

MINUTES OF THE PROCTOR CITY COUNCIL MEETING APRIL 17th, 2023.

Meeting was streamed live on the Trac 7 YouTube channel.

Deputy Mayor DeWall called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson,

MEMBERS ABSENT: Councilor Jim Rohweder – excused absence

OTHERS PRESENT: Administrator Rich, Ted Kiefat, Attorney Bray via telephone, Chief of Police Kent Gaidis, Administrative Assistant Megan Jordan, Eric Bingaman, Matt Bolf of SEH.

M/S/P: Johnson/DeWall to approve the meeting minutes of April 3rd, 2023.

Citizens addressing the council via in person or by calling in:

Eric Bingaman: 719 2nd St

M/S/P: Ward/Benson to approve the agenda for Monday April 17th, 2023, with the addition of Resolution 14-23 under item 6D.

M/S/P: Ward/DeWall to approve the consent agenda, pulling item 1A for discussion.

A letter was received from Midway Township on April 6, 2023, referencing first responder services.

Mayor Ward reads the letter submitted as included in the meeting packet.

4. Clerk Advises Council

A. F-101 Jet Damage Report

Administrator Rich states the damage may be structural and the local 148th has been assisting with the damage repairs. Rich requests additional support from the council should they have any additional information. The national museum has also been contacted and a response has not yet been received.

B. Flooding/Sanitary Sewer Update

Currently Kingsbury Creek is down about four feet from the rising levels reported over the weekend. The sewer level has also decreased and is holding steady. Residents have been asked to continue water conservation efforts, but the water usage restriction has since been lifted.

C. Speedway Concession Stand Demo Quotes

Administrator Rich has obtained quotes from local contractors as the street department resources are limited and the schedule will be pushed out into the fall. Administrator Rich states the lowest quote received was \$3400 from TG Carroll for demolition of the existing concession stands.

Councilor DeWall clarifies the expense will come from the fairground budget fund for the demolition.

5. UNFINISHED BUSINESS

A. City of Proctor Blight Policy

6. NEW BUSINESS

M/S/P: Johnson/Ward to approve resolution 13-23 as submitted.

M/S/P: Ward/Johnson to approve the purchase agreement with ISD #704 as submitted.

M/S/P: Ward/Benson to approve the Community Education Veteran Luncheon donation request as submitted, utilizing charitable gambling funds.

D. 2nd St Bid Award and Resolution 14-23

Administrator Rich LRIP process in agreement with the county due to grant requirements. Utility Systems of America has come in as the lowest bidder, also noting the bids came in under the engineering estimate provided. Matt Bolf is present to support the narrow amount in bid spreads, with St. Louis County providing follow-up action at their next two meetings. Mayor Ward reminds council there is the action of accepting the lowest bidder or rejecting all bids.

M/S/P: Ward/Benson to accept 2nd St bid tabulation.

M/S/P: Johnson/Ward to accept resolution 14-23 awarding the contract to Utility Systems of America in accordance with the plans and specifications upon acceptance of St. Louis County. Matt Bolf states the City of Proctor and SEH will provide daily inspections to St. Louis County for processing any pay estimates, change orders, etc. Mayor Ward summarizes the importance of the tight timeline due to the corridor being a main through street for the school district. St. Louis County will require routine scheduling updates upon completion and as the project progresses. Liquidated damages can be assessed up to \$2400/day.

M/S/P: DeWall/Johnson to suspend the regular city council meeting and open a closed session pursuant to §13D.06 Subd. 1(b) for attorney client privilege at 6:37 pm.

M/S/P: Ward/DeWall to resume the regular council meeting at 7:13 pm.

M/S/P: Ward/Johnson to award the contract for the sand/salt shed to the second lowest bidder with concurrence from PUC.

MEMBER CONCERNS

Benson: Sales Tax bill approved through senate and continuing onto committees. Additional support has been garnered on behalf of the city for further progression.

DeWall: None

Johnson: Extends gratitude to city staff and residents for water reservation and conservation efforts.

Rohweder: Absent

Mayor Ward: Extends congratulations to Mary Murphy on her recent award.

Attorney Bray: None

Administrator Rich: None

BILLS FOR APPROVAL:

General: \$49,217.46

Liquor: \$24,654.49

TOTAL BILLS FOR APPROVAL: \$73,871.75

M/S/P: Johnson/DeWall to approve the bills as submitted.

M/S/P: DeWall/Ward to adjourn the regular council meeting at 7:18 pm.

Troy DeWall
Acting Mayor

Jess Rich
City Administrator