

*Proctor's Vision*  
*Proctor, rich with railroad heritage, values above all, its people and their environment. Working together*  
*is our pathway to a safe, secure and progressive community*  
*Slogan: "You Have A Place In Proctor"*

**AGENDA**  
**PROCTOR CITY COUNCIL MEETING**

Monday, July 18<sup>th</sup>, 2022, 6:00 pm

Council Chambers - Community Activity Center - 100 Pionk Drive

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**OTHERS PRESENT**

**APPROVAL OF MINUTES** City Council Meeting minutes from Tuesday, July 5<sup>th</sup>, 2022

**APPROVAL OF AGENDA**

**COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:**

**\*APPROVAL OF CONSENT AGENDA** (one Council motion can accept all items listed under this agenda, plus Council can pull any individual items out of this consent agenda and discuss/act on item separately - thus leaving others to be approved via consent agenda action) -

**\*1. COMMUNICATIONS**

A. Q2 Budget Summary

**\*2. COMMITTEE REPORTS**

A. Payroll Reports

B. SEH Minutes July 13, 2022

**3. CLERK ADVISES COUNCIL**

A. Playground for EveryBody Update

B. SRO Annual Report Update

C. Sand/Salt Update

D. 2<sup>nd</sup> St Project Update

E. Minnesota THC Sales

**4. UNFINISHED BUSINESS**

A. American Rescue Plan

B. 2023 Capital Budget Request Proposal

## **5. NEW BUSINESS**

**A. Purple Heart City Proclamation Designation**

**B. 2021 Financial Report**

**C. Police Department – Memorandum of Understanding, 2022**

**D. Police Department Hiring Recommendation**

**E. Blight Ride Along 2022**

**F. Ordinance 03-22 Adopting 1997 Uniform Building Code, Table No. 1-A – 2<sup>nd</sup> Reading**

**G. Ordinance 04-22 Regulating the Storage and Transportation of Deicing Material – 2<sup>nd</sup> Reading**

**H. Ordinance 06-22 – Pet Waste – 2<sup>nd</sup> Reading**

## **MEMBER CONCERNS**

**Benson:**

**DeWall:**

**Johnson:**

**Rohweder:**

**Ward:**

**Attorney Bray:**

## **BILLS FOR APPROVAL**

General: \$69,368.21

Liquor: \$57,482.98

**TOTAL BILLS FOR APPROVAL: \$126,851.19**

## **ADJOURNMENT**

MINUTES OF THE PROCTOR CITY COUNCIL MEETING for July 5<sup>th</sup>, 2022

Meeting was streamed live on the Trac 7 YouTube channel, as well as attendance of up to fifteen members of the public to accommodate for social distancing.

Mayor Ward called the meeting to order at 6:00 pm.

MEMBERS PRESENT: Councilor Troy DeWall, Councilor Jake Benson, Councilor Jim Rohweder, Mayor Ward, Councilor Rory Johnson

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney John Bray, City Administrator Rich, Administrative Assistant Megan Jordan, Kent Gaidis, Ted Kiefat

Motion by Rohweder, seconded by Johnson and carried 5-0 to approve the minutes from Monday, June 20<sup>th</sup>, 2022.

Motion by Benson, seconded by Ward and carried 5-0 to approve the budget working session minutes from Monday, June 20<sup>th</sup>, 2022.

Motion by Rohweder, seconded by Ward and carried 5-0 to approve the agenda for Tuesday, July 5<sup>th</sup>, 2022.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

None

Motion by Rohweder, seconded by Ward and carried 5-0 to approve the consent agenda for Tuesday, July 5<sup>th</sup>, 2022.

**\*1. COMMUNICATIONS**

- A. Conservation Minnesota – Spring/Summer Newsletter
- B. CN Railroad Investment Announcement
- C. Coalition of Greater MN Cities – June Newsletter

**\*2. COMMITTEE REPORTS**

- A. Planning & Zoning Commission Minutes – Special Meeting May 9<sup>th</sup>, 2022
- B. Payroll Report

**3. CLERK ADVISES COUNCIL**

- A. Fire Department YTD Call Report

Administrator Rich delivers a YTD summary of the calls the Proctor Fire Department has responded to. From Jan 1, 2022 to June 30<sup>th</sup>, 2022, a total of 230 calls have been reported. 183 have been medical calls, leaving the remaining 47 for fire calls. Rich adds there have been 0 mutual aid responses to Duluth, 3 to Hermantown, and 3 to Solway. Midway Township has received 8 medical mutual aid calls and 16 for fire response.

**B. 2021 Financial Report and Presentation 7/18/2022**

Administrator Rich delivers the findings from the audit to each councilor, stating representatives from WIPFLI will be here to present the 2021 financial statements at the regularly scheduled meeting on July 18<sup>th</sup>, 2022.

**C. 2022 Election Filing Notice 8/2/2022-8/16/2022**

The period for election filing notice will be open from August 2<sup>nd</sup> to August 16<sup>th</sup>. The published notice will list all open elected positions.

**D. Data Practices Annual Review**

Administrator Rich provides a summary of the recently passed data practices policy, adding the council can forego the annual review at this time.

**E. Code Update**

The newly approved and electronically accessible city code has been added to the city's website. Mayor Ward highlights and extends gratitude to Sally Hedtke for all her work and contributions on completing the codification process.

**F. Police Department – Sergeant Position**

Officer Matt Riebel has been promoted to the interim sergeant position by the Police Civil Service Commission.

**G. Ugstad Road Annexation**

Administrator Rich and Attorney Bray are continuing to work with MNDot and the state regarding the legal description of the parcel, which keeps getting rejected by MNDot.

**4. UNFINISHED BUSINESS**

**A. American Rescue Plan**

**B. 2023 Capital Budget Request Proposal**

**C. City Rebrand Process**

Administrator Rich states the city has received a settlement and the payment for replacement of the Lavaque Road welcome sign. With no current plans for continuing the rebranding process, she requests to remove this item from the unfinished business section.

Motion by Rohweder, seconded by Johnson and carried 5-0 to remove this item from unfinished business for the time being.

**5. NEW BUSINESS**

**A. Liquor Control Recommendation**

Motion by Ward, seconded by Johnson and carried 5-0 to approve the recommendation from the Liquor Control Committee, and issue a liquor license to Hollinday Partners, LLP, dba Legends Dart Bar at 3 6<sup>th</sup> St.

**B. Resolution 10-22 ROW Encroachment Agreement**

Motion by Rohweder, seconded by Benson and carried 5-0 to approve resolution as submitted, approving the location of a fence in the road-right-of way at 102 S 2<sup>nd</sup> Ave.

**C. Public Safety Committee Recommendation – Hylla 5k Event**

Motion by Johnson, seconded by DeWall and carried 5-0 to approve the event application for the Hylla 5k as submitted.

**D. Proctor Public Utilities Commission – Retirement Notification**

Motion by Ward, seconded by Rohweder and carried 5-0 to approve the retirement notification submitted by Commissioner Lind effective August 31<sup>st</sup>, 2022. Ward extends appreciation and gratitude to Commissioner Lind for over 30 years of service to the Public Utilities Commission and the City of Proctor.

**E. SEH – Sand/Salt Bid Recommendation**

Motion by Ward, seconded by Rohweder and carried 5-0 to approve and accept the bid from Veit contracting in the amount of \$689,978.00 as submitted.

**F. Ordinance 03-22 Adopting 1997 Uniform Building Code Table No, 1-A – 1<sup>st</sup> Reading**

No discussion

**G. Ordinance 04-22 Regulating the Storage and Transportation of Deicing Material – 1<sup>st</sup> Reading**

No discussion

**H. Ordinance 05-22 Replacing Proctor Municipal Code Chapter 152 Construction Site and Post-Construction Stormwater Management – 1<sup>st</sup> Reading**

This chapter has been completely re-written to comply with the new regulations for the MS4 permitting process – no discussion.

**I. Ordinance 06-22 Pet Waste – 1<sup>st</sup> Reading**

No discussion

**MEMBER CONCERNS**

Benson: Appreciative for receipt of the financial statement receipt, allowing ample time for reviews. Referendum update and process, noting approval is needed 90 days prior to the election. Staffing shortage at the police department – and vacation staffing and shortages.

DeWall: None

Johnson: None

Rohweder: Men of ACT (Area Churches Together) will hold their annual community picnic on Thursday, July 21<sup>st</sup> from 4:30-6:30 all are welcome to attend.

Mayor Ward: Completed a blight ride along with Chief Gaidis on July 1<sup>st</sup>, 2022 and will provide a summary and recommended action at the next meeting.

Attorney Bray: None

Administrator Rich: None

**BILLS FOR APPROVAL**

**General: \$79,023.40**

**Liquor: \$29,781.30**

**TOTAL BILLS FOR APPROVAL: \$108,804.70**

Motion by Rohweder, seconded by Ward and carried 5-0 to approve the bills as submitted.

Motion by DeWall, seconded by Ward and carried 5-0 to adjourn the meeting at 6:24 pm.

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Chad Ward  
Mayor

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Jess Rich  
City Administrator

To: City Council  
From: Leslie Brunfelt, Finance Director  
Date: July 18, 2022  
Re: Quarterly Financial Update

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**\*1A**

## **Finance Highlights**

- 2021 audit is filed with the State.
- 2022 Sales tax revenues through June were 2.7% lower than 2021 which is better than was reported in the first quarter.
- 2021 Lodging tax revenue is coming in 20% lower than 2021.
- The liquor store sales are rebounding going into the summer. They are down 1.8% versus last year which is an improvement from first quarter. Margins are taking a bit of a hit with the inflation and supply chain issues. Gross Margin through June is 27.3% vs. 33.1% last year and a budget of 27.8%. The Liquor Store manager is diligently working to get the pricing right for customers and maintain the margins. He has maintained a positive net income of \$2,390 which is just slightly lower than budgeted.
- We received the remainder of the 2021 AFG (Assistance to Firefighters) \$25K
- We also have received \$41,531 from Midway for Fire and \$25,000 from ISD 704 for the SRO.
- We received the second half of the ARPA grant funds of \$165,453
- While not received until July, we do know the amount of Property tax receipts for the first collection of 2022 was \$997,076. This is 59% of the total levy.
- All in, General Fund revenues are on track for the year.
- See the expenditure analysis on page four for an explanation of the expenditure variances.

Proctor will receive a total of \$330,906.61 in funds from the American Rescue Plan (ARP). The current guidance from the Treasury departments allows for awards up to \$10 million to be used to replace lost revenue related to the pandemic. This application allows the City of Proctor to use the funds for the "General Provisions of Government".

So far Council has designated funds for the following projects:

1. Fire Department SCBA units - \$21,418. Total project was for 20 SCBA units. 16 units were funded through a FEMA Assistance to Firefighters Grant. Purchasing the additional 4 units brings the Fire Department to 100% SCA Compliance.
2. Sand Salt Facility -\$200,000. Construction of a new Sand and Salt storage facility to replace the present location of the salt/sand and public works facility adjacent to Kingsbury Creek, a MN DNR designated trout stream. The City of Proctor has taken a directive from the Minnesota Pollution Control Agency to contain salt/sand piles to

eliminate migration of said products into Kingsbury Creek and the Lake Superior Watershed and to move the current facility.

## **Current Economics**

On a National Level, From HilltopSecurities 2022 Q2 Economic Commentary, news for much of the quarter was sobering. But if record inflation was the driver, recent signs of price improvement in raw materials suggest the peak may have passed. Inflationary pressure in the U.S. may be easing up a bit while recession alarms grow louder, but it's still a near certainty the Federal Reserve will grind forward with another 75 basis point hike on July 27th, followed by another 50 on September 21st. After that, it gets a little fuzzy, especially when viewed through a wider global lens. Eurozone inflation reached a record +8.6% year-over-year in June, driven largely by food and energy prices. Bloomberg Economics predicts global inflation will peak in the third quarter at +9.4% before ending the year at a still elevated +8.5%. The World Bank expects recession will be particularly hard to avoid for developing countries that have seen their currencies depreciate.

In the Fortune 500 annual CEO survey released in June, the biggest threat facing US business leaders wasn't inflation or recession; it was the shortage of qualified workers. A remarkable 69% of companies represented were experiencing high attrition rates. To mitigate this problem, 93% are allowing more flexibility in the workplace.

## **State Budget outlook:**

The State's economic outlook remains positive. Minnesota's net general fund receipts for FY 2022 are now estimated to be 10.7% higher than projected in the February forecast. Higher income, consumer spending and corporate profits in the state has driven the revenue growth.

Minnesota's macroeconomic consultant, expects annual real GDP to grow 1.4 percent this year and 1.3 percent next year, compared to 3.7 percent and 2.7 percent in their February forecast. Downgrades to the near-term forecast since February have been driven by three main developments. First, Russia's invasion of Ukraine, which began in late February and continues today, has contributed to persistent price pressures (particularly food and energy), tighter financial conditions, and lower global growth potential. Second, a significant drop in net exports in the first quarter and an expected pullback in inventory investment in the second quarter reduced U.S. economic growth early in the year. Third, the Federal Reserve's recent and expected tightening of monetary policy in response to persistently high inflation is expected to restrict near-term growth.



City of Proctor  
Cash Balances  
June 2022

Fund	Current Balance
100 - General Fund	3,029,042
200 - Cable Communications Fund	113,293
300 - Construciton Projects	(475,554)
400 - Closed Debt Service Funds	300,157
493 - Equip Cert 2012A, Refunding	10,001
494 - 2015 Improvement Refund Bonds	77,186
495 - 2016A Advance Refunding Bonds	85,982
496 - 2018A GO Bonds Almac and 6th S	(36,623)
500 - Sewer Fund	1,808,245
550 - Golf Course Fund	(246,885)
600 - Liquor Fund	286,632
700 - Public Utilities Commission	5,761,785
810 - Proctor BDRHC Fund	13,779
830 - Proctor Economic Development	106,096
	<hr/>
	10,833,136
	<hr/>

Cash balances are 1.6% above June 2021. The City's General Fund cash of \$3.03 million are 105% of the City's General Fund 2022 budget. The City is not projecting ay cash flow issues at this time.

City of Proctor  
Select Departmental and Fund Expenditure/Expense Budget Variance Report  
January - June 2022

	<b>2022 Annual Budget</b>	<b>2022 YTD Budget</b>	<b>2022 YTD Actual</b>	<b>Budget Variance over (under)</b>	<b>over (under) %</b>	
General Fund	2,854,388	1,485,581	1,272,487	(213,094)	-14%	
Police	1,160,153	631,478	572,514	(58,964)	-9%	
Fire	253,535	109,478	100,287	(9,190)	-8%	<b>1</b>
Streets	623,664	325,923	270,369	(55,554)	-17%	
Parks	94,237	50,732	18,934	(31,798)	-63%	
City Admin	414,792	209,484	185,810	(23,674)	-11%	
Council/Mayor	143,432	73,137	41,912	(31,225)	-43%	
Legal	65,000	32,500	20,751	(11,749)	-36%	
City Hall	99,575	52,850	61,910	9,060	17%	<b>2</b>
Sewer	555,482	275,500	256,487	(19,013)	-7%	
Liquor Store	1,075,751	540,500	532,593	(7,907)	-1%	
PEDA	55,000	13,750	10,535	(3,215)	-23%	

**Explanation of Significant Variance**

The budget is generally split flat between 12 periods. The majority of the budget variances through June are timing related. Other items of note are listed below:

- 1 - Fire is under budget, but 2nd quarter payroll hasn't posted yet. A \$14,500 transmission repair on Engine 2 pushed the department over budget for the first 6 months of the year.
- 2 - Timing of boiler repairs.

**City of Proctor**  
**Payroll Summary by Department**

\*2A

Check Date Range      7/8/2022                      to                      7/8/2022

<b>Department</b>	<b>Gross Wages</b>	<b>Overtime Hours</b>	<b>Overtime Wages</b>	<b>Double Overtime Hours</b>	<b>Double Overtime Wages</b>
Council	100.00	-	-	-	-
City Admin	9,273.01	-	-	-	-
Finance	2,968.01	-	-	-	-
Police Department	21,773.45	3.00	151.16	-	-
Fire Department	11,649.66	-	-	-	-
Street Department	11,398.64	-	-	-	-
Liquor Store	5,808.12	-	-	-	-
PUC	6,435.15	0.50	16.07	-	-
Committees	400.00	-	-	-	-
Election Judges	-	-	-	-	-
<b>Total</b>	<b>69,806.04</b>	<b>3.50</b>	<b>167.23</b>	<b>-</b>	<b>-</b>



Building a Better World  
for All of Us®

**\*2B**

## MEETING MINUTES

**Re:** Proctor Monthly Meeting **Date of Meeting:** 7/13/2022  
**Project Manager:** Matt Bolf, PE **Time of Meeting:** 9:00 a.m.  
**SEH No.:** PROCT 166073 **Location of Meeting:** City Hall

**Attendees:** Jess Rich – City of Proctor  
Megan Jordan – City of Proctor  
Rick LaLonde – City of Proctor  
Matt Bolf, Tyler Yngsdal – SEH  
Char Jones - PUC

### I. Proctor GIS

- A. Public Works Updates – SEH collected corrections from Rick and will make updates to the GIS system.
- B. PUC updates – Matt will schedule a meeting for next week (4<sup>th</sup> or 5<sup>th</sup>) with Pat and Char. SEH will provide an idea of number of blocks to be marked for SEH to pick up curb stop field data in an efficient manner.

### II. Salt / Sand / Public Works Project

- A. Project Schedule
  - A. Contract Award
    - a) PUC - Recommended award at their June 27<sup>th</sup> Meeting
    - b) Council – Awarded project at their July 5<sup>th</sup> meeting
  - B. Award / Agreements / Bonds / Insurance – SEH sent all documents to VEIT on 7/11/2022 for execution.
  - C. Construction – SEH has requested a schedule from the contractor.
- B. Project Next Steps:
  - A. SEH will request shop drawings for review. SEH will schedule a preconstruction meeting.
  - B. Permits
    - a) CAF to WLSSD – This is not required since the building is not being built. The CAF fee determination and payment will be prior to a building permit.
    - b) Water Extension Plan Review (MDH) – The MDH permit has been received for the project.
    - c) Wetland Impacts – Still waiting on final approval from USACE. SEH sent an email follow-up and is going to call the permit reviewer this week.
    - d) Department of Labor and Industry – Approved 5/12/2022.
    - e) Conditional Use Permit was recommended for approval.
  - C. Utility conflicts

- a) NESC fiber optic crossing with storm and sanitary. SEH is working with NESC to get this resolved. They plan to work with the contractor for any relocations needed.
- b) CenturyLink (Lumen) fiber optic grading issue. SEH is working with CenturyLink to get this resolved. CenturyLink has forwarded this request to their property department. SEH is still waiting on a response.

**III. MS4 – MS4 General Permit has been reissued by the MPCA**

- A. Ordinances – The stormwater ordinance will have a 2<sup>nd</sup> reading in August Council meeting. All other ordinances will have the 2<sup>nd</sup> reading in July.
- B. Grading Permit Draft – SEH sent for City review. Rick and Jay will review and send any comments to SEH. The new permit will likely be adopted in August.
- C. Updated binder – No other comments from the City. SEH will work on creating an electronic folder structure with pdfs for city staff to use.

**IV. PUC Items**

- A. Booster Station
  - A. Building has been set and stoop has been poured. MP installed service cabinet and electrical connection has been made. Contractor is planning for SCADA connection this week and start up next week. Building removal and watermain connections will occur after startup is complete.

**V. Second Street LRIP**

- A. Project Updates:
  - A. Guidance committee – 3<sup>rd</sup> meeting will be scheduled after the preliminary assessments have been calculated to discuss with the committee. Jess will work on committee meeting.
  - B. Preliminary assessment feasibility report – Report text has been drafted and is being reviewed, the preliminary assessment amounts are currently being calculated along with updated cost estimates.
  - C. Council Review – We will plan to present Feasibility Study to Council at the August 15<sup>th</sup> meeting. If approved, the public hearing will be scheduled later in August.

**VI. Ugstad Road Development Site – No update.**

**VII. School District Plan Review – Water is again bypassing the curb cut to the pond and running into Kirkus Street. Jess sent a letter to the school district but hasn't received a response yet.**

- A. Hockey Arena – There are still improvements needed to make the site compliant. They generally include:
  - A. Pond 3 Expansion – Troy asked SEH for price to process HydroCAD updates and determine how much bigger the pond needs to get.
  - B. Pervious Areas at Pond 2 – Pond 2 needs more live space and less dead space. They can either adjust the outlet down or make pond 2 bigger. This will be reviewed after new calculations are performed.
  - C. Maintenance Agreement – not complete yet.

**VIII. Miscellaneous**

- A. Storm Water Utility – No update this month.
- B. MN OSHA Safety Grant – Jess is working on the grant and plans to submit in July.
- C. PUC Water Break Sites – Char has solicited bids from 6 contractors. PUC will review bids on July 25<sup>th</sup>.
- D. Boundary Ave & 9<sup>th</sup> Street Intersection – Jess will discuss with Public Safety Committee at their next meeting.
- E. Water & Wastewater 2023-2024 PPL
  - A. 2024 PPL – Jess would like to get the water and sewer lines from 2<sup>nd</sup> Street to Westgate on the PPL for future funding.
    - a) Wastewater plans due 3/3/23
    - b) Request for placement on Drinking Water due 5/5/2023
    - c) Matt and Jess will have a follow-up meeting to discuss schedule and applications.
  - B. Water
    - a) The PUC/City would like to include watermain replacement from 2<sup>nd</sup> Street south to Westgate Blvd. Directionally drilling HDPE water main would likely be the most cost effective option with limited excavation needed.
    - b) Char will work on getting existing pipe ages and break history to include.
  - C. Wastewater
    - a) Rick provided a priority map sketch for areas in high need of rehab.
    - b) Rehabbing areas #2 and #3 are most likely to occur in concurrence with the water main rehab section.
    - c) Section #1 is also a very high priority as it takes flow from the entire city to the WLSSD meter station.
    - d) A new forcemain could be directionally drilled from Westgate to the north.
    - e) Rick provided known information on existing pipe ages and blockage history.
- F. Zoning Map Updates
  - A. 1721 Lavaue Road – needs to be changed from Suburban to R-1-C
  - B. Waterview Drive – Property needs to be changed to C-1.
  - C. Thompson Hill Road Annexation – zoning map needs to be updated to reflect change.
  - D. SEH will make the above updates and send a draft to Jess and Megan to review.
- G. Catch Basin Repair Project
  - A. 3<sup>rd</sup> Street and 1<sup>st</sup> Avenue – Rick would like this to be repaired this summer.
  - B. Almac / Bee – This catch basin was repaired as a punch list item at the end of the construction project. SEH discussed internally and looked at the old storm design calculations and it would be OK to remove the catch basin entirely and fill/abandoned the pipe run from the CB to the north

- C. Sidewalks – Kirkus Street and Almac – Both streets experienced heat buckling of the concrete sidewalk in June. Both areas will have sidewalk replacement to be included in the project limits.
- D. SEH will prepare a plan set and bid form for Rick to solicit bids to complete the above work.
- H. Dairy Queen Storm Sewer – The City met with the owner and she will contact MnDOT directly for connection to the MnDOT storm sewer system.
- I. Campground – North of Fairgrounds. The City is planning to lease the land to the developer and not directly participate in the utility extension costs.
- J. WLSSD May Exceedance – The City did not notice and obvious conditions other than the large volume of rain. SEH will prepare a response letter to WLSSD.

**IX. Next Meeting – August 10, 2022 @ 9:00 am.**

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TO: Mayor, City Council, and City Administrator

FROM: City Council Jake Benson

DATE: July 13, 2020

Council Meeting: July 18, 2020

RE: Purple Heart City

**Purpose:**

Council approve a proclamation authorizing the City to become a Purple Heart City. Proctor also has a Military Kids Club.

John W. Marshall, captain of the Duluth Area Honor Guard and Gulf War veteran, is expected to be at the city council meeting to discuss the proposal.

**Background :**

In August 2017 the City of Proctor received its Yellow Ribbon designation.

The purpose of being a Purple Heart City is to honor military personnel wounded or killed in combat.

The Purple Heart is specifically a combat decoration and it is our nation's oldest military medal. It was first created by General George Washington in 1782 and was known as the Badge of Military Merit. It was first awarded to three soldiers in Newburgh, N.Y. The Badge of Military Merit was made of cloth and it is the predecessor of the Purple Heart medal.

The current Purple Heart medal was developed by General Douglas MacArthur in 1932. The new design was created by Miss Elisabeth Will, an Army heraldic specialist in the Office of the Quartermaster General. The revived form is of metal, instead of perishable cloth, made in the shape of a rich purple heart bordered with gold, with a bust of Washington in the center and the Washington coat-of-arms at the top.

The Purple Heart is awarded to members of the armed forces of the U.S who are wounded by an instrument of war in the hands of the enemy and posthumously to the next of kin in the name of those who are killed in action or die of wounds received in action. The heritage it represents is sacred to those who understand the price paid to wear it.

There are more than 900 Purple Heart locations in the United States,

There are 13 Purple Heart Counties including St. Louis County and 18 cities.

**Budget Impact**

It is believed that there would be little or no budget impact.

**Recommendation**

To adopt the proclamation.



Chad Ward  
Mayor

Jess Rich  
City Administrator

# City of Proctor

*You Have A Place In Proctor*

COUNCILORS  
Jake P. Benson  
Troy R. DeWall  
Rory Johnson  
James Rohweder

100 Pionk Drive • Proctor, Minnesota 55810-1700 • (218) 624-3641 • Fax (218) 624-9459 • email: cityhall@proctormn.gov

## A PURPLE HEART CITY

- WHEREAS; The City of Proctor in the state of Minnesota has always supported its military veteran population; and
- WHEREAS; The Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and
- WHEREAS; The Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United State Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and
- WHEREAS; The mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly – make sure we never forget; and
- WHEREAS; The City of Proctor has a large, highly decorated veteran population including many Purple Heart recipients; and
- WHEREAS; The City of Proctor appreciates the sacrifices our Purple Heart recipients made in defending our freedoms and believe it is important that we acknowledge them for their courage and show them the honor and support they have earned.
- NOW I, Chad Ward, Mayor of the City of Proctor, Minnesota do hereby  
THEREFORE; proclaim the City of Proctor as

## A PURPLE HEART CITY

And encourage the citizens of the City of Proctor to show their appreciation for the sacrifices of the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have earned.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the corporate seal of the City of Proctor to be affixed this 18<sup>th</sup> day of July, 2022

\_\_\_\_\_  
Chad Ward, Mayor



Chad Ward  
Mayor

Jess Rich  
City Administrator

# City of Proctor

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*You Have A Place In Proctor*

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5C

COUNCILORS  
Jake P. Benson  
Troy R. DeWall  
Rory Johnson  
James Rohweder

100 Pionk Drive • Proctor, Minnesota 55810-1700 • (218) 624-3641 • Fax (218) 624-9459 • email: cityhall@proctormn.gov

## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is entered into between the City of Proctor (hereafter "City") and Law Enforcement Labor Services, Inc., Local #21 (hereinafter "Union").

WHEREAS, the city and the Union are parties to a collective bargaining agreement;

WHEREAS, due to COVID-19 and recent staffing changes within the Proctor Police Department, employees within the bargaining unit will be restricted in allowable vacation time use in order to maintain necessary staffing levels;

WHEREAS, the collective bargaining agreement contains language limiting the maximum amount of vacation accrual in Article 8 as follows:

Section A: Subject to the provisions herein, each eligible employee shall receive vacation with pay corresponding to the length of service shown in the following table:

<u>Years of Service</u>	<u>Months</u>	<u>Yearly</u>
0 through 1	3.33hrs	40 hours
2 through 3	6.66hrs	80 hours
6 through 12	10hrs	120 hours
13 through 19	13.36hrs	160 hours
After 20	16.69hrs	200 hours

Employees may have a maximum accrual of one and one half (1 ½) the employee's yearly earned vacation provided that fifty percent (50%) of the employee's yearly earned vacation is used within that year. Part-time employees will receive vacation accrual on a prorated basis of actual hours worked.

WHEREAS, the City and the Union agree the vacation accrual maximum restriction set out in Article 8 of the collective bargaining agreement should be lifted or, at the employee's option, the employee shall be compensated at their regular base rate for hours accrued over the max accrual.

NOW, THEREFORE, the City and the Union agree to:

1. Temporarily lift the vacation accrual maximum until Dec 31, 2022
2. Those Officers in excess of the vacation accrual amount will be paid at their regular base rate for each hour over the maximum accrual.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates indicated by their respective signatures



Chad Ward  
Mayor

# City of Proctor

COUNCILORS  
Jake P. Benson  
Troy R. DeWall  
Rory Johnson  
James Rohweder

Jess Rich  
City Administrator

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100 Pionk Drive · Proctor, Minnesota 55810-1700 · 218-324-3641 · Fax 218-624-9459 · email: [cityhall@proctormn.gov](mailto:cityhall@proctormn.gov)

## 5D

Date: July 14, 2022  
To: Proctor City Council  
From: Jess Rich, Administrator  
Re: Police Officer Hiring

Chief Gaidis and I along with the Police Commission recommend expanding the Proctor Police force from 7 officers to 8 in order to relieve overtime expenses, officer fatigue and to have an experienced and seasoned force for future retirements.

Chief Gaidis reports we were fortunate enough to find another viable candidate from the last round of interviews and Finance Director Brunfelt reports the police department came in well under budget in 2021. She also believes we can work the additional officer in to the remainder of the 2022 budget and 2023 budget.

# Memo

5E

**To:** Proctor City Council  
**From:** Mayor Ward  
**cc:** Administrator Rich, & Attorney Bray  
**Date:** July 7, 2022  
**Re:** Blight Ride-A-Long

---

Chief Gaidis and I did our Blight Ride-A-Long on July 1, 2022.

I have attached our blight report. I have also included some properties from the 2021 Blight Ride-A-Long to show Council that a lot of property's have been cleaned up and or resolved.

I would also like to recommend to Council that Administrator Rich, Chief Gaidis, Attorney Bray and I sit down to work on a new Blight Policy to help fast track this process to ensure that the properties are handled more effectively and efficiently.

**Recommendation:** My recommendation would be to entertain a motion to direct the above-mentioned parties to move forward with working on a new Blight Policy for the City of Proctor.

# **Blight Ride Along**

## **Carry Over From 2021 & July 1, 2022**

105 Grove Street – Grass needs to be mowed. Grass Letter.

6 Oak Street – Garbage bags piled up behind the garage.

629 1<sup>st</sup> Street – Garbage and Vehicles with expired tabs in the alley. **Cleaned Up.**

514 1<sup>st</sup> Street – Lots of garbage in the back yard. **Cleaned Up.**

**\*\*\*** 435 1<sup>st</sup> Street – Garbage, Vehicles with expired tabs, and a boat in the yard. **A camper has been added to the yard. Needs a lot of attention.**

38 2<sup>nd</sup> Street – Japanese Knot Weed is all over the backyard and alleyway.

106 2<sup>nd</sup> Street – Grass needs to be mowed. Grass Letter.

827 2<sup>nd</sup> Street – Grass needs to be mowed. Grass Letter.

18 3<sup>rd</sup> Street – Garbage in backyard.

140 3<sup>rd</sup> Street -- Vehicles with expired tabs in the back alleyway.

14 4<sup>th</sup> Street – Vehicles with expired tabs in the back alleyway.

102 4<sup>th</sup> Street – Grass needs to be mowed. Grass Letter.

122 4<sup>th</sup> Street – Grass needs to be mowed, also expired tab on vehicle in front yard.

46 5<sup>th</sup> Street – Grass in backyard needs to be cut – Grass Letter.

49 5<sup>th</sup> Street – Grass needs to be cut. **Since the ride along this has been cleaned up.**

115 5<sup>th</sup> Street – Garbage in the back alley. **Cleaned Up.**

117 5<sup>th</sup> Street – Trailer in the alley with expired tabs.

**\*\*\*** 102 6<sup>th</sup> Street – Numerous vehicles with expired tabs, garbage piled up blocking public sidewalk, and numerous 50-gallon drums filled with oil or fuel.

24 6<sup>th</sup> Street – Grass issues in the past. Need to keep an eye on it. **Cleaned Up.**

311 6<sup>th</sup> Street – Grass needs to be mowed. Grass Letter.

408 6<sup>th</sup> Street – Camper sticks out of front yard impeding sidewalk.

842 6<sup>th</sup> Street – House needs to be razed. City is aware. **Cleaned Up.**

217 7<sup>th</sup> Street – Grass needs to be mowed. Grass Letter.

703 N. Boundary Avenue – Garbage piled in front of garage. **Cleaned Up.**

Speedway – 4 vehicles with expired tabs. **3 busses remain otherwise property looks great.**

306 St. Louis River Road – Vehicles with expired tabs in the back woods.

802 1<sup>st</sup> Avenue – Grass needs cutting. Grass Letter.

501 3<sup>rd</sup> Avenue – Grass needs to be cut. Grass Letter.

905 3<sup>rd</sup> Avenue – 2 vehicles with expired tabs. **Cleaned Up.**

1126 3<sup>rd</sup> Avenue – Grass needs to be cut – Grass Letter.

950 Old Highway 2 – Garbage piled in front of and in garage, no garage doors. **Cleaned Up.**

826 Almac Drive – 2 vehicles with expired tabs. **Cleaned Up.**

9427 Westgate Boulevard #5 – Garbage in the yard. **Cleaned Up.**

City of Duluth owned house near Spirit Mountain, not in livable condition.

7 Alice Street – Vehicle with expired tabs. **Cleaned Up.**

**\*\*\*** Top Two Issues: I would like to see these 2 properties resolved before snow fall.

1. 102 6<sup>th</sup> Street
2. 435 1<sup>st</sup> Street

**Odometer Reading – Start: – 37,420 End: 38,400 – Total: 37,458.**

**Start Time: 10:00 A.M. -- End Time: 1:00 P.M.**

Chad Ward  
Mayor

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Jess Rich  
City Administrator

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5F

ORDINANCE 03-22

AN ORDINANCE OF THE CITY OF PROCTOR, MINNESOTA

The City Council of the City of Proctor does ordain as follows an amendment to previously adopted code.

**§150.01 MINNESOTA STATE BUILDING CODE.**

The Minnesota State Building Code, being Minnesota Rules Ch. 1300, as it may be amended from time to time, is hereby adopted by reference and shall govern the construction, improvement and occupancy of buildings within the city in accordance with its terms. Permit fees shall be as set forth in the ~~1991 Uniform Building Code, Table No. 3-A Building Permit Fees.~~ 1997 Uniform Building Code, Table 1-A Building Permit Fees

Ordinance declared adopted this \_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Mayor

CITY OF PROCTOR  
CORPORATE SEAL

ATTEST:

\_\_\_\_\_  
City Clerk/Administrator

First Reading:

Second Reading:

Published Proctor Journal:



ORDINANCE 04-22  
AN ORDINANCE OF THE CITY OF PROCTOR, MINNESOTA  
REGULATING THE STORAGE AND TRANSPORTATION OF DEICING MATERIAL

The City Council of the City of Proctor does ordain as follows:

5G

**PURPOSE.**

The purpose of this ordinance is to ensure proper operation of permanent and temporary bulk deicer facilities and operations within the City of Proctor to prevent chloride transmission into lakes, streams, groundwater, drinking water supplies as well as to protect freshwater fish and other aquatic life.

**DEFINITIONS.**

For the purpose of this ordinance, the following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning.

**BULK STORAGE.** Storage of any material used for deicing and/or traction during winter conditions that is more than [five tons solid or 1,000 gallons liquid] and includes salt piles, salt bag storage and sand piles.

**BULK STORAGE FACILITIES.** Storage site, snow piles, salt truck wash water and transfer of materials.

**GENERAL REQUIREMENTS.**

(A) Indoor operations for the storage of deicing materials must be provided wherever possible to prevent such materials from being affected by rain, snow and melt water.

(B) All salt, sand and other deicing materials stored outdoors must be always covered.

- (1) When not using a permanent roof, a waterproof impermeable, flexible cover must be placed over all storage piles (to protect against precipitation and surface water runoff). The cover must be secured to prevent removal by wind or other storm events. Piles must be formed in a conical shape and covered as necessary to prevent leaching.
- (2) Any roof leaks, tears or damage should be temporarily repaired during winter to reduce the entrance of precipitation. Permanent repairs must be completed prior to the next winter season.

## **FACILITY SITE.**

(A) The bulk storage facility must be near the area in which the deicing materials are to be used, if practical.

(B) Each bulk storage facility must be located outside of floodplains and **200 feet** from lakes, rivers, streams, ditches, storm drains, manholes, catch basins, wetlands, and any other areas likely to absorb runoff. A facility must not be located in close proximity to surface water features, water supplies, wells or drywells.

(C) A bulk storage facility must be located on impermeable surfaces.

(D) The property slope must be away from the facility's salt, deicer, and sand storage area.

(E) Salt vulnerable/intolerant natural areas should be avoided as storage facilities to the extent possible. Where they cannot be avoided, specific measures should be instituted to protect vulnerable areas. Salt vulnerable/intolerable natural areas include, but are not limited to:

- (1) Areas with salt sensitive vegetation
- (2) Areas serving as a source of drinking water (surface water and ground water)
- (3) Areas with bodies of water with low dilution, low volume or salt sensitive species
- (4) Areas associated with ground water recharge zones or shallow water table, with medium to high permeable soils

## **SNOW PILES.**

Snow piles must be located downslope from salt and deicer storage areas to prevent the snow melt from flowing through storage areas and carrying material to the nearest drainage system or waterway.

## **DEICER TRUCK WASH WATER**

Deicer- and salt-containing truck wash water must be captured, treated, and recycled for use as salt-brine in pre-wetting and anti-icing activities.

## **TRANSFER OF MATERIALS**

Practices must be implemented in order to reduce exposure (e.g., sweeping, diversions, and/or containment) when transferring salt or other deicing material.

**PENALTY**

Any person violating the provisions of this ordinance shall be punished by a fine in an amount set by resolution of the Council.

Ordinance declared adopted this \_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk/Administrator

First Reading:

Second Reading:

Published Proctor Journal:

Chad Ward  
Mayor

# City of Proctor

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Jake P. Benson  
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5H

ORDINANCE 06-22  
AN ORDINANCE OF THE CITY OF PROCTOR, MINNESOTA  
CONCERNING PET WASTE

The City Council of the City of Proctor does ordain as follows:

**Section 1. Purpose:** The purpose of this ordinance is to ensure pet waste on public and private properties in the City of Proctor is properly disposed of so as not cause a nuisance to others and to protect surface waters.

**Section 2. Definitions:** The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

“Animal.” A dog, cat or other animal kept for amusement or companionship.

“Owner/Custodian.” Any person who harbors, feeds, boards, possesses, keeps or has custody of an animal.

“Immediately.” at once, without delay.

“Soil/defile.” to make unclean from excrement

“Waste.” solid matter expelled from the bowels of the pet; excrement

**Section 3. Owner/Custodian Responsibility.** Owner or custodian of any animal shall allow animal waste to remain on any public property or upon any street, sidewalk, public way, play area, or common grounds owned jointly by the members of a homeowners' or condominium association, or upon private property other than that of the owner. Waste produced by animals shall be immediately removed and disposed of in a sanitary manner.

**Section 4. Unlawful Acts.**

A. It is unlawful for any person owning, keeping, or harboring an animal to cause or permit said animal to be on any public or private property, if private property included is not owned or possessed by such person, without having in his/her immediate possession a device for the removal of feces and depository for the transmission of excrement to a proper receptacle.

B. It is unlawful for any person in control of, causing or permitting any animal to be on any public or private property, if private property included is not owned or possessed by such person, to fail to remove feces left by such animal and dispose of it properly.

**Section 5. Proper Disposal:**

A. Proper disposal of animal waste shall be limited to bagging for disposal in the owner or keeper's waste receptacle, and bagging for disposal in a waste receptacle in a public park or park area.

B. Disposal of animal waste in storm drains is prohibited.

C. Disposal of animal waste in public compost is prohibited.

**Section 6. Exceptions.** The provisions of this section shall not apply to the ownership or use of dogs certified by the State of Minnesota as service dogs, seeing-eye dogs by blind persons, dogs when used in police activities by the city, or tracking dogs when used by or with the permission of the city.

**Section 7. Persons Authorized to Issue Citations.** Any peace officer, animal control officer, park ranger, any duly authorized agent, or any person authorized by the animal control officer may issue citations for violations.

**Section 8. Penalty.** Any person violating this section shall be punished by a fine in an amount set by resolution of the Council. Any person who is found guilty of subsequent violations of this section shall be punished by a fine in an amount set by resolution of the Council.

Ordinance declared adopted this \_\_\_\_ day of \_\_\_\_ 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk/Administrator

First Reading:

Second Reading:

Published Proctor Journal:

CITY OF PROCTOR  
CORPORATE SEAL

1894

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.  
Invoice Detail.GL account (3 Characters) = {<>} "600, 700"  
Vendor.Vendor type = {<>} "PR"  
[Report].Date Paid = 07/18/2022

## General Bills

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>ACME TOOLS</b>				
10153469	BLADES, BITS, CUTTING WHEELS	07/11/2022	193.45	100-30-300-2210 Operating Supplies
Total ACME TOOLS:			193.45	
<b>AIRFIBER</b>				
30665	INTERNET SERVICE - 5 STATIC IPS	07/01/2022	121.35	100-10-120-3009 Computer Services
Total AIRFIBER:			121.35	
<b>ANIMAL ALLIES HUMANE SOCIETY</b>				
13286	STRAY PICK UP SERVICE	09/30/2021	125.00	100-20-210-4408 Boarding Fee
13307	STRAY PICK UP SERVICE	06/30/2022	486.00	100-20-210-4408 Boarding Fee
Total ANIMAL ALLIES HUMANE SOCIETY :			611.00	
<b>AT&amp;T MOBILITY</b>				
287291128817	FIRSTNET CELL PHONES/ HOTSPOTS	05/25/2022	734.00	100-20-210-3021 Telephone
June 25, 2022	FIRSTNET CELL PHONES/ HOTSPOTS	07/13/2022	689.80	100-20-210-3021 Telephone
Total AT&T MOBILITY:			1,423.80	
<b>BEACON ATHLETICS</b>				
0552997-IN	NEW BLEACHERS FIELD 2	06/14/2022	3,164.00	100-40-410-4400 Repairs & Maintenanc
Total BEACON ATHLETICS :			3,164.00	
<b>CENTURYLINK</b>				
218.628.1707.6	ALARM SYSTEM - WESTGATE LIFT STATION	06/10/2022	42.08	500-50-510-3021 Telephone
218.628.2630.6	ALARM SYSTEM - ALMAC LIFT STATION	06/10/2022	42.06	500-50-510-3021 Telephone
Total CENTURYLINK :			84.14	
<b>CINTAS</b>				
4124092296	STREET DEPT COVERALLS	07/12/2022	19.80	100-30-300-2217 Clothing
4124092296	CITY HALL MATS, TOWELS, MOPS	07/12/2022	264.00	100-10-130-3000 Professional Services
Total CINTAS :			283.80	
<b>CIVIC SYSTEMS</b>				
CVC22258	CIVIC SUPPORT AND HOSTING FEES	06/28/2022	4,434.00	100-10-120-3009 Computer Services
CVC22258	CIVIC SUPPORT AND HOSTING FEES - PUC	06/28/2022	4,434.00	700-74-740-3009 Computer Services
Total CIVIC SYSTEMS:			8,868.00	
<b>COMPUDYNE INC</b>				
31971140	COMPUTER LEASES	07/04/2022	563.17	100-10-120-3009 Computer Services
421063	2 SOLID STATE DRIVES	06/30/2022	197.66	100-10-120-3009 Computer Services
421457	OFFICE 365	06/30/2022	344.75	100-10-120-3009 Computer Services

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
422723	MONTHLY BILLING	06/08/2022	3,055.06	100-10-120-3009 Computer Services
423768	WORKSTATION FOR CITY HALL BOILER CONTROL	07/12/2022	1,548.65	100-10-120-3009 Computer Services
Total COMPU DYNE INC:			5,709.29	
<b>CONSOLIDATED COMMUNICATIONS</b>				
07012022	MONTHLY TELEPHONE	07/01/2022	436.98	100-20-210-3021 Telephone
Total CONSOLIDATED COMMUNICATIONS:			436.98	
<b>DLL FINANCIAL SERVICES, INC</b>				
76911999	COMPUTER LEASES	07/09/2022	271.89	100-20-210-3009 Computer Services
Total DLL FINANCIAL SERVICES, INC :			271.89	
<b>ELAN CORPORATE PAYMENT SYSTEMS</b>				
06/08/2022	AMAZON OFFICE SUPPLIES	07/13/2022	11.91	100-20-210-2205 Office Supplies
06/14/2022	AMAZON/OFFICE SUPPLIES	07/13/2022	42.27	100-20-210-2205 Office Supplies
06/15/2022	AMAZON OFFICE SUPPLIES	07/13/2022	13.00	100-20-210-2210 Operating Supplies
06/21/2022	AMAZON SUMMER SUPPLIES	06/19/2022	121.95	100-20-210-2210 Operating Supplies
062022	DIESEL EXHAUST FLUID	06/20/2022	15.16	100-30-300-2212 Fuels & Lubricants
063022	MANHOLE RISERS	07/14/2022	285.12	100-30-300-2210 Operating Supplies
11176	KENTUCKY UNIFORMS/LEMASTERS UNIFORMS	06/01/2022	770.84	100-20-210-2217 Clothing
112-0505182-8	ITEMS FOR CABLE REDO IN COUNCIL CHAMBERS	06/20/2022	335.94	200-70-700-2210 Operating Supplies
112-2019409-8	2 MONITORS FOR COUNCIL CHAMBERS	06/20/2022	417.74	200-70-700-2210 Operating Supplies
112-2444796-8	ITEMS FOR CABLE REDO IN COUNCIL CHAMBERS	06/20/2022	104.97	200-70-700-2210 Operating Supplies
113-0118710-4	SCANNER	06/20/2022	999.99	100-10-120-3009 Computer Services
114-8674384-0	CORKBOARD	06/14/2022	23.82	100-20-210-2205 Office Supplies
20911317	GALLS/LEMASTERS DUTY GEAR	06/02/2022	717.31	100-20-210-2217 Clothing
221570004017	TARGET/BREAK ROOM & OFFICE SUPPLIES	06/06/2022	94.28	100-20-210-2205 Office Supplies
24202	N EAR/HEDIN EARPIECE	06/21/2022	141.99	100-20-210-2217 Clothing
469962308597	SAMS CLUB/BREAK ROOM SUPPLIES	06/21/2022	97.65	100-20-210-2210 Operating Supplies
5739953	E2 FUEL	06/07/2022	125.00	100-20-220-2212 Fuels & Lubricants
5739964	E2 FUEL	06/07/2022	125.00	100-20-220-2212 Fuels & Lubricants
6.17.2022	PRINTER INK	06/17/2022	286.71	100-30-300-2210 Operating Supplies
60033532	RIEBEL EQUIPMENT	06/16/2022	26.79	100-20-210-2217 Clothing
6-07-22FD	MEAL FOR TRIP TO RETRIEVE E2	06/07/2022	30.13	100-20-220-2210 Operating Supplies
67344511	BROWNELLS/SWABS	06/18/2022	36.83	100-20-210-2217 Clothing
934960058703	WALMART/BREAK ROOM & OFFICE SUPPLIES	06/06/2022	38.25	100-20-210-2210 Operating Supplies
940	RIEBEL UNIFORMS	06/04/2022	89.15	100-20-210-2217 Clothing
SAF162284	CARTER HOLSTER	06/18/2022	263.36	100-20-210-2217 Clothing
Total ELAN CORPORATE PAYMENT SYSTEMS:			5,215.16	
<b>EMERGENCY AUTOMOTIVE TECH INC</b>				
DUL22041	SQUAD REPLACEMENT PARTS	06/01/2022	187.00	100-20-210-4400 Repairs & Maintenanc
DUL342206	2013 DODGE	06/22/2022	187.00	100-20-210-4400 Repairs & Maintenanc
Total EMERGENCY AUTOMOTIVE TECH INC:			374.00	
<b>FIRE INSTRUCTION RESCUE EDUC</b>				
5643	FIRE 1 FIRE 2 CLASS WOOD BRYANT	07/01/2022	2,740.00	100-20-220-3035 Training Expense
Total FIRE INSTRUCTION RESCUE EDUC:			2,740.00	
<b>GOPHER STATE ONE-CALL, INC</b>				
2010687	10 FTP TICKETS	01/31/2022	13.50	500-50-510-3000 Professional Services

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
2050687	52 FTP TICKETS	05/31/2022	70.20	500-50-510-3000 Professional Services
2060687	42 FTP TICKETS	06/30/2022	56.70	500-50-510-3000 Professional Services
Total GOPHER STATE ONE-CALL, INC :			140.40	
<b>GRAND FORKS FIRE EQUIPMENT LLC</b>				
35274	4 GAS MONITOR	06/24/2022	1,130.00	100-20-220-2214 Safety Items
Total GRAND FORKS FIRE EQUIPMENT LLC:			1,130.00	
<b>GRAYBAR ELECTRIC CO</b>				
71122FD	C BATTERIES FOR AIR PACKS	07/11/2022	11.85	100-20-220-2214 Safety Items
71122FD2	C BATTERIES FOR AIR PACKS	07/11/2022	41.46	100-20-220-2214 Safety Items
Total GRAYBAR ELECTRIC CO :			53.31	
<b>GREAT AMERICA FINANCIAL SERVIC</b>				
319711411	KONICA MINOLTA BIZHUB COPIER AGREEMENT	07/04/2022	200.04	100-10-120-4400 Repairs & Maintenanc
Total GREAT AMERICA FINANCIAL SERVIC:			200.04	
<b>GUARDIAN PEST CONTROL, INC</b>				
2383412	PEST CONTROL- CITY HALL	07/05/2022	94.20	100-10-130-4406 Pest Control
Total GUARDIAN PEST CONTROL, INC :			94.20	
<b>HARTELS/DBJ DISPOSAL COMPANY</b>				
633526	TRASH REMOVAL SERVICES - CITY OF PROCTOR	06/25/2022	319.95	100-10-130-3084 Refuse Disposal
633526	REFUSE DISPOSAL - STREET DEPT TRASH PICKUP	06/25/2022	182.15	100-30-300-3084 Refuse Disposal
Total HARTELS/DBJ DISPOSAL COMPANY :			502.10	
<b>HELQUIST, KERRY</b>				
mar-jul	CELL PHONE REIMBURSEMENT	07/13/2022	250.00	100-20-220-3021 Telephone
Total HELQUIST, KERRY :			250.00	
<b>INFOBUREAU SERVICES, INC</b>				
4912	LEMASTERS CREDIT CK	07/01/2022	15.00	100-20-210-3000 Professional Services
Total INFOBUREAU SERVICES, INC:			15.00	
<b>ISD #704</b>				
440	CITY SIGN AT HOCKEY ARENA	07/06/2022	800.00	100-15-115-3040 Advertising
Total ISD #704:			800.00	
<b>JAKES COMPANIES</b>				
1000127630	ANNUAL DUST CONTROL ON GRAVEL ROADS	06/28/2022	5,405.00	100-30-330-4407 Dust Control
Total JAKES COMPANIES :			5,405.00	
<b>JORDAN, MEGAN</b>				
22-01	SEWING SERVICES	07/12/2022	575.00	100-20-210-2217 Clothing
Total JORDAN, MEGAN:			575.00	



Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>LINDE GAS &amp; EQUIPMENT INC.</b>				
11383040	TANK REFILL	06/30/2022	33.65	100-30-300-2210 Operating Supplies
Total LINDE GAS & EQUIPMENT INC.:			33.65	
<b>MENARDS - WEST DULUTH</b>				
59111	SHOP TOWELS	06/28/2022	33.66	100-30-300-2210 Operating Supplies
59552	GAS REGULATOR	07/06/2022	57.99	100-20-220-2220 Supplies - Repair & M
Total MENARDS - WEST DULUTH :			91.65	
<b>MN BUREAU OF CRIM APPREHENSION</b>				
706903	BCA CJDN ACCESS FEE	06/30/2022	150.00	100-20-210-4433 Dues & Subscriptions
Total MN BUREAU OF CRIM APPREHENSION:			150.00	
<b>MNIT SERVICES</b>				
DV22060442	WAN CHARGES	07/13/2022	101.38	100-20-210-4433 Dues & Subscriptions
Total MNIT SERVICES :			101.38	
<b>NORTHLAND CONSTRUCTORS OF DUL</b>				
20578	ASPHALT FOR POTHOLES	06/30/2022	98.49	100-30-300-2224 Street Maintenance M
Total NORTHLAND CONSTRUCTORS OF DUL:			98.49	
<b>NUSS TRUCK &amp; EQUIPMENT</b>				
649969	E1 RADIATOR REPAIR	06/22/2022	596.55	100-20-220-4400 Repairs & Maintenanc
Total NUSS TRUCK & EQUIPMENT :			596.55	
<b>OREILLY AUTO PARTS</b>				
3290-239423	FUSE FOR ONE TON	06/29/2022	4.99	100-30-300-2220 Supplies - Repair & M
3290-241346	OIL CHANGE GMC 2500 AND BRAKES	07/13/2022	155.05	100-30-300-4400 Repairs & Maintenanc
Total OREILLY AUTO PARTS :			160.04	
<b>PROCTOR BUILDERS</b>				
253362	TIES SUPPLIES	06/01/2022	6.49	100-10-130-2220 Supplies - Repair & M
253916	STREET MISC	06/24/2022	175.53	100-30-300-2210 Operating Supplies
254109	SAFETY GLASSES	06/30/2022	13.99	100-20-220-2214 Safety Items
Total PROCTOR BUILDERS :			196.01	
<b>PROCTOR JOURNAL</b>				
36279	P&Z PUBLIC HEARING	07/06/2022	41.36	100-10-180-3052 General Notices & Pu
36280	PUBLIC NOTICE - STORM WATER POLLUTION	07/13/2022	28.72	100-10-110-3052 General Notices & Pub
36281	P&Z PUBLIC HEARING	07/06/2022	45.96	100-10-180-3052 General Notices & Pu
36296	P&Z PUBLIC HEARING	07/14/2022	47.11	100-10-180-3052 General Notices & Pu
36299	ORDINANCE 04-22 PUBLICATION	07/14/2022	151.66	100-10-110-3052 General Notices & Pub
36300	ORDINANCE 03-22 AMEMENMENT PUBLICATION	07/14/2022	28.72	100-10-110-3052 General Notices & Pub
36304	ORDIANCE 06-22 PUBLICATION	07/14/2022	128.68	100-10-110-3052 General Notices & Pub
Total PROCTOR JOURNAL :			472.21	
<b>QUADIENT LEASING</b>				
N9473008	POSTAGE MACHINE LEASING	07/29/2022	212.90	100-10-120-3022 Postage

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total QUADIENT LEASING:			212.90	
<b>RASMUSSEN CLEANING SERVICE LLC</b>				
000157	CLEANING SERVICES	07/11/2022	3,575.00	100-10-130-3000 Professional Services
Total RASMUSSEN CLEANING SERVICE LLC:			3,575.00	
<b>REACH</b>				
74830	PLAYER LICENSE RENEWAL	09/03/2021	700.00	100-10-120-4433 Dues & Subscriptions
Total REACH :			700.00	
<b>SEH</b>				
428828	166073 2022-2024 CITY ENGINEERING	06/12/2022	524.28	100-10-110-3003 Engineering Fees
428828	166073 SAND & SALT SHED	06/12/2022	6,315.50	300-30-330-3003 Engineering Fees
Total SEH :			6,839.78	
<b>SHRED N GO INC</b>				
135218	SHREDDING SERVICES	05/21/2022	74.08	100-10-120-3000 Professional Services
136965	SHREDDING SERVICES	06/30/2022	114.08	100-10-120-3000 Professional Services
Total SHRED N GO INC :			188.16	
<b>SO ST LOUIS CO FAIR ASSN</b>				
100	2022 FAIR SUPPORT - ELECTRICAL WORK	07/13/2022	10,200.00	100-40-410-4400 Repairs & Maintenan
Total SO ST LOUIS CO FAIR ASSN:			10,200.00	
<b>STREICHER S</b>				
I1574255	JOE CARTER UNIFORM	06/15/2022	16.00	100-20-210-2217 Clothing
Total STREICHER S:			16.00	
<b>TEAMLAB</b>				
inv0031432	AEROSOL SHOP COMBO PACK	07/08/2022	115.50	100-40-410-2210 Operating Supplies
Total TEAMLAB :			115.50	
<b>THOMSON REUTERS-WEST</b>				
846637667	POLICE DEPT INVESTIGATIVE SUITE DETAIL OF CHARGES	07/01/2022	126.45	100-20-210-4433 Dues & Subscriptions
Total THOMSON REUTERS-WEST :			126.45	
<b>TROYS SERVICE</b>				
59995	JOHN DEERE GATOR BATTERY	06/27/2022	64.95	100-30-300-2220 Supplies - Repair & M
Total TROYS SERVICE :			64.95	
<b>US BANK VOYAGER</b>				
0708222	FUEL	07/08/2022	2,602.16	100-20-210-2212 Fuels & Lubricants
Total US BANK VOYAGER:			2,602.16	
<b>USA TOWING &amp; RECOVERY</b>				
2193	SEARCH WARRANT TOW TO PD	07/05/2022	240.00	100-20-210-4430 Miscellaneous

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
2215	TOWING	05/30/2022	270.00	100-20-210-4400 Repairs & Maintenanc
Total USA TOWING & RECOVERY:			510.00	
<b>VC3</b>				
CW76175	MITEL PHONE SUPPORT	07/13/2022	230.00	100-10-120-3021 Telephone
Total VC3:			230.00	
<b>VIKING INDUSTRIAL CENTER</b>				
3243720	SAFETY GEAR - 2 PARK WORKERS	06/17/2022	204.52	100-40-410-2210 Operating Supplies
3244473	SAFETY GAS CANS FOR PARK	06/28/2022	311.28	100-40-410-2210 Operating Supplies
Total VIKING INDUSTRIAL CENTER :			515.80	
<b>WEX BANK</b>				
82317643	FUEL - FIRE DEPT	07/07/2022	749.14	100-20-220-2212 Fuels & Lubricants
82317643	FUEL - PUC	07/07/2022	505.56	700-71-720-2212 Fuels & Lubricants
82317643	FUEL - STREET DEPT	07/07/2022	1,654.92	100-30-300-2212 Fuels & Lubricants
Total WEX BANK:			2,909.62	
Grand Totals:			69,368.21	

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (3 Characters) = {&lt;&gt;} "600, 700"

Vendor.Vendor type = {&lt;&gt;} "PR"

[Report].Date Paid = 07/18/2022

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.  
Invoice Detail.GL account (3 Characters) = "600"  
[Report].Date Paid = 07/18/2022

## Liquor Bills

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>AMERICAN BOTTLING COMPANY</b>				
3313421218	SODA	07/11/2022	137.00	600-60-600-2254 Soft Drinks & Mix
Total AMERICAN BOTTLING COMPANY :			137.00	
<b>ARTISAN BEER COMPANY</b>				
3545174	BEER	07/01/2022	253.75	600-60-600-2252 Beer Purchases
3546111	BEER	07/07/2022	292.00	600-60-600-2252 Beer Purchases
Total ARTISAN BEER COMPANY:			545.75	
<b>BERNICK S PEPSI</b>				
838269	BEER	06/29/2022	9,068.65	600-60-600-2252 Beer Purchases
838270	BEER	06/30/2022	73.74	600-60-600-2252 Beer Purchases
839230	SODA	07/06/2022	52.53	600-60-600-2254 Soft Drinks & Mix
839231	CREDIT	07/06/2022	41.40	600-60-600-2252 Beer Purchases
839232	BEER	07/06/2022	1,872.30	600-60-600-2252 Beer Purchases
840295	SODA	07/13/2022	16.53	600-60-600-2254 Soft Drinks & Mix
840296	BEER	07/13/2022	5,992.25	600-60-600-2252 Beer Purchases
840297	BEER	07/13/2022	24.80	600-60-600-2252 Beer Purchases
Total BERNICK S PEPSI :			16,862.32	
<b>BOURGET IMPORTS, LLC</b>				
188363	SERVICE FEE	07/07/2022	13.50	600-60-600-3033 Freight & Express
188363	WINE	07/07/2022	356.00	600-60-600-2253 Wine Purchases
Total BOURGET IMPORTS, LLC:			369.50	
<b>BREAKTHRU BEVERAGE</b>				
344711151	SERVICE FEE	06/30/2022	31.83	600-60-600-3033 Freight & Express
344711151	LIQUOR	06/30/2022	1,860.02	600-60-600-2251 Liquor Purchases
344798826	SERVICE FEE	07/07/2022	25.05	600-60-600-3033 Freight & Express
344798826	LIQUOR	07/07/2022	1,087.68	600-60-600-2251 Liquor Purchases
344887255	SERVICE FEE	07/14/2022	8.55	600-60-600-3033 Freight & Express
344887255	LIQUOR	07/14/2022	972.61	600-60-600-2251 Liquor Purchases
Total BREAKTHRU BEVERAGE:			3,985.74	
<b>CINTAS</b>				
4124552698	MATS	07/07/2022	175.63	600-60-600-2210 Operating Supplies
Total CINTAS :			175.63	
<b>COCA COLA BOTTLING CO</b>				
2885443	SODA	07/06/2022	186.10	600-60-600-2254 Soft Drinks & Mix
Total COCA COLA BOTTLING CO :			186.10	

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>HARTELS/DBJ DISPOSAL COMPANY</b>				
633526	MOUNTAIN SPIRITS LIQUOR	06/25/2022	167.93	600-60-600-3084 Refuse Disposal
Total HARTELS/DBJ DISPOSAL COMPANY :			167.93	
<b>JOHNSON BROTHERS INC</b>				
207546	DELIVERY CHARGE	06/24/2022	8.40	600-60-600-3033 Freight & Express
207546	LIQUOR	06/24/2022	248.28	600-60-600-2251 Liquor Purchases
2088444	DELIVERY CHARGE	07/07/2022	53.93	600-60-600-3033 Freight & Express
2088444	LIQUOR	07/07/2022	1,993.41	600-60-600-2251 Liquor Purchases
2088445	DELIVERY CHARGE	07/07/2022	12.59	600-60-600-3033 Freight & Express
2088445	WINE	07/07/2022	432.00	600-60-600-2253 Wine Purchases
2092786	DELIVERY CHARGE	07/13/2022	9.10	600-60-600-3033 Freight & Express
2092786	LIQUOR	07/13/2022	609.62	600-60-600-2251 Liquor Purchases
2092787	DELIVERY CHARGE	07/15/2022	10.50	600-60-600-3033 Freight & Express
2092787	WINE	07/15/2022	259.75	600-60-600-2253 Wine Purchases
Total JOHNSON BROTHERS INC :			3,124.22	
<b>JOHNSON CONTROLS</b>				
1-11872015921	LIQUOR STORE COOLER REPLACEMENT	06/23/2022	19,120.00	600-60-600-5580 Other Equipment Purc
Total JOHNSON CONTROLS :			19,120.00	
<b>LAKESHORE ICE</b>				
01-203507	ICE	07/04/2022	101.10	600-60-600-2258 Misc Merchandise
04-202985	ICE	07/08/2022	107.80	600-60-600-2258 Misc Merchandise
04-202998	ICE	07/11/2022	116.80	600-60-600-2258 Misc Merchandise
Total LAKESHORE ICE:			325.70	
<b>MEDIACOM</b>				
06262022	TELEPHONE & INTERNET	07/12/2022	173.54	600-60-600-3009 Computer Services
Total MEDIACOM:			173.54	
<b>MICHAUD DISTRIBUTING COMPANY</b>				
368431	BEER	07/11/2022	1,276.10	600-60-600-2252 Beer Purchases
368431	FUEL SURCHARGE	07/11/2022	3.00	600-60-600-3033 Freight & Express
368614	BEER	07/11/2022	640.80	600-60-600-2252 Beer Purchases
368614	FUEL SURCHARGE	07/11/2022	3.00	600-60-600-3033 Freight & Express
Total MICHAUD DISTRIBUTING COMPANY :			1,922.90	
<b>MOOSE LAKE BREWING</b>				
26-055	BEER	06/30/2022	60.00	600-60-600-2252 Beer Purchases
28-010	BEER	07/14/2022	60.00	600-60-600-2252 Beer Purchases
Total MOOSE LAKE BREWING :			120.00	
<b>NORTHLAND FIRE &amp; SAFETY INC</b>				
135563	ANNUAL FIRE EXTINGUISHER CHECK & MAINTENANCE	06/27/2022	55.00	600-60-600-3000 Professional Services
Total NORTHLAND FIRE & SAFETY INC :			55.00	
<b>PHILLIPS WINE &amp; SPIRITS CO.</b>				
6424824	DELIVERY	07/07/2022	24.17	600-60-600-3033 Freight & Express

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
6424824	LIQUOR	07/07/2022	1,367.57	600-60-600-2251 Liquor Purchases
6424825	DELIVERY	07/07/2022	8.40	600-60-600-3033 Freight & Express
6424825	LIQUOR	07/07/2022	364.75	600-60-600-2251 Liquor Purchases
6428117	DELIVERY	07/13/2022	16.30	600-60-600-3033 Freight & Express
6428117	LIQUOR	07/13/2022	857.55	600-60-600-2251 Liquor Purchases
6428118	DELIVERY	07/13/2022	6.31	600-60-600-3033 Freight & Express
6428118	WINE	07/13/2022	238.75	600-60-600-2253 Wine Purchases
6428119	DELIVERY CHARGE	07/13/2022	2.10	600-60-600-3033 Freight & Express
6428119	MIX	07/13/2022	27.95	600-60-600-2254 Soft Drinks & Mix
Total PHILLIPS WINE & SPIRITS CO. :			2,913.85	
<b>RADIO ACCOUNTING SERVICE</b>				
webcs0334	ADVERTISEMENTS	06/08/2022	180.00	600-60-600-3040 Advertising
Total RADIO ACCOUNTING SERVICE:			180.00	
<b>RANGE PAPER</b>				
58766	SUPPLIES	06/29/2022	80.54	600-60-600-2210 Operating Supplies
Total RANGE PAPER :			80.54	
<b>SOUTHERN WINE &amp; SPIRITS</b>				
2230350	DELIVERY	06/30/2022	15.37	600-60-600-3033 Freight & Express
2230350	LIQUOR	06/30/2022	1,122.56	600-60-600-2251 Liquor Purchases
2232616	DELIVERY	07/08/2022	38.95	600-60-600-3033 Freight & Express
2232616	LIQUOR	07/08/2022	1,905.20	600-60-600-2251 Liquor Purchases
Total SOUTHERN WINE & SPIRITS:			3,082.08	
<b>SUPERIOR BEVERAGE (MN)</b>				
1460160	BEER	07/05/2022	35.68	600-60-600-2252 Beer Purchases
20022152	BEER	07/05/2022	2,114.55	600-60-600-2252 Beer Purchases
20022152	FREIGHT	07/05/2022	4.00	600-60-600-3033 Freight & Express
20022412	BEER	07/08/2022	726.10	600-60-600-2252 Beer Purchases
20022412	FREIGHT	07/08/2022	4.00	600-60-600-3033 Freight & Express
20022554	FREIGHT	07/13/2022	4.00	600-60-600-3033 Freight & Express
20022554	BEER	07/13/2022	736.55	600-60-600-2252 Beer Purchases
Total SUPERIOR BEVERAGE (MN) :			3,553.52	
<b>URSA MINOR BREWING</b>				
e-2260	BEER	07/11/2022	156.66	600-60-600-2252 Beer Purchases
Total URSA MINOR BREWING:			156.66	
<b>VINOCOPIA</b>				
0308360-in	DELIVERY	07/13/2022	5.00	600-60-600-3033 Freight & Express
0308360-in	WINE	07/13/2022	240.00	600-60-600-2253 Wine Purchases
Total VINOCOPIA :			245.00	
Grand Totals:			57,482.98	

Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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Report Criteria:  
Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.  
Invoice Detail.GL account (3 Characters) = "600"  
[Report].Date Paid = 07/18/2022

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Bank.Account description = "City Checking"

Check Issue Date	Check Number	Payee	Amount
07/18/2022	41472	ACME TOOLS	193.45
07/18/2022	41473	AIRFIBER	121.35
07/18/2022	41474	AMERICAN BOTTLING COMPANY	137.00
07/18/2022	41475	ANIMAL ALLIES HUMANE SOCIETY	611.00
07/18/2022	41476	ARTISAN BEER COMPANY	545.75
07/18/2022	41477	AT&T MOBILITY	1,423.80
07/18/2022	41478	BEACON ATHLETICS	3,164.00
07/18/2022	41479	BERNICK S PEPSI	16,862.32
07/18/2022	41480	BOURGET IMPORTS, LLC	369.50
07/18/2022	41481	BREAKTHRU BEVERAGE	3,985.74
07/18/2022	41482	CENTURYLINK	84.14
07/18/2022	41483	CINTAS	459.43
07/18/2022	41484	CIVIC SYSTEMS	8,868.00
07/18/2022	41485	COCA COLA BOTTLING CO	186.10
07/18/2022	41486	COMPUDYNE INC	563.17
07/18/2022	41487	CONSOLIDATED COMMUNICATIONS	436.98
07/18/2022	41488	DLL FINANCIAL SERVICES, INC	271.89
07/18/2022	41489	ELAN CORPORATE PAYMENT SYSTEMS	5,215.16
07/18/2022	41490	EMERGENCY AUTOMOTIVE TECH INC	374.00
07/18/2022	41491	FIRE INSTRUCTION RESCUE EDUC	2,740.00
07/18/2022	41492	GOPHER STATE ONE-CALL, INC	140.40
07/18/2022	41493	GRAND FORKS FIRE EQUIPMENT LLC	1,130.00
07/18/2022	41494	GRAYBAR ELECTRIC CO	53.31
07/18/2022	41495	GREAT AMERICA FINANCIAL SERVIC	200.04
07/18/2022	41496	GUARDIAN PEST CONTROL, INC	94.20
07/18/2022	41497	HARTELS/DBJ DISPOSAL COMPANY	670.03
07/18/2022	41498	HELUQUIST, KERRY	250.00
07/18/2022	41499	INFOBUREAU SERVICES, INC	15.00
07/18/2022	41500	INTEGRIS	5,146.12
07/18/2022	41501	ISD #704	800.00
07/18/2022	41502	JAKES COMPANIES	5,405.00
07/18/2022	41503	JOHNSON BROTHERS INC	3,124.22
07/18/2022	41504	JOHNSON CONTROLS	19,120.00
07/18/2022	41505	JORDAN, MEGAN	575.00
07/18/2022	41506	LAKESHORE ICE	325.70
07/18/2022	41507	LINDE GAS & EQUIPMENT INC.	33.65
07/18/2022	41508	MEDIACOM	173.54
07/18/2022	41509	MENARDS - WEST DULUTH	91.65
07/18/2022	41510	MICHAUD DISTRIBUTING COMPANY	1,922.90
07/18/2022	41511	MN BUREAU OF CRIM APPREHENSION	150.00
07/18/2022	41512	MNIT SERVICES	101.38
07/18/2022	41513	MOOSE LAKE BREWING	120.00
07/18/2022	41514	NORTHLAND CONSTRUCTORS OF DUL	98.49
07/18/2022	41515	NORTHLAND FIRE & SAFETY INC	55.00
07/18/2022	41516	NUSS TRUCK & EQUIPMENT	596.55
07/18/2022	41517	OREILLY AUTO PARTS	160.04
07/18/2022	41518	PHILLIPS WINE & SPIRITS CO.	2,913.85
07/18/2022	41519	PROCTOR BUILDERS	196.01



Check Issue Date	Check Number	Payee	Amount
07/18/2022	41520	PROCTOR JOURNAL	472.21
07/18/2022	41521	QUADIENT LEASING	212.90
07/18/2022	41522	RADIO ACCOUNTING SERVICE	180.00
07/18/2022	41523	RANGE PAPER	80.54
07/18/2022	41524	RASMUSSEN CLEANING SERVICE LLC	3,575.00
07/18/2022	41525	REACH	700.00
07/18/2022	41526	SEH	6,839.78
07/18/2022	41527	SHRED N GO INC	188.16
07/18/2022	41528	SO ST LOUIS CO FAIR ASSN	10,200.00
07/18/2022	41529	SOUTHERN WINE & SPIRITS	3,082.08
07/18/2022	41530	STREICHER S	16.00
07/18/2022	41531	SUPERIOR BEVERAGE (MN)	3,553.52
07/18/2022	41532	TEAMLAB	115.50
07/18/2022	41533	THOMSON REUTERS-WEST	126.45
07/18/2022	41534	TROYS SERVICE	64.95
07/18/2022	41535	URSA MINOR BREWING	156.66
07/18/2022	41536	US BANK VOYAGER	2,602.16
07/18/2022	41537	USA TOWING & RECOVERY	510.00
07/18/2022	41538	VC3	230.00
07/18/2022	41539	VIKING INDUSTRIAL CENTER	515.80
07/18/2022	41540	VINOCOPIA	245.00
07/18/2022	41541	WEX BANK	2,909.62
Grand Totals:			126,851.19

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-00-000-2020	.00	57,029.96-	57,029.96-
100-10-110-3003	524.28	.00	524.28
100-10-110-3052	337.78	.00	337.78
100-10-120-3000	188.16	.00	188.16
100-10-120-3009	11,264.63	.00	11,264.63
100-10-120-3021	230.00	.00	230.00
100-10-120-3022	212.90	.00	212.90
100-10-120-4400	200.04	.00	200.04
100-10-120-4433	700.00	.00	700.00
100-10-130-2220	6.49	.00	6.49
100-10-130-3000	3,839.00	.00	3,839.00
100-10-130-3084	319.95	.00	319.95
100-10-130-4406	94.20	.00	94.20
100-10-180-3052	134.43	.00	134.43
100-15-115-3040	800.00	.00	800.00
100-20-210-2205	172.28	.00	172.28
100-20-210-2210	270.85	.00	270.85
100-20-210-2212	2,602.16	.00	2,602.16
100-20-210-2217	2,637.27	.00	2,637.27
100-20-210-3000	15.00	.00	15.00
100-20-210-3009	271.89	.00	271.89
100-20-210-3021	1,860.78	.00	1,860.78

GL Account	Debit	Credit	Proof
100-20-210-4400	644.00	.00	644.00
100-20-210-4408	611.00	.00	611.00
100-20-210-4430	240.00	.00	240.00
100-20-210-4433	377.83	.00	377.83
100-20-220-2210	30.13	.00	30.13
100-20-220-2212	999.14	.00	999.14
100-20-220-2214	1,197.30	.00	1,197.30
100-20-220-2220	57.99	.00	57.99
100-20-220-3021	250.00	.00	250.00
100-20-220-3035	2,740.00	.00	2,740.00
100-20-220-4400	596.55	.00	596.55
100-30-300-2210	1,008.12	.00	1,008.12
100-30-300-2212	1,670.08	.00	1,670.08
100-30-300-2217	19.80	.00	19.80
100-30-300-2220	69.94	.00	69.94
100-30-300-2224	98.49	.00	98.49
100-30-300-3084	182.15	.00	182.15
100-30-300-4400	155.05	.00	155.05
100-30-330-4407	5,405.00	.00	5,405.00
100-40-410-2210	631.30	.00	631.30
100-40-410-4400	13,364.00	.00	13,364.00
200-00-000-2020	.00	858.65-	858.65-
200-70-700-2210	858.65	.00	858.65
300-00-000-2020	.00	6,315.50-	6,315.50-
300-30-330-3003	6,315.50	.00	6,315.50
500-00-000-2020	.00	224.54-	224.54-
500-50-510-3000	140.40	.00	140.40
500-50-510-3021	84.14	.00	84.14
600-00-000-2020	432.30	57,915.28-	57,482.98-
600-60-600-2210	256.17	.00	256.17
600-60-600-2251	12,140.97	248.28-	11,892.69
600-60-600-2252	23,249.71	175.62-	23,074.09
600-60-600-2253	1,526.50	.00	1,526.50
600-60-600-2254	420.11	.00	420.11
600-60-600-2258	325.70	.00	325.70
600-60-600-3000	55.00	.00	55.00
600-60-600-3009	173.54	.00	173.54
600-60-600-3033	299.65	8.40-	291.25
600-60-600-3040	180.00	.00	180.00
600-60-600-3084	167.93	.00	167.93
600-60-600-5580	19,120.00	.00	19,120.00
700-00-000-2020	.00	4,939.56-	4,939.56-
700-71-720-2212	505.56	.00	505.56
700-74-740-3009	4,434.00	.00	4,434.00
Grand Totals:	127,715.79	127,715.79-	.00

GL Account	Debit	Credit	Proof
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Report Criteria:  
Report type: Summary  
Check.Type = {<>} "Adjustment"  
Bank.Account description = "City Checking"