanto Settlement

The City of Proctor has received \$17,000 from the settlement, with the funds to be designated for specific projects and/or creek restoration efforts.

**5. UNFINISHED BUSINESS**

A. City of Proctor Blight Policy

**6. NEW BUSINESS**

M/S/P: to table item 6A after discussion to obtain additional information from the Tourism Committee. Councilors have requested unofficial minutes from the meeting, with an additional request to have the tourism director attend the next council meeting. Discussion follows regarding donation and maximum funding parameters.

M/S/P: DeWall/Rohweder to approve the 2023 event recommendations as submitted, adding the Hylla 5k on August 20<sup>th</sup> and the Memorial Day Observance events.

M/S/P: Johnson/Benson to approve awarding the public works garage bid to Ray Riihiluoma contingent upon approval from the PUC.

M/S/P: Johnson/Benson to approve the training request as submitted by Finance Director Brunfelt, noting to include payment of wages for the week.

M/S/P: DeWall/Rohweder to approve the tentative agreement with the Police Sergeant as submitted.

M/S/P: Johnson/Rohweder to approve all non-affiliated employee contracts as submitted.

M/S/P: Rohweder/Johnson to approve the contract with flashing thunder as submitted, noting the price increase of \$870.75. Designation of funds to be determined and selected by Finance Director Brunfelt.

M/S/P: DeWall/Benson to approve resolution 15-23 Declaring Surplus Equipment as submitted.

M/S/P: Johnson/DeWall to approve the LRIP grant agreement in the amount of \$1.25 million as submitted with the full award to be applied to the total construction amount and approve the resolution 16-23 LRIP Grant Contract as submitted.

M/S/P: Benson/Rohweder to approve the liquor license recommendation as submitted for the VFW Post 137 at 501 3<sup>rd</sup> Ave.

Councilor Benson provides the council with legislative information pertaining to the legalization of cannabis. No action take at this time, council is in agreement to appoint Councilor Benson to advise members of the liquor control committee as this legislation progresses.

MEMBER CONCERNS

Benson: Extends congratulations to Dick Kari for recent election results.

DeWall: None

Johnson: None

Rohweder: None

Mayor Ward: Absent

Attorney Bray: None

Administrator Rich: None

**BILLS FOR APPROVAL:**

General: \$34,825.23

Liquor: \$31,271.68

**TOTAL BILLS FOR APPROVAL: \$66,096.91**

M/S/P: Rohweder/Johnson to approve the bills as submitted.

M/S/P: DeWall/Benson to adjourn the regular council meeting at 6:56 pm.

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Troy DeWall  
Acting Mayor

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Jess Rich  
City Administrator