

MINUTES OF THE PROCTOR CITY COUNCIL MEETING JANUARY 3, 2023

Meeting was streamed live on the Trac 7 YouTube channel

Mayor Ward called the meeting to order at 6:03 pm.

Pledge of Allegiance

OATH OF OFFICE SWEARING IN:

Mayor Ward, Administered by Deputy Mayor DeWall

Councilor Johnson and Councilor Benson, Administered by Mayor Ward

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson, Councilor Jim Rohweder

OTHERS PRESENT: City Administrator Rich, Administrative Assistant Megan Jordan, Ted Kiefat

EXCUSED ABSENCE: Attorney Bray

M/S/P: Rohweder/Johnson to approve the minutes from Monday, December 19<sup>th</sup>, 2022.

M/S/P: DeWall/Rohweder to approve the agenda for January 3, 2023, adding the following item:

6C: 2023 Proctor Fire Department Officers

Citizens addressing the council via in person or by calling in: None

M/S/P: Ward/Benson to approve the consent agenda for Monday, January 3, 2023, pulling item 3A for discussion

3A: SEH Monthly Meeting Minutes:

Councilor Benson asks for Administrator Rich for allocation of the locator grant funds, phase of the bids for the storage garage on Kirkus St, tree replacement/removal on the 2<sup>nd</sup> St project, and suggestions for advancement on the pickleball project.

3. Clerk Advises Council, Administrator Rich:

A. Legislative Agenda Update

Met with Representative Zeleznikar along with Councilor Benson to discuss the priority of projects and items for the benefit of the City of Proctor.

**4. UNFINISHED BUSINESS**

**5. NEW BUSINESS**

M/S/P: Rohweder/Johnson to approve resolution 01-23 as submitted with Mayor Ward clarifying the difference in donation amount. Administrator Rich clarifies the difference includes the utility bills the trust agreed to pay.

Mayor Ward extends an acknowledgement for the generous donations Mr. Downs has provided to the Proctor Golf Course through his trust, provides honors and extends gratitude at the recent passing of Mr. Downs. Councilor Rohweder adds items to the generous legacy Mr. Downs has left on the City of Proctor's golf course.

M/S/P: Benson/Johnson to accept the 2023 proposed budget summary as presented to council during the budget working session held prior to the council meeting.

M/S/P: Ward/Rohweder to approve the list of the 2023 Proctor Fire Department officers as submitted.

MEMBER CONCERNS

Benson: None

DeWall: Requests 2023 designations to be added at the 1/17/23 council meeting.

Johnson: None

Rohweder: None

Mayor Ward: Mayor for a Day essay contest winner to be announced with the winner invited to the next meeting. Reminder the next council meeting will be held on Tuesday, January 17<sup>th</sup> due to the Dr. Martin Luther King Jr holiday.

Administrator Rich: None

**BILLS FOR APPROVAL: \$333,107.00**

M/S/P: Rohweder/Ward to approve the bills as submitted.

M/S/P: DeWall/Ward to adjourn the regular council meeting at 6:20 pm.

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Chad Ward  
Mayor

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Jess Rich  
City Administrator