

MINUTES OF THE PROCTOR CITY COUNCIL MEETING APRIL 3, 2023.

Meeting was streamed live on the Trac 7 YouTube channel.

Deputy Mayor DeWall called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson, Councilor Jim Rohweder

MEMBERS ABSENT: NONE

OTHERS PRESENT: Administrator Rich, Ted Kiefat, Attorney Bray via telephone, Chief of Police Kent Gaidis, Administrative Assistant Megan Jordan, Sergeant Matt Riebel, Eric Bingaman, Jody Ruotsalainen, Chad Brenna, Kathy Hannan, Ralph Talerico, Allen Young, Kevin Beichler, Mark Wasserbauer

M/S/P: Rohweder/Johnson to approve the meeting minutes of March 20, 2023, with Councilor Benson noting a correction under member concerns for Councilor Johnson.

M/S/P: Ward/DeWall to approve the agenda for Monday March 20, 2023, with the addition of items 6D Exercise Facility Policy and 6E 2023 Liquor Licenses.

Citizens addressing the council via in person or by calling in:

Al Young 501 3rd Ave – Commander of VFW Post #131 is present to provide an introduction and summary of the operations of the new post moving into Proctor. They are hopeful to be open to the public June 1st, noting updates to the building are being completed, and will have events to serve the community.

Members from the new VFW are present to provide an update on the building and an anticipated opening date.

Kathy Hannan – 3rd Ave: With questions regarding stormwater runoff/melt and mitigation efforts.

M/S/P: Rohweder/Johnson to approve the consent agenda for Monday, April 3rd, 2023.

4. Clerk Advises Council

A. 2023 Local Board of Appeals – May 16th, 2023, 10:00 am

B. Spongy Moth Treatment

Administrator Rich will be sending receipt of acknowledgment for spongy moth treatment taking place later this spring/summer with notification going out to residents when it will begin.

C. Mountain Spirits Liquor 2022 Statements for Publication

Administrator Rich states this is not a requirement for the City of Proctor but notes the importance of the publication to showcase the sales of the municipally owned liquor store.

D.LG510 2022

A summary of the 10% charitable gambling funds reflecting revenues, expenses, and allowable uses for spending of funds is presented.

5. UNFINISHED BUSINESS

A. American Rescue Plan

Discussion regarding spending or allocating a portion of the funds and the use of these funds within the community. A memo with fund allocation is included in the packet for showing a designation of these funds to benefit park projects within the city.

M/S/P: Ward/Rohweder to designate the following allocations of ARPA money and 10% charitable gambling proceeds: \$70,000 of the ARPA funds to parks, and \$30,000 of charitable gambling proceeds to parks with an additional \$39,000 of the ARPA money to sidewalk repairs.

C. Resolution 10-23

M/S/P: Rohweder/Johnson to approve resolution 10-23 Master Fee Schedule.

M/S/P: DeWall/Ward offering a Proctor resident discount of \$10/hour for rental rates.

6. NEW BUSINESS

M/S/P: Rohweder/DeWall to remove item 6A from the agenda.

M/S/P: Benson/Ward to approve resolution 12-23 as submitted.

M/S/P: Rohweder/Benson to approve the Arbor Day Proclamation as submitted.

M/S/P: Johnson/Ward to approve the Exercise Facility Policy with the following corrections: employee use during non-working hours only and not permissible to use on breaks or lunch. Both motion and second have been amended. Amended motion passes.

M/S/P: Johnson/Rohweder to approve 2023 liquor licenses as submitted for Proctor Golf Course and Speedway.

M/S/P: Johnson/Rohweder to suspend the regular city council meeting at 6:45 pm and open a closed session pursuant to §13D.06 Subd. 1(b) for labor negotiations.

M/S/P: Rohweder/Johnson to resume the regular city council meeting at 7:15 pm.

M/S/P: DeWall/Johnson to approve the Teamsters Clerical contract as discussed during the closed session. Roll Call Vote: DeWall Y, Johnson Y, Rohweder Y, Benson Y, Ward Abstains

M/S/P: Rohweder/Benson to approve the Teamsters Street Department as discussed during the closed session. Roll Call Vote: DeWall Y, Johnson Y, Rohweder Y, Benson Y, Ward Abstains

MEMBER CONCERNS

Benson: None

DeWall: Requests a status of the legal description for softball field #1 with Administrator Rich stating the school had ordered a survey with the results accepted. Requests a status with the Ugstad/Hwy 2 legal descriptions with Administrator Rich stating those have been approved and accepted.

Rohweder: Locomotive Restoration fund balance request

Mayor Ward: Extends appreciation Councilor DeWall for running meetings in his absence, appreciation to city staff and council, extends Easter wishes on April 9th.

Attorney Bray: None

BILLS FOR APPROVAL:

General: \$44,448.91

Liquor: \$37,888.37

TOTAL BILLS FOR APPROVAL: \$82,337.28

M/S/P: Rohweder/DeWall to approve the bills as submitted.

M/S/P: DeWall/Ward to adjourn the regular council meeting at 7:25 pm.

Troy DeWall
Acting Mayor

Jess Rich
City Administrator