

MINUTES OF THE PROCTOR CITY COUNCIL MEETING OCTOBER 3RD, 2022

Meeting was streamed live on the Trac 7 YouTube channel

Mayor Ward called the meeting to order at 6:00 pm.

Pledge of Allegiance

PRESENT: Mayor Ward, Councilor Troy DeWall, Councilor Jake Benson, Councilor Rory Johnson, Councilor Jim Rohweder, City Attorney John Bray, City Administrator Rich, Administrative Assistant Megan Jordan, Ted Kiefat

M/S/P: Rohweder/Johnson to approve the minutes from Monday, September 19th, 2022.

M/S/P: Ward/Rohweder to approve the agenda for October 3rd, 2022.

Citizens addressing the council via in person or by calling in: None

M/S/P: Benson/Ward to approve the consent agenda for October 3rd, 2022.

3. Clerk Advises Council, Administrator Rich:

A. Labor Negotiations Update

Current labor agreements expire at the end of the year. The negotiation committee has begun meeting with affiliated unions with the hope to complete all negotiations prior to years end.

B. Sand/Salt Facility Update

Sand/Salt operations will be moved to the new site this winter, with additional accommodations made due to the delay in getting a fiber optic cable relocated. SEH has been working with Lumen since last February, with an arise in additional delays. Utilities to the facility will be completed in the spring, with the street department staff aware and able to meet the accommodations.

C. Boiler Fire Report and Next Steps

Met with insurance agent with an adjustor coming to the building this week. Awaiting quotes for temporary heating arrangements.

4. UNFINISHED BUSINESS

D. PUC Position

Chair Cady would like to discuss the position with Administrator Rich and Mayor Ward.

M/S/P: Ward/Johnson to table this item, remaining under unfinished business until the next council meeting. Council requests the meeting with Commissioner Cady, Administrator Rich, and Mayor Ward to take place prior to the October PUC meeting.

NEW BUSINESS

M/S/P: Benson/Rohweder to declare the Toro Sidewinder surplus equipment and accept resolution 36-22 as submitted.

M/S/P: Ward/Johnson to approve the donation request from First Witness Child Advocacy Center I Stand with Kids Campaign in the amount of \$1000.00 using police forfeiture funds as submitted.

M/S/P: Rohweder/DeWall to accept the employment separation as submitted for Timothy Redfield effective Sunday, September 25, 2022.

M/S/P: Johnson/Benson to accept the DEED restriction for parcels 185-0240-00614 and 185-0240-00630 and placing the use restricting it to recreational use only as drafted and submitted by Attorney Bray.

M/S/P: Rohweder/Ward to direct Rich/Johnson to continue working on this project by requesting a quote for services from SEH for preliminary design, cost estimate, and concept drawings.

M/S/P: Rohweder/DeWall to suspend the regular council meeting and open a closed meeting at 6:36 pm.

6. CLOSED MEETING PURSUANT to §13D.06 Subd. 1(b) – Labor Negotiations

A. Sale or purchase of property

M/S/P: Ward/Johnson to resume the regular city council meeting at 7:23pm.

MEMBER CONCERNS

Benson: None

DeWall: None

Johnson: None

Rohweder: None

Mayor Ward: Trunk or Treat on Monday, October 31, 2022 4:00-6:00 pm. Proctor Fire Department Bingo fundraiser at the Buffalo House on Friday, October 28th, 2022 doors open at 5:00 with bingo at 6:00pm. Mayor for a Day essay contest has begun, information on the city website. Please notify Administrator Rich with interest in attending the Coalition of Greater MN Cities attendance and a nomination to the I-35 steering committee. Annual “Hammer Game” at Hermantown on Friday, October 7th, 2022.

Attorney Bray: None

Administrator Rich: None

BILLS FOR APPROVAL

General: \$197,308.47

Liquor: \$31,652.44

TOTAL BILLS FOR APPROVAL: \$228,960.91

M/S/P: Rohweder/Johnson to approve the bills as submitted.

M/S/P: DeWall/Ward to adjourn the regular council meeting at 7:23 pm.

Chad Ward
Mayor

Jess Rich
City Administrator