Proctor's Vision

Proctor, rich with railroad heritage, values above all, its people and their environment. Working together is our pathway to a safe, secure and progressive community

Slogan: "You Have A Place In Proctor"

AGENDA PROCTOR CITY COUNCIL MEETING Tuesday, January 18th, 2022 6:00 pm

Council Chambers - Community Activity Center - 100 Pionk Drive

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

OTHERS PRESENT

APPROVAL OF MINUTES City Council Meeting minutes from Monday, January 3rd, 2022

APPROVAL OF AGENDA

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

*APPROVAL OF CONSENT AGENDA (one Council motion can accept all items listed under this agenda, plus Council can pull any individual items out of this consent agenda and discuss/act on item separately - thus leaving others to be approved via consent agenda action) -

*1. COMMUNICATIONS

A. MN Public Utilities Commission Duluth Loop Memo

*2. PLANNING & ZONING DEPARTMENT MATTER

*3. COMMITTEE REPORTS

- A. SEH 2nd St Steering Committee Minutes January 5, 2022
- B. PEDA Minutes November 9, 2021
- C. PEDA Minutes December 14, 2021
- D. PEDA Balance Sheet December 2021

4.CLERK ADVISES COUNCIL

- A. Insurance Renewal
- B. COVID-19 Update

5. UNFINISHED BUSINESS

- A. Lowest Responsible Bidder
- B. Government Data Practices
- C. American Rescue Plan
- D. Capital Budget Request

6. NEW BUSINESS

- A. Midwest Communications Medallion Hunt
- **B. SWCD Service Contract**
- C. Attorney RFP
- **D. PEDA Commission Member Appointment Recommendation**
- E. 2022 Official Designations
- F. 2022 Committee/Commission Appointments
- G. 2022 Budget Discussion
- H. Resolution 03-22 Issuing Gambling Permit

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Benson:	
DeWall:	
Johnson:	
Rohweder:	
Ward:	
Attorney Bray:	

BILLS FOR APPROVAL

General: \$149,564.39 Liquor: \$25,155.59

TOTAL BILLS FOR APPROVAL: \$174,719.98

ADJOURNMENT

MINUTES OF THE PROCTOR CITY COUNCIL MEETING for January 3, 2022

Meeting was streamed live on the Trac 7 YouTube channel, as well as attendance of up to fifteen members of the public to accommodate for social distancing.

Mayor Ward called the meeting to order at 6:00 pm

MEMBERS PRESENT: Jake Benson, Troy DeWall, Jim Rohweder, Mayor Ward, Rory Johnson OTHERS PRESENT: City Attorney John Bray, Chief Kent Gaidis, Megan Jordan, Ted Kiefat, and City Administrator Jess Rich, Kathy Allman, Janet Carlson

Motion by Rohweder seconded by Johnson and carried 5-0 to approve the minutes from Monday, December 20th, 2021, with the following corrections:

MEMBER CONCERNS

DeWall: Requests an update on the Almac Dr Property Split, presents an update on the caboose project nearing completion with the new shop teacher and would like to discuss an updated COVID policy at the next meeting.

Motion by Ward, seconded by Rohweder and carried 5-0 to approve the agenda for Monday, January 3rd, 2022.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Kathy Allman from the renter's coalition at Hillside Gardens presents a letter of property complaints along with a renter's coalition update.

Citizens are also provided with a direct call-in number: 218-628-6289 to address the council.

Motion by Johnson, seconded by DeWall and carried 5-0 to approve the consent agenda, pulling items *1A for discussion.

*A: SEH Meeting Minutes December 22, 2021

Councilor Benson asks for clarification of selecting tan as the color for the salt dome, reasoning and amounts of contracted bids, and the maps as noted for the 2nd Street project. Administrator Rich answers noting the choices for the salt dome were bright white or tan, with our street department staff selecting tan for aesthetic reasons. The committee decided to go out to bid for concrete panels in the hopes of obtaining a better price, noting maps for the 2nd street project were updated to included walking routes and entrances more utilized by middle school students. Motion by Rohweder, seconded by Ward and carried 5-0 acknowledging receipt of the SEH meeting minutes dated December 22, 2021.

*1. COMMUNICATIONS

A. SEH Meeting Minutes December 22, 2021

*2. PLANNING & ZONING DEPARTMENT MATTER

*3. COMMITTEE REPORTS

4. CLERK ADVISES COUNCIL

A. 2nd St Project Update

The steering committee is scheduled to meet on January 5th. This meeting is to learn about initial funding opportunities and grant applications.

B. Sand/Salt Facility Update

This project is in the final design and nearing completion of necessary paperwork to prepare and finalize for bids. The sand/salt project is progressing on time to satisfy funding timelines.

C. COVID Update

Administrator Rich states the difficulties and constant changes received frequently from the CDC. She has met with department heads to discuss current protocols and procedures. She states her confidence in department heads for their decisions, procedures, and processes in how they are handling COVID and employees within their departments. She will be creating and sending out a survey to all city employees for their feedback and concerns with COVID in the workplace and will design a policy based on the information received. She has worked collaboratively with Chief Gaidis and has placed the City of Proctor on a list to receive tests for the workplace as supported by the State of Minnesota.

Councilor DeWall has concerns and questions with the accrual, usage, and acquisition of hours and time off regarding employees being out due to COVID along with staff coverage in response to staffing shortages. He states specific concerns with the navigation of positive test results and those employees out of work. He suggests a consistent approach for all employees, asking for the implementation of a policy. He adds allowance for case-by-case basis doesn't allow for consistency. A discussion follows including brainstorming different strategies, the treatment of COVID in regard to other sicknesses, remote workplace settings, and how to best respond to differing situations. Administrator Rich states employees are currently using PTO without requiring a specific designation for the use of time while they are out.

D. New Fire Truck Reception

At the suggestion of Councilor Johnson, Administrator Rich talked with Chief Helquist regarding a reception or community event featuring the new ladder truck. It was well received, however due to limited space in the fire hall and COVID-19 protocols, Chief Helquist suggested hosting an event possibly during Hoghead, or a later date when the event can be held outside.

5. UNFINISHED BUSINESS

- A. Lowest Responsible Bidder
- B. Government Data practices
- C. American Rescue Plan
- D. Capital Budget Request

6. NEW BUSINESS

A. Ordinance 04-21: 2nd Reading

Motion by DeWall, seconded by Rohweder and carried 5-0 to approve the 2nd reading of Ordinance 04-21: Amending General Provisions to Primary Dwelling Units as submitted.

B. Ordinance 05-21: 2nd Reading

Motion by Benson, seconded by Johnson and carried 5-0 to approve the 2nd reading of Ordinance 05-21: Amending Section 1001.03 Design Standards as submitted.

C. Resolution 01-22: Authorizing Safe Routes to School Grant Application

Motion by Rohweder, seconded by Ward and carried 5-0 to approve resolution 01-22 as submitted.

D. Resolution 02-22: Appointment of Fire Department Officers

Motion by Benson, seconded by Rohweder and carried 4-0 (DeWall abstains) to approve the fire department officers with the correction of name spelling: Jesse Annala.

E. Expansion Tank Quote

Motion by Johnson, seconded by Ward and carried 5-0 to approve the quote from Johnson Controls for the expansion tank in the amount of \$8,980.00.

F. Insurance Waiver

Historically the City of Proctor has elected to Not waive the monetary limits on municipal tort liability. Insurance Agent Eric Madson and City Administrator Jess Rich recommend the continuation of not waiving these limits.

Motion by Rohweder, seconded by DeWall and carried 5-0 to approve the recommendation as submitted by Madson and Rich not to waive the monetary insurance limits.

MEMBER CONCERNS

Benson: None

DeWall: Requests information regarding internal budget finalizations and proposals.

Johnson: None

Rohweder: None

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Mayor Ward: Welcomes everyone back and extends safe and happy holiday wishes. Attorney Bray: None **BILLS FOR APPROVAL** General: \$56,958.50 Liquor: \$41,771.72 **TOTAL BILLS FOR APPROVAL: \$98,730.22** Motion by Ward, seconded by Rohweder and carried 5-0 to approve the bills as submitted. Motion by DeWall, seconded by Johnson and carried 5-0 to adjourn at 6:37 pm. Chad Ward

Jess Rich

City Administrator

Mayor





*1A

Will Seuffert, Executive Secretary

NOTICE OF PUBLIC INFORMATION AND ENVIRONMENTAL REVIEW SCOPING MEETING

Issued: January 10, 2022

In the Matter of the Application of Minnesota Power for a Certificate of Need and a Route Permit for the Duluth Loop Reliability Project in Saint Louis County, Minnesota

PUC Docket Number: E015/CN-21-140, TL-21-141

PLEASE TAKE NOTICE that the Minnesota Public Utilities Commission (Commission) will hold inperson and remote access public meetings on the application of Minnesota Power (Applicant) for a Certificate of Need and a High-Voltage Transmission Line (HVTL) Route Permit for their proposed Duluth Loop Reliability Project (Project). The purpose of the meetings is to provide information about the proposed project, the application review process being used, and to obtain public input on the environmental assessment that will be prepared by the Minnesota Department of Commerce on this project.

Project Description

Minnesota Power is proposing to construct the Duluth Loop Reliability Project, which will include: (1) construction of about 14 miles of new 115 kV transmission line between the Ridgeview, Haines Road, and Hilltop Substations; (2) construction of a new approximately one-mile extension connecting an existing 230 kV transmission line to the Arrowhead Substation; (3) upgrades to the Ridgeview, Hilltop, Haines Road, and Arrowhead substations; and (4) reconfiguration, rebuild, and upgrade to existing transmission lines and communications infrastructure in the Project area. Minnesota Power intends to construct, own, and maintain the Duluth Loop 115 kV and 230 kV Transmission Line Project. Proposed routes can be found in the Route Permit Application.

Minnesota Power indicates that the Project is needed to replace the system support once provided by coalfired baseload generators located along Minnesota's North Shore by addressing severe voltage stability concerns, relieving transmission line overloads, and enhancing the reliability of Duluth-area transmission sources.

Docket Number: E015/CN-21-140, TL-2 1-141

Date: Wednesday, January 26, 2022

Time: 6:00 p.m.

Location: AAD Shrine Meeting & Event Center

5152 Miller Trunk Hwy, Hermantown, MN 55811 Link to Google Map: https://g.page/AADshrine?share

Public meetings start on time. For in-person meetings, arrive a few minutes early so you
have time to pick up materials and find a seat.

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- Citizens will have the opportunity to offer oral and written comments into the record.
 Staff from the Commission, the Department, and Minnesota Power will be available to answer questions about the project and the review process.
- The same information will be presented at the in-person and remote-access meetings.
- In-person and remote-access meetings will last until everyone at the meeting has had an opportunity to speak.
- Comments received at the meeting and during the comment period will be used to develop the scope of the environmental assessment for this project.

To find out if a meeting is canceled due to bad weather or other call 1-855-731-6208 or 651-201-2213 or visit mn.gov/puc.

Remote-Access Meeting

Date: Thursday, January 27, 2022

Time: 6:00 p.m.

Telephone: 1-855-282-6330 Telephone Access Code: 2498 333 8007

Internet (Video Presentation): minnesota.webex.com

Event number (access code): 2498 333 8007 Event password: MNPUC (66782 from

phones)

Please contact Michael Kaluzniak, Public Advisor if you have questions on how to participate or have trouble accessing the meeting at mike.kaluzniak@state.mn.us or 651-201-2257.

- To view the speaker presentations during the remote-access meeting, follow the directions above to access the meeting over the internet (Webex). You <u>must</u> join the meeting over the internet if you are interested in viewing the speaker presentations.
- You can view the presentations and ask questions attending the Webex meeting only, using the built-in Webex audio feature that uses the computer speakers and microphone.
- In the alternative, if no computer access, you can dial-in the audio conference using a regular telephone by calling the number indicated above and access code.

 Additional information and instructions are available at: https://mn.gov/puc/activities/meetings/webex/

Written Comment Period

In addition to the public meetings, written comments will be accepted through February 4, 2022, by 4:30 p.m. Please include the docket number in all communications. Comments received after the close of the comment period may or may not be considered by the Commission.

Please focus your comments on information that will help answer the following questions:

- What potential human and environmental impacts of the proposed project should be considered in the environmental assessment?
- What are the possible methods to minimize, mitigate, or avoid potential impacts of the proposed project?
- Are there any alternative routes or route segments that should be considered to address potential impacts associated with the 115/230 kV transmission lines?
- Are there any unique characteristics of the proposed route or the project that should be considered?
- Are there other ways to meet the stated need for the project, for example, a different size project or a different type of facility? If so, what alternatives to the project should be studied in the EA?
- Are there any items missing or mischaracterized in the certificate of need or route permit applications or issues that need further development?

Comments may be submitted via:

Online:

http://mn.gov/commerce/energyfacilities/#comment

Email:

bill.storm@state.mn.us

U.S. Mail:

Bill Storm, Environmental Review Manager

Minnesota Department of Commerce

85 7th Place East, Suite 500

St. Paul MN 55101

Fax:

651-539-0109

Important. Comments will be made available to the public via the Commission's website, except in limited circumstances consistent with the Minnesota Government Data Practices Act. The Commission does not edit or delete personal identifying information from submissions.

Docket Number: E015/CN-21-140, TL-21-141

Process Information

Before the project can be built, the Minnesota Public Utilities Commission (Commission) must approve a certificate of need and issue a route permit.

Minnesota Power has submitted certificate of need and route permit applications for this project. The Commission accepted Minnesota Power's certificate of need and route permit applications as complete in December 2021. This means the company submitted the information required to begin the review process. The Commission's decision-making process takes about twelve months.

Following the written comment period associated with the public information and scoping meeting, the Department will prepare an Environmental Assessment (EA) scoping decision. Once the EA scoping decision is issued, the Department will prepare the EA. Upon completion of the EA, a public hearing will be held. The hearing will be conducted by an administrative law judge (ALI) from the Office of Administrative Hearings.

The AU will use the information in the record, including written comments and comments received at the public hearing, to write a report for the Commission. The report will include findings, conclusions, and recommendations about this project. After receiving the AU's report, the Commission will schedule a meeting to make a final decision on the certificate of need and route permit for this project, expected by November 2022.

Eminent Domain: If the Commission issues a route permit, Minnesota Power may use the power of eminent domain to take land for this project.

Additional Information

Filing Requirements. Utilities, telecommunications carriers, official parties, and state agencies are required to file documents using the Commission's electronic filing system (eFiling). All parties, participants, and interested persons are encouraged to use eFiling: mn.gov/puc, select *eDockets* and follow the prompts.

Full Case Record. See all documents filed in this matter via the Commission's website at mn.gov/puc, select *eDockets*, enter the year (21) and the docket number (140) for the Certificate of Need or docket number (141) for the Route Permit, and select *Seorch*.

Project Mailing List: Sign up to receive notices about project milestones and opportunities to participate (meetings, comment periods, etc.). Contact docketing.puc@state.mn.us or 651-201-2246 with the docket numbers (21-140 or 21-141), your name, mailing address, and email address.

Docket Number: E015/CN-21-140, TL-21-141

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Subscribe to the Docket. To receive email notification when new documents are filed in this matter visit: https://www.edockets.state.mn.us/EFiling, select *Subscribe to Dockets* and follow the prompts.

Department of Commerce Website: https://apps.commerce.state.mn.us/eera/web/project/14652

Route Permit Application. Print copies of the application are available for viewing at this location: Duluth Public Library, 520 W Superior Street, Duluth, MN 55802, or online at the project website: www.mnpower.com/DuluthLoop

Project Contacts

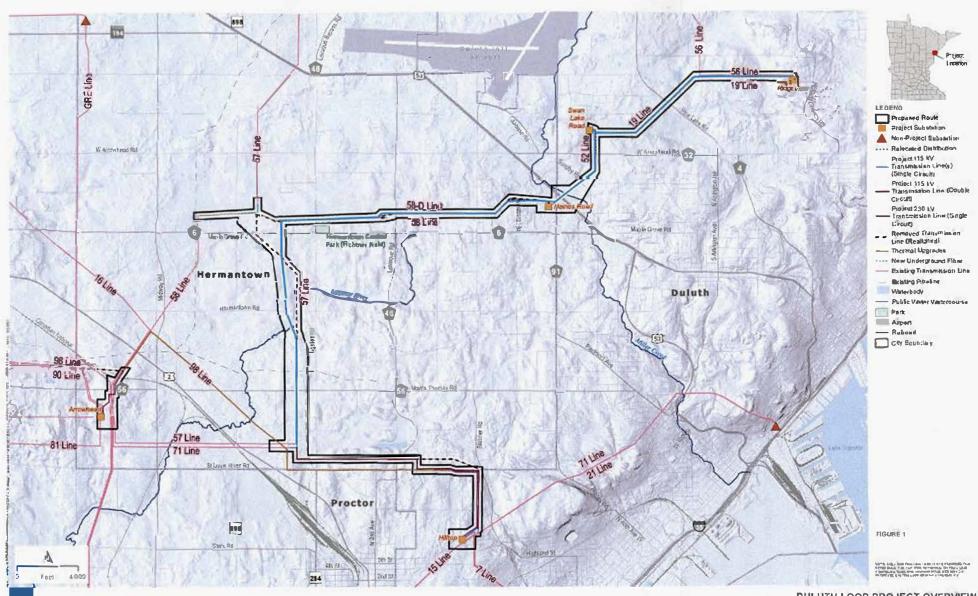
Public Utilities Commission
Cezar Panait, Energy Facilities Planner, cezar.panait@state.mn.us or 651-201-2207

Public Utilities Commission Public Advisor
Michael Kaluzniak, Public Advisor, mike.kaluzniak@state.mn.us or 651-201-2257

Department of Commerce
Bill Storm, Environmental Review Manager, bill.storm@state.mn.us or 651-539-1844

Minnesota Power
Jim Atkinson, jbatkinson@allete.com or 218-355-3561

If any reasonable accommodation is needed to enable you to fully participate in this meeting, please contact the Commission at 651-296-0406 or 1-800-657-3782 at least one week in advance of the meetings. To request this document in another format such as large print or audio, call 651-296-0406 (voice). Persons with a hearing or speech impairment may call using their preferred Telecommunications Relay Service or email consumer.puc@state.mn.us for assistance.



DULUTH LOOP PROJECT OVERVIEW
DULUTH LOOP RELIABILITY PROJECT



Building a Better World for All of Us®

*3A

MEETING MINUTES

City of Proctor - 2nd Street Planning Meeting
1/5/2021
3 p.m. - 5 p.m.
Proctor City Hall

Copies to: All present

- I. Introductions
- II. Project Overview Matt gave an overview of the project background, limits, and funding.
 - A. Why this project
 - 1. CIP
 - 2. SRTS
 - 3. Transportation Plan
 - 4. |&|
 - B. Project Limits
 - 1. 2nd Street
 - 2. 9th Avenue
 - 3. 3rd Street
- III. Project Funding
 - A. Project Costs
 - 1. 2nd Street ~\$2.7M
 - 2. $9^{th} / 3^{rd} \sim $550k$
 - B. Funding Sources
 - 1. LRIP \$1,250,000
 - 2. SRTS Requesting \$500k
 - 3. Assessment 30% of project costs
 - Local
- IV. City Wide Transportation Plan Review The following items were identified for improvements on 2nd Street in the City wide plan.
 - A. 2nd Street Summary (2021)
 - 1. Identified corridor as challenging corridor with intersection issues
 - 2. Ranked project as a Key Project with timeline within 10 yrs.
 - B. 2nd Street Plan Recommendations
 - 1. Multimodal off street path or bike lanes
 - 2. Sidewalk use on opposite side of road
 - 3. Traffic Calming
 - a. Curb bump outs at intersections
 - b. Median / pedestrian islands
 - c. Landscaping

- V. Committee Input Needed The following items were discussed as a group and the summary is provided.
 - A. Street Width Group felt the overall street width could reduce from 36' to 34' (face to face) by utilizing the 2' gutter as part of the 8' parking lane width. This allows for two 12' thru lanes and a 2' curb reaction distance on the north side lane. The city standard 28' street width was decided to be too narrow because of the high traffic volumes and bus traffic.
 - B. Parking one side or both or none? Parking preferred on one side of the street. Would like to keep the same as existing, on the south side, especially if sidewalk will be on south side. If the trail ends up moving to the south side and the sidewalk ends up moving to the north side, keep parking on the sidewalk side of the street.
 - C. Trails and sidewalk
 - One side or both Keep trail on north side. Look into reducing the trail width to 9' to increase boulevard width. SEH will check on minimum trail width requirements for SRTS grant. Keep concrete sidewalk on south side adjacent to back of curb, this allows for easier snow removal and provides space for people to get out of their cars after parking along the street.
 - D. Boulevards behind curbs? Keep boulevard between curb and trail on the north side. Try to widen to 6' if we can narrow the trail to a 9' width. No boulevard on the south side adjacent to the sidewalk.
 - E. Bump outs Group didn't feel that bump outs are appropriate for this corridor.
 - 1. 5th and 9th intersections have larger vehicle turning movement needs and the previous test project showed the radius wouldn't work.
 - 2. 6th, 7th, 8th, are low volume and have narrower street widths already.
 - 3. Pedestrian corridor will be provided on both sides of street so there will not be a lot of pedestrians crossing.
 - F. Tree's and landscaping
 - Boulevard trees removal and replacement. Trees within existing boulevards will likely need to be removed during construction. We will ask city parks and beautification committees to assist in picking out trees to plant in the boulevard on the north side of 2nd Street.
 - Other trees and landscaping. Sod for turf replacement. Specifications will extend the time period for contractor watering.
 - G. Lighting Lighting is preferred. Group will look around at other communities to come up with ideas for lighting style, spacing, and placement. City will need to reach out to PUC to determine if lighting will be part of the project or not.
 - H. 9th and 3rd Improvements Group is OK with what was presented for the 9th & 3rd concepts. Consideration will be made for on street parking for 9th Avenue as many vehicles park on the street during school events. It was discussed to add an additional pedestrian crossing from the west side of 9th to the east side at 4th street as the bus stop sits on the south side of 4th street. Also would like to add an additional pedestrian ramp crossing from the south side of 2nd street to the west side of 9th Ave.
 - I. Storm sewer Storm sewer system will be upgraded to help with existing drainage issues.

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Minutes of the Proctor Economic Development Authority Meeting held at 6:00 p.m. Tuesday, November 9, 2021, at the Proctor Area Community Center. *3B

The meeting was called to order by PEDA Chair Madson and PUC Chair Lind at 6:00 p.m.

PEDA MEMBERS PRESENT: Commissioner Schwarzbauer, Mayor Ward, Chair Madson, Commissioner Lind, Commissioner Troy DeWall.

PUC MEMBERS PRESENT: Chair Lind, Commissioner Bingaman. ABSENT: Jennifer Cady.

OTHERS PRESENT: City Attorney John Bray, City Administrator Jess Rich, Utility Operations Manager Char Jones.

PEDA and PUC Commissions held a discussion on the feasibility of service extensions for economic development. Discussions included:

- The need for utilities to advance economic development and PEDA/PUC financing limitations.
- Explanation and discussion on the current assessment policy specifically the difference between assessing for new development versus replacement/repair.

Motion by PUC Commissioner Lind, seconded by PUC Commissioner Bingaman and carried (2-0) to adjourn PUC at 7:25 PM

Motion by Mayor Ward, seconded by Commissioner DeWall and carried (5-0) to approve the October 2021 PEDA minutes.

Motion by Mayor Ward, seconded by Commissioner Schwarzbauer and carried (5-0) to approve the agenda.

CITIZEN COMMENTS - None

COMMUNICATIONS - Sand Salt Building Committee Meeting Minutes presented

PLANNING & ZONING COMMISSION MATTERS - None

PEDA CHAIR AND SECRETARY ADVISES AUTHORITY

Administrator Rich the 2nd Street project is scheduled for 2023. A steering committee will be formed to guide the process and make recommendations. Mayor Ward volunteered to serve on the committee.

Chair Madson and Administrator Rich reported they along with Mayor Ward walked the city property south of Kirkus Street. Some questions resulting from the walk through included the amount of ROW or easement the power line has and can roads and parking lots be built within the ROW and easements.

UNFINISHED BUSINESS

Chair Madson reported he forwarded the land appraisal to Lamar as promised and have not heard back. This item can be taken off the agenda.

ECONOMIC DEVELOPMENT- PER MN STATUES 13D05 AND ECONOMIC DEVELOPMENT DATA, AND ATTORNEY CLIENT PRIVILEGE. CLOSED MEETING

Motion by Mayor Ward, seconded by Commissioner Lind and carried (5-0) to close the meeting. (Non-Public by Statute) at 7:40 p.m. Closed meeting audio recorded by Attorney Bray. Purpose of the closed meeting was

to discuss economic development negotiations and data and attorney client privilege with various parties not related to any parcels.

Motion by Chair Madson, seconded by Commissioner Lind and carried (5-0) to reconvene the regular meeting at 8:04 PM

Motion by Mayor Ward, seconded by Commissioner DeWall and carried (5-0) to approve the agreement discussed in closed session.

NEW BUSINESS

MEMBER CONCERNS

Chair Madson: None

Mayor Ward: Acknowledged Commissioner Lind's service to PEDA

Commissioner Schwarzbauer: None

Commissioner Lind: Thanked the Commission for opportunity to serve for 30+ plus but has submitted a PEDA resignation in order to be with family but will continue on with PUC which is her passion.

Commissioner DeWall: None

ADJOURNMENT

Motion by Commissioner DeWall, seconded by Mayor Ward and carried (5-0) to adjourn at 8:05 PM.

PEDA Secretary/City Administrator Jess Rich

Minutes of the Proctor Economic Development Authority Meeting held at 6:00 p.m. Tuesday, December 14, 2021, at the Proctor Area Community Center.

The meeting was called to order by PEDA Chair Madson at 6:00 p.m.

MEMBERS PRESENT: Mayor Ward, Chair Madson, Commissioner Lind, Commissioner Troy DeWall.

MEMBERS ABSENT: Commissioner Schwarzbauer

OTHERS PRESENT: City Attorney John Bray, City Administrator Jess Rich, Eric Bingaman.

Motion by Mayor Ward, seconded by Commissioner Lind and carried (4-0) to approve the agenda.

CITIZEN COMMENTS - None

COMMUNICATIONS - None

PLANNING & ZONING COMMISSION MATTERS - None

PEDA CHAIR AND SECRETARY ADVISES AUTHORITY

Administrator Rich reported PUC has agreed to move forward with participating in building a shared garage at the new sand salt storage facility.

Administrator Rich reported the Proctor Golf Advisory Committee met and they recommended to continue a management agreement arrangement for operating the golf course. They are in the process of drafting a management agreement RFP for council to approve.

Administrator Rich reported two applications for the PEDA Commission seat were received. Rich will get the applications out to the members along with a scoring sheet.

Motion by Mayor Ward, seconded by Commissioner DeWall (carried 4-0) to accept the 2022 PEDA Meeting Schedule.

Chair Madson reported PEDA made an annual loan payment to PUC \$7,110.75.

ECONOMIC DEVELOPMENT- PER MN STATUES 13D05 AND ECONOMIC DEVELOPMENT DATA, AND ATTORNEY CLIENT PRIVILEGE. CLOSED MEETING

Motion by Commissioner Lind, seconded by Mayor Ward carried (4-0) to close the meeting. (Non-Public by Statute) at 6:13 p.m. Closed meeting audio recorded by Attorney Bray. Purpose of the closed meeting was to discuss economic development negotiations and data and attorney client privilege with various parties not related to any parcels.

Motion by Commissioner DeWall, seconded by Chair Madson and carried (4-0) to reconvene the regular meeting at 6:48 PM

NEW BUSINESS

MEMBER CONCERNS

Chair Madson: None

Mayor Ward: Thanked Commissioner Lind for her service to PEDA.

Commissioner Schwarzbauer: None

Commissioner Lind: None

Commissioner DeWall: Would like to see a PEDA financial in January.

ADJOURNMENT

Motion by Commissioner Lind, seconded by Commissioner DeWall and carried (4-0) to adjourn at 6:56 PM.

PEDA Secretary/City Administrator Jess Rich

PEDA Balance Sheet as of 12/31/21

			Fund #	Fund #	
			810	830	
	Acct		BDRHC	PEDA	Total
Regular Checking	XXX-00-000-0001		13,756.18	36,225.21	49,981.39
PEDA Checking	830-00-000-1017			3,605.66	3,605.66
City Dev Fd Svgs	830-00-000-1015			76,388.78	76,388.78
PEDA CD	830-00-000-1049			13,634.56	13,634.56
					0.00
	CASH		13,756.18	129,854.21	143,610.39
Notes Receivable:					
Jim LeBlanc	830-00-000-1560	\$0.00			
Proctor Journal Printing Company	830-00-000-1560	\$1,700.73			
	Notes Receivable	\$1,700.73		1,700.73	1,700.73
	Total Asset	_ _	13,756.18	131,554.94	145,311.12
Loans Payable (from PUC)	830-00-000-2061			75,622.51	75,622.51
Accounts Payable	830-00-000-2320	_		0.00	0.00
	Payables	_	0.00	75,622.51	75,622.51
Deferred Revenue	830-00-000-2120			1,700.73	1,700.73
	Deferred Rev	_	0.00	1,700.73	1,700.73
	Pay + Deferred	_	0.00	77,323.24	77,323.24
	Fund Balance		13,756.18	54,231.70	67,987.88

PEDA Income Statement

Account Descr		2019 Actual	2020 Actual	2021 Budget	2021 Preliminary	2022 Budget
830-36-362-3622	Interest Earnings	\$769.90	\$665.88	\$0.00	\$533.88	\$0.00
830-36-362-3621	Program Income-Loan Principal	\$9,513.05	\$4,717.46	\$7,000.00	\$4,590.59	\$1,800.00
830-36-362-3622	Interest Earnings	\$440.19	\$665.88	\$0.00	\$283.88	\$0.00
830-36-362-3622	Transfer from other Funds	\$24,315.50	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue		\$10,723.14	\$6,049.22	\$7,000.00	\$5,408.35	\$1,800.00
830-80-800-1100	Salaries	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
830-80-800-1121	PERA Contribution	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00
830-80-800-1122	FICA Contribution	\$310.00	\$292.50	\$310.00	\$292.50	\$310.00
830-80-800-1125	Medicare	\$72.50	\$67.50	\$72.50	\$67.50	\$72.50
830-80-800-3003	Engineering Fees	\$0.00	\$1,262.00	\$1,200.00	\$0.00	\$1,200.00
830-80-800-3004	Legal Fees	\$855.88	\$1,771.00	\$100.00	\$3,197.00	\$600.00
830-80-800-3000	Professional Services	\$297.00	\$0.00	\$10,000.00	\$19,650.41	\$12,100.00
830-80-800-3040	Advertising	\$52.00	\$52.00	\$100.00	\$0.00	\$0.00
830-80-800-3052	General Notices & Public Infor		\$52.00	\$0.00	\$146.42	\$400.00
830-80-800-4433	Dues & Subscriptions		\$0.00	\$400.00	\$0.00	\$400.00
830-80-800-5588	Dispersal of Loan Funds		\$0.00	\$22,000.00	\$0.00	\$22,100.00
830-80-800-6612	Other Long-Term Oblig Interest	\$2,679.57	\$2,546.63	\$2,442.50	\$0.00	\$12,442.50
Total Expenditures	-	\$9,641.95	\$11,418.63	\$42,000.00	\$28,728.83	\$55,000.00
Net		\$1,081.19	(\$5,369.41)	(\$35,000.00)	(\$23,320.48)	(\$53,200.00)

City	of Proctor	Special Ev	ent Application	
Event:	MEDNUIO	1 HUNT		Inouvance provided
Event Schedule (us	se additional sheet	s if needed)		C A
Date/Day	Starting Time	Ending Time	Anticipated Attendance	6A
1-24-92 -7		1,000	?	
Event Location/Ad	dress: annua	Winter The	dallion Hust - p	another through KADS
Property Owner's I I, the undersigned a permission for use of	Permission s owner of the p of my property fo	y Not be in I Meda roperty where the r the event desc	Micro found. Me the event will be locate cribed above.	dellin hidden Somewhere ad, grant in region
Signature of Property Owi Or City Administrator (Cit		Date	Phone Number	
Organization Name	: MIDWE	ST COMMUN	cuttors	
Address/Phone/En	nall: 218-7	122-4321	CHRS. ZUEC	HOMWERDIO. com
Ē	erson Respons	sible for Coord	Ination of Event	
Name/Phone/Email:				
Name/Phone/Email:	Α	Condary Conta	<u>ict</u> - 722-432\	
	Gener	al Event Inform	nation	
	u use any city pi will be used, and		g streets. Please list	all city
YES NO Will vo	u use outdoor lic	abting or electric	ity provided by the C	tu of

Proctor? If yes, please describe and sign statement below.

As sponsors of the event listed in this application, we have requested the use of outdoor lighting/electricity to be provided by the City of Proctor. We agree to pay the city's cost in providing this service as per City Ordinance, Chapter 610A, subd. 4.

Signed:

Date:

YES

Will your event include amusement rides, inflatable structures and/or children's games? NOTE: All amusement rides must be approved by the City of Proctor.

Will your event include the use of fireworks or other pyrotechnics?

NOTE: A permit obtained by the City of Proctor Fire/Rescue Department is required

Entertainment

		Entertainment					
YES	(NO)	Will your event have musical entertainment? If so will there be amplified sound equipment?					
<u>YES</u>	NO)	Will your event require the use/construction of a stage?					
		Security/Safety					
Your safet	event v y assisi	will be reviewed by the Proctor Public Safety Committee to determine public tance needs.					
		Will you be using a licensed professional security company? ame/Contact Person: ber/E-Mail:					
YES	NO)	Will your event involve the use of traffic safety equipment? Describe.					
		Site Plan					
		ulred to provide a diagram of your event site plan and/or route and following items.					
		ne of the entire event venue including the names of all streets that are part venue and surrounding area.					
9/	Locat	ion of tents, fencing, barriers, parking and emergency access					
0	Location of stages, tents, generators, portable tollets/restrooms, vendors, food booths, cooking areas and other temporary structures.						
Vendors/ Food / Beverage							
YES (TYO	Will you have vendors at your event? If yes, you must provide a vendor list and items/services that will be sold.					
<u>YES</u>	NO	Will food be served at your event? Where will the food be prepared?On SiteOff Site					
YES	(NO	Will you serve beer and/or wine? Will it be sold or provided free to attendees?					

> Must have current liquor license, and provide copy of liability insurance with additional liquor liability naming the City of Proctor as an additional insured.

-EVENT SPONSORRELEASE AND INDEMNIFICATION AGREEMENT

City of Proctor Minnesota

THIS IS A RELEASE OF LIABILITY INDEMNIFICATION AGREEMENT. SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event activities on City of
Proctor property: 2022 Medallion Hunt - midwest Communication
Special Events Holder hereby acknowledges, represents, and agrees as follows:
A. We understand that the above described activities are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or third parties. We further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:
(Special Events Holder initials here)
B. If required by this paragraph, we agree to require each participant in our special event to execute a RELEASE AND INDEMNIFICATION AGREEMENT for ourselves and for the City of Proctor, on a form approved by the City of Proctor.
Participant Release and Indemnification required? YES NO
(Special Events Holder initials here)
C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to City of Proctor, for the duration of the above described activities.
(Special Events Holder Initials here)
D. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, we hereby expressly assume all such risks of injury, loss, or damage to us or any related third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Proctor, its officers, its employees, or by any other cause.
(Special Events Holder Initials here)
E. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, we further hereby exempt, release and discharge the City of Proctor, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Proctor, its officers, its employees, or by any other cause.
(Special Events Holder Initials here)

F. We further agree to defend, indemnify and hold harmless the City of Proctor, its officers, employees, insurers, and self insurance pool, from and against all liability, claims, and demands, court costs and attorneys fees, including those arising from any third party claim asserted against City of Proctor, its officers, employees, insurers or self insurance pool, on account of injury, loss or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property damage or loss, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above described activities, whether or not caused by our act, omission, negligence, or other fault of City of Proctor, its officers, its employees, or by any other cause.
(Special Events Holder Initials here)
G. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, we hereby acknowledge and agree that said Agreement extends to all acts omissions, negligence, or other fault of the City of Proctor, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Minnesota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.
(Special Events Holder Initials here)
H. We understand and agree that this RELEASE AND INDEMNIFICATION AGREEMENT shall be governed by the laws of the State of Minnesota and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.
(Special Events Holder Initials here)
I. This RELEASE AND INDEMNIFICATION AGREEMENT shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.
(Special Events Holder Initials here)
IN WITNESS THEREOF, THIS RELEASE AND INDEMNIFICATION AGREEMENT is executed by the special event holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the special Event Holder hereto.
PRINTED NAME OF SPECIAL EVENTS HOLDER: Que VICENT MINUS
NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:
Name CHLS Zucul
Title PLANOTICAS MAKEL
Signature

> Current liability insurance in the amount of \$2,000,000 naming the City of Proctor as an additional insured must be on file prior to the event. If you are serving liquor, you must have additional liquor liability insurance in the amount of \$500,000.

Date

Chad Ward Mayor

City of Proctor

COUNCILORS
Jake P. Benson
Troy R. DeWall
Rory Johnson
James Rohweder

Jess Rich City Administrator

You Have A Place in Proctor

100 Pionk Drive · Proctor, Minnesota 55810-1700 · 218-324-3641 · Fax 218-624-9459 · email: cityhall@proctormn.gov

6B

To: City Council

From: Jess Rich, City Administrator

Re: SWCD – Agreement

The City of Proctor's agreement for Wetland Conservation Act administration with South St. Louis Soil and Water Conservation District (SWDC) expired 12/31/2021. New contract attached. There are no changes in the fees. However, at my request the new contract is for two years rather than one. I recommend approval of the agreement.

AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY of PROCTOR AND THE SOUTH ST. LOUIS SOIL & WATER CONSERVATION DISTRICT

THIS AGREEMENT is made and entered into between the **City of Proctor**, a body corporate and politic existing under the laws of the State of Minnesota, hereinafter referred to as "City," and the South St. Louis Soil & Water Conservation District (SWCD), hereinafter referred to as "SWCD."

WITNESSETH:

WHEREAS, the City of Proctor wishes to purchase the services of the SWCD; and

WHEREAS, the SWCD has the training, experience, and knowledge to provide this service;

NOW, THEREFORE, for good and valuable consideration, the parties agree as follows:

1. TERM OF SERVICE

The SWCD agrees to perform services for the City of Proctor during the period commencing January 1, 2022, and terminating December 31, 2023.

2. SERVICES TO BE PROVIDED

Fully described in Attachment A.

3. PERSONNEL

It is understood and agreed that SWCD will provide the services purchased hereunder unless otherwise approved by the City.

4. RESPONSIBILITIES OF THE CITY

The City is responsible for oversight and enforcement of the Wetland Conservation Act within its jurisdictional boundaries.

5. COMPENSATION

The City will pay SWCD after receiving and approving invoices. Invoice will be submitted not more than quarterly.

6. PAYMENT

City agrees to pay SWCD the amount of \$1,500 for work contained in this Agreement each year of the term of service..

7. RECORDS AUDITING AND RETENTION

SWCD's bonds, records, documents, papers, accounting procedures and practices, and other evidence relevant to this Agreement are subject to the examination, duplication, transcription and audit by the City and either the Legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidence is also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Agreement. SWCD agrees to maintain such evidence for a period of six (6) years from the date of services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

8. INDEPENDENT CONTRACTOR

That at all times and for all purposes hereunder, SWCD shall be an independent contractor and is not an employee of the city of Proctor for any purpose. No statement contained in this Agreement shall be construed so as to find SWCD to be an employee of the City of Proctor, and SWCD shall not be entitled to any of the rights, privileges, or benefits of employees of the City of Proctor, including, but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims;

SWCD acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due SWCD and that it is SWCD's sole obligation to comply with the applicable provisions of all federal and state tax laws;

SWCD shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein;

SWCD is responsible for hiring sufficient workers to perform the services/duties required by this contract, withholding their taxes, and paying all other employment tax obligations on their behalf.

9. SUBCONTRACTING AND ASSIGNMENT

The SWCD shall neither enter into subcontracts for performance of any of the services contemplated under this Agreement, nor assign this Agreement without the prior written approval of the City of Proctor, and subject to such conditions and provisions as the City may deem necessary. The SWCD shall be responsible for the performance of all sub-contractors.

10. MODIFICATIONS/ADDENDA

Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the authorized representatives of the City and SWCD. This Agreement shall supersede all other oral and written agreements prior to execution of this document.

11. TERMINATION

- A. If the SWCD fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute a default. Unless the SWCD's default is excused by the City of Proctor, the City of Proctor may upon written notice immediately cancel this Agreement in its entirety.
- B. The City's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- C. Contractor shall be paid for actual work done to the date of termination. All documents completed by Contractor through the date of termination shall become the property of the City.

17. NOTICES/COMMUNICATIONS

All notices and demands pursuant to this Agreement shall be directed in writing to:

SWCD

R.C. Boheim District Manager South St. Louis SWCD 4215 Enterprise Circle Duluth MN 55811 218-723-4867

City of Proctor

City of Proctor 100 S Pionk Dr. Proctor, MN 55810 218-628-6261

18. OTHER CONDITIONS

A. Compliance with Laws/Standards.

Contractor shall abide by all federal, state or local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or the facilities, programs and staff for which contractor is responsible.

B. Minnesota Law to Govern.

This contract shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota, without giving effect to the principles of conflict of laws. All proceedings related to this Contract shall be venued in the State of Minnesota.

19. WAIVER

Any waiver by either party of any provision of this Agreement shall not imply a subsequent waiver of that or any other provision.

20. FINAL AGREEMENT

This Agreement is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings, or agreements. There are no representations, warranties, or stipulations either oral or written not herein contained.

Approvals:
City of Proctor
By:
Title:
Date:
South St. Louis SWCD
By:
Title:
Data:

ATTACHMENT A CONTRACTOR RESPONSIBILITIES

The Contractor will provide the following services related to administration of the Wetland Conservation Act, Minnesota Rules Chapter 8420:

- Noticing:
 - o Submit summary of application for impacts less than 10,000 sq. ft. to members of the TEP, DNR, Corp. of Engineers and individuals who request a copy.
 - Send copies of applications affecting 10,000 sq. ft. or more of wetlands requesting invitation to submit comments to members of the TEP, DNR, Corp of Engineers and individual members of the public who request a copy.
 - Notice of decision on all banking plans, replacement plans, certificate of exemption/no-loss to members of the TEP, DNR, Corp of Engineers and individual members of the public who request a copy.

\$500

- Other Administrative Duties
 - o Submittal of wetland banking withdrawal and other forms to the BWSR.
 - o Maintain master case files on all projects.
 - o Coordinate with conservation/peace officers for violation proceedings.
 - o Complete required reporting for Minnesota BWSR.

\$500

Coordinate field reviews.

\$500

Total \$1,500

The Contractor could provide the following services related to inspection of construction sites when requested:

Inspect construction sites, and perform other related activities to ensure compliance with erosion and sediment control standards.

Hourly at a rate of \$50/hour not to exceed \$500.00

Chad Ward Mayor

City of Proctor

COUNCILORS
Jake P. Benson
Troy R. DeWall
Rory Johnson
James Rohweder

6C

Jess Rich City Administrator

You Have A Place in Proctor

 $100 \ Pionk \ Drive \cdot Proctor, \ Minnesota \ 55810-1700 \cdot 218-324-3641 \cdot Fax \ 218-624-9459 \cdot email: cityhall@proctormn.gov$

Date: January 14th, 2022

To: City Council

From: Jess Rich - City Administrator

Re: Attorney Services RFP

After reviewing the proposals for legal services along with the score sheets as received, it is my recommendation to appoint John Bray as the City Attorney, and Ron Envall as the Prosecuting Attorney.

CITY OF PROCTOR CORPORATE SEAL

Chad Ward Mayor

City of Proctor

COUNCILORS
Jake P. Benson
Troy R. DeWall
Rory Johnson
James Rohweder

Jess Rich City Administrator

You Have A Place in Proctor

100 Pionk Drive · Proctor, Minnesota 55810-1700 · 218-324-3641 · Fax 218-624-9459 · email: cityhall@proctormn.gov

6D

Date: January 11th, 2022

To: City Council

From: Jess Rich - PEDA Secretary

Re: Commissioner Recommendation

PEDA met at their regular scheduled meeting on Tuesday, January 11th, 2022. Two applications were received to fill the vacancy on the commission. After reviewing the applications and scoring sheets, it is the recommendation of the commission to appoint Eric Bingaman to the Proctor Economic Development Authority.

CITY OF PROCTOR CORPORATE SEAL

2022 OFFICIAL DESIGNATIONS

Newspaper:

- Proctor Journal
- Duluth News Tribune as alternate

Depository of City Funds:

- First National Bank of Proctor
- Proctor Federal Credit Union
- MN 4M Fund
- PMA Network (4M Funds)
- RBC Capital Markets & Dain Rauscher
- Northland Securities

Mayor Pro-Tem (Presiding Officer)

• Deputy Mayor has been the term used in the past

Responsible Authority for Data Requests:

• Jess Rich, City Administrator

Compliance Officer

• Jess Rich, City Administrator

Designee of Records

• Jess Rich, City Administrator

Prosecuting Attorney

Ron Envall

City Attorney

John Bray

Building Official

• Jim Rich

Building Inspector

Jay Boysen

Electrical Inspector

State of Minnesota

Fire Department Officers – Appointed by Fire Department

• Chief: Kerry Helquist

• Assistant Chief: Troy DeWall

Kevin Field Jesse Annala Jay Boysen

Treasurer:

• Secretary: Lynn Windus

• Relief Association:

President: Andy Padzak Chief: Kerry Helquist

Vice President: Brad Johnson Mayor: Chad Ward

Treasurer: Jesse Annala City Administrator: Jess Rich

Secretary: Brian Willms

Trustees: Lynn Windus

Ben Lalone

2022 COMMITTEE/COMMISSION APPOINTMENTS

PROCTOR CITY COUNCIL

6F

Meets: 1st and 3rd Mondays of every month (unless regular schedule falls on a holiday)

6:00 pm City Council Chambers

Jan:	Monday, 3rd	July:	Tuesday, 5 th
	Tuesday, 18th		Monday, 18 th
Feb:	Monday, 7 th	Aug:	Monday, 1 st
	Tuesday, 22 nd		Monday, 15 th
Mar:	Monday, 7 th	Sept:	Tuesday, 6 th
	Monday, 21 st		Monday, 19 th
April:	Monday, 4 th	Oct:	Monday, 3 rd
	Monday, 18 th		Monday, 17 th
May:	Monday, 2 nd	Nov:	Monday, 7 th
	Monday, 16 th		Monday, 21st
June:	Monday, 6 th	Dec:	Monday, 5 th
	Monday, 20 th		Monday, 19 th

Mayor:	Chad Ward	City Hall	624-3641
Dep. Mayor:	Troy DeWall	2317 Venice St	390-9546
Council:	Rory Johnson	801 Almac Dr	393-2056
	Jim Rohweder	9001 Johnson Rd	606-0440
	Jake Benson	215 5 th St	348-1452

PUBLIC UTILITIES COMMISSION

Meets: 2nd Monday, Monthly 6:00 pm, City Council Chambers

Jan:	Monday, 10 th	July:	Monday, 11 th
Feb:	Monday, 14 th	Aug:	Monday, 8 th
Mar:	Monday, 14 th	Sept:	Monday, 12 th
April:	Monday, 11 th	Oct:	Monday, 10 th
May:	Monday, 9 th	Nov:	Monday, 14 th
June:	Monday, 13 th	Dec:	Monday, 12 th

Chair:	Carol Lind	125 3 rd St	624-3281
	Eric Bingaman	712 2 nd St	348-0352

Jennifer Cady 1225 N 3rd Ave 624-3641

PLANNING & ZONING COMMISSION

Meets: 4th Monday of every month 5:00 pm City Council Chambers

Monday, 24th Monday, 25th Jan: July: Monday, 22nd Feb: Monday, 28th Aug: Mar: Monday, 28th Monday, 26th Sept: April: Monday, 25th Monday, 24th Oct: May: Monday, 23rd Nov: Monday, 28th June: Monday, 27th Tuesday 27th Dec:

Chair: Tom Aldridge 1000 Almac Dr 624-2951 Vice-Chair: Lowell Harnell 32 Grove St 628-9232

Vacant

 Jay Boysen
 624-3641

 Jim Tuomi
 824 6th St
 628-2117

 Jess Rich
 100 Pionk Dr
 624-3641

PROCTOR ECONOMIC DEVELOPMENT AUTHORITY

Meets: 2nd Tuesday of every month 6:00 pm City Council Chambers

Jan: Tuesday, 11th July: Tuesday, 12th

Feb: Tuesday, 8th Aug: Wednesday, 10th (primary election)

Mar: Tuesday, 8th Sept: Tuesday, 13th April: Tuesday, 12th Oct: Tuesday, 11th

May: Tuesday, 10th (election day)

June: Tuesday, 14th Dec: Tuesday, 13th

Chair: Eric Madson 828 Lupine Dr 628-1602

Treas: Needs appointing

100 Pionk Dr Sec: Jess Rich 624-3641 Chad Ward 100 Pionk Dr 624-3641 Troy DeWall 2317 Venice St 390-9546 Jim Schwarzbauer 827 Almac Dr 624-0187 712 2nd St Eric Bingaman 348-0352

LIQUOR CONTROL COMMITTEE

Meets: As needed

Chair: **Kent Gaidis** 100 Pionk Dr 624-7788

Rory Johnson (exp 12/31/2021)

Jim Rohweder 9001 Johnson Rd 606-0440

Adv: Andy Brunner Mtn. Spirits Mgr 624-7552 Adv: Dick Kari 423 3rd Ave 624-0626

PUBLIC SAFETY COMMITTEE

Meets: As needed

Chair: Kent Gaidis 100 Pionk Dr 624-7788 390-0881 Fire Chief Vice: Kerry Helquist Chad Ward 100 Pionk Dr 624-3641 Troy DeWall 2317 Venice St 390-9546 423 3rd Ave Dick Kari 624-0626 100 Pionk Dr Rick LaLonde 624-3641

PARKS & RECREATION COMMITTEE

Meets: As needed

Chair: Vacant also needs one member

Vice: Rory Johnson 801 Almac Dr 393-2056

Rick LaLonde 100 Pionk Dr 624-3641 Jim Rohweder 9001 Johnson Rd 606-0440 Jennifer McDonald 421 St. Louis River Rd 340-3295 Anthony Wood 704 Kirkus St 628-0704

TOURISM COMMITTEE

Meets: Quarterly 4th Wednesday at 2:00 pm 2022 schedule TBD at 1st meeting on 1/24

Jan: Monday, 24th July: April: Oct:

Chair: Lynn Hoopman Best Western Plus 628-0668
Jake Benson City Council 348-1452

Mary Nikko **Black Woods** 628-0628 Bryn Pollard AmericInn Hotel 624-1026 Jan Resberg Chamber 715-919-0513 Lisa Johnson Spirit Mountain 624-8544 Sally Hedtke City Staff 624-3641 Mary Korich Fair Board Fairgrounds 348-1453 Ryan Jones Americas Best Value Inn 628-3691

BEAUTIFICATION & TREES COMMITTEE

Meets: As needed

Tracy Habermann 624-2423

Ed Habermann 624-2423 exp. 12/31/2021

Kathy Hannan 624-4326

PLANNING &ZONING BOARD OF APPEALS

Meets: As needed

Chair: Vacant

Jim Tuomi826 6th St628-2117Lowell Harnell32 Grove St628-9232

STREET COMMITTEE

Meets: As needed

Chair: **Rick LaLonde** Street Department 624-3641

 Troy DeWall
 2317 Venice St
 390-9546

 Jim Tuomi
 824 6th St
 628-2117

 Jay Boysen
 Street Department
 624-3641

 Gerry Jones
 626 4th St
 628-2445

 Jesse Annala
 836 3rd St
 624-1792

CABLE TV COMMISSION

Meets: As needed

Chair: Jake Benson 215 5th St 348-1452

Elmer Engman 124 6th St

Nancy Aldridge 1000 Almac Dr 624-2951

Term exp 12/31/2021 has reapplied

Diane Marinek 124 6th St 349-9562 Ted Kiefat City Hall 624-3641

POLICE CIVIL SERVICE COMMISSION

Meets: As needed

 Chair:
 Diane Giuliani
 215 5th St
 628-2770

 Sec:
 Steve Elder
 1331 3rd Ave
 393-1611

 Lori Anderson
 28 5th St
 624-7870

term exp. 12/31/2021 has reapplied

EMPLOYEE HEALTH & SAFETY COMMITTEE

Meets: As needed

Jess Rich City Administrator
Rick LaLonde Street Dept Foreman

Char Jones PUC Secretary
Kerry Helquist Fire Chief
Kent Gaidis Chief of Police

PERSONNEL COMMITTEE

EMERGENCY MGMT. COMMITTEE

Meets: As neededMeets: As neededCityPUCChair: Kent GaidisJake BensonJohn BrayChad WardChad WardJennifer CadyKerry HelquistJess RichJess RichRick LaLonde

School Superintendent

PROCTOR GOLF ADVISORY COMMITTEE

Meets: As needed

Chair: **Needs Appointing**

Roberta Thorsvik 393-8550

Vacant

 Zach Taran
 340-0471

 Barb Olson
 390-4035

 Gordon Downs
 722-2887

 Rory Johnson
 393-2056

PUBLIC CHARITABLE TRUST FUND BOARD

Meets: As needed

Chad Ward Mayor 624-3641
Jess Rich City Administrator 624-3641

Jake Benson Business Representative 348-1452 exp. 12/31/2021

Tara Bryant 1st Nat'l Bank of Proctor 628-1088

FIRE DEPARTMENT OFFICERS

Meets: As needed

Kerry HelquistChief390-0881Troy DeWallAssistant Chief390-9546Kevin FieldAssistant Chief624-3629/393-8395Jesse AnnalaAssistant Chief624-5584

Lynn Windus Secretary
Lisa Vogel Treasurer
Brad Johnson Captain
Lynn Windus Captain
Kris Bryant Captain

MIC REPRESENTATIVE

Meets: As needed Meets: As needed

Chad Ward Jess Rich
Alternate: Jake Benson Troy DeWall
Rory Johnson

NEGOTIATION COMMITTEE

Chad Ward Mayor

City of Proctor

COUNCILORS
Jake P. Benson
Troy R. DeWall
Rory Johnson
James Rohweder

Jess Rich City Administrator

You Have A Place in Proctor

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6H

Resolution No. 03-22 Resolution of Non-Objection To Issuance of State of Minnesota Charitable Gambling License

BE IT RESOLVED that the City Council of the City of Proctor hereby certifies that there is no objection to the issuance of a State of Minnesota Charitable Gambling Permit to Lake Superior Chapter Muskies, Inc to conduct a raffle at the Proctor Moose on March 12th, 2022.

Passed by a majority vote of the Proctor City Council, this 18th day of January 2022.

BY:

Chad Ward

Mayor

ATTEST:

Jess Rich

City Administrator

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- · conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION
Organization Lake Superior Chapter Muskies Inc Previous Gambling Permit Number:
Number, if any: Number (FEIN), if any: Number (FEIN)
Mailing Address: 914 Buss Blvd
City: Proctor state: Mn zip: 55810 county: St. Louis
Name of Chief Executive Officer (CEO): 1evry Demenge
CEO Daytime Phone: 218 391-2699 CEO Email: MUSKIC 2031 & Mch 5i. Com (permit will be emailed to this email address unless otherwise indicated below.)
Email permit to (if other than the CEO): Cke 1165 to La hot mail. Cm
NONPROFIT STATUS
Type of Nonprofit Organization (check one):
Fraternal Religious Veterans Other Nonprofit Organization
Attach a copy of one of the following showing proof of nonprofit status:
(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
St. Paul, MN 55103 IRS income tax exemption (S01(c)) letter in your organization's name Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500. IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter) If your organization falls under a parent organization, attach copies of both of the following: 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and 2. the charter or letter from your parent organization recognizing your organization as a subordinate.
GAMBLING PREMISES INFORMATION
Name of premises where the gambling event will be conducted Proctor MOUS C (for raffles, list the site where the drawing will take place): Physical Address (do not use P.O. box): 45
Check one: Proctor Zip: County: St. Louis
Township: Zip: County:
Date(s) of activity (for raffles, indicate the date of the drawing): 3 12 22
Check each type of gambling activity that your organization will conduct:
Bingo Paddlewheels Pull-Tabs Tipboards Raffle Silent Auchors
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, no to

www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits The application is acknowledged with no waiting period. The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). The application is denied. Print City Name: Signature of City Personnel:	COUNTY APPROVAL for a gambling premises located in a township The application is acknowledged with no waiting period. The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. The application is denied. Print County Name: Signature of County Personnel:
The city or county must sign before submitting application to the Gambling Control Board.	Title:
Chief Executive Officer's Signature: (Signature Just be CEO's signature) Print Name: 12 VVY De menger	ate to the best of my knowledge. I acknowledge that the financial of the event date.
REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
Complete a separate application for: all gambling conducted on two or more consecutive days; or all gambling conducted on one day. Only one application is required if one or more raffle drawings are conducted on the same day. Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be malled with your permit. Complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).	Mail application with: a copy of your proof of nonprofit status; and application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota. To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information: Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the Information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: JUN 7 7 2020

MUSKIES INC 33 LAKE SUPERIOR CHAPTER C/O CANDY ELLESTAD 914 BASS BLVD PROCTOR, MN 55810-0000 Employer Identification Number:
41-2074891
DLN:
26053556001740
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31
Public Charity Status:
590(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 02, 2020
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the submission date of your application.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt

MUSKIES INC 33 LAKE SUPERIOR

organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

stephen a martin

Director, Exempt Organizations Rulings and Agreements

Page: 1 Jan 13, 2022 02:09PM

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"

Bank.Account description = "City Checking"

General

Check Issue Date	Check Number	Payee	Amount
01/17/2022	40910	292 DESIGN GROUP	3,776.60
01/17/2022	40911	ARAMARK	50.64
01/17/2022	40912	ARROWHEAD REG FIREFIGHTERS	65.00
01/17/2022	40913	AT&T MOBILITY	1,284.38
01/17/2022	40914	BRAY&REED	2,558.00
01/17/2022	40915	CENTURYLINK	188.18
01/17/2022	40916	CIVIC SYSTEMS	4,609.50
01/17/2022	40917	COMPUDYNE INC	563.17
01/17/2022	40918	COMPUDYNE, INC	3,313.32
01/17/2022	40919	CW TECHNOLOGY	647.50
01/17/2022	40920	ELAN CORPORATE PAYMENT SYSTEMS	1,712.33
01/17/2022	40921	GENERAL CLEANING SPECIALISTS	1,150.00
01/17/2022	40922	GOPHER STATE ONE-CALL, INC	47.25
01/17/2022		GRAND FORKS FIRE EQUIPMENT LLC	929.17
01/17/2022		HARTELS/DBJ DISPOSAL COMPANY	505.50
01/17/2022	40925	JOHN BEARGREASE SLED DOG MARAT	2,000.00
01/17/2022	40926	JOHNSON CONTROLS	14,387.00
01/17/2022	40927	JOHNSON, BRAD	13.12
01/17/2022	40928	KIEFAT, TED	162.50
01/17/2022	40929	LINDE GAS & EQUIPMENT INC.	26.46
01/17/2022	40930	MACQUEEN EMERGENCY	2,220.02
01/17/2022		NEWMAN SIGNS INC	106.94
01/17/2022	40932	NORTHERN BUSINESS PRODUCTS	277.76
01/17/2022	40933	NUSS TRUCK & EQUIPMENT	281.78
01/17/2022	40934	OREILLY AUTO PARTS	149.74
01/17/2022	40935	PNC EQUIPMENT FINANCE	75,397.18
01/17/2022	40936	PROCTOR BUILDERS	115.07
01/17/2022	40937	PROCTOR JOURNAL	281.50
01/17/2022	40938	PUBLIC UTILITIES COMMISSION	2,277.15
01/17/2022	40939	QUADIENT LEASING	212.90
01/17/2022	40940	SEH	1,789.50
01/17/2022	40941	SHRED N GO INC	64.75
01/17/2022	40942	STEMPER, BOB	850.00
01/17/2022	40943	STREICHER S	25.97
01/17/2022	40944	THOMSON REUTERS-WEST	126.45
01/17/2022	40945	W.L.S.S.D.	902.40
01/17/2022	40946	WEX BANK	969.52
01/17/2022	40947	ZIEGLER, INC.	25,526.14
Grand Totals:			149,564.39

Summary by General Ledger Account Number

100-00-000-2020 .00 142,861.61- 142,861.61- 100-10-110-3003 600.00 .00 600.00 100-10-110-3052 244.73 .00 244.73 100-10-12-2210 149.38 .00 149.38 100-10-12-3000 64.75 .00 64.75 100-10-12-3029 212.90 .00 212.90 100-10-12-3022 212.90 .00 212.90 100-10-130-3002 1,35.33 .00 315.33 100-10-130-3000 1,50.00 .00 1,50.00 100-10-130-3084 305.25 .00 305.25 100-10-130-3084 305.25 .00 305.25 100-10-130-4400 14,450.70 .00 14,450.70 100-10-180-3044 2,00 .00 102.00 100-10-180-3045 850.00 .00 8850.00 100-10-180-3052 36.77 .00 36.77 100-20-210-2205 455.25 .00 455.25 100-20-210-201 169.04 .00
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100-10-110-3052
100-10-120-2205
100-10-120-2210
100-10-120-3000
100-10-120-3009 8,485.99 .00 8,485.99 100-10-120-3022 212.90 .00 212.90 100-10-130-2212 315.33 .00 315.33 100-10-130-3000 1,150.00 .00 1,150.00 100-10-130-3080 1,300.94 .00 1,300.94 .00 1,300.94 .00 1,300.94 .00 1,300.94 .00 1,300.94 .00 .0
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100-10-130-2212 315.33 .00 315.33 100-10-130-3000 1,150.00 .00 1,150.00 100-10-130-3080 1,300.94 .00 1,300.94 100-10-130-3084 305.25 .00 305.25 100-10-130-4400 14,450.70 .00 14,450.70 100-10-130-5580 850.00 .00 850.00 100-10-160-3004 2,213.00 .00 102.00 100-10-180-3052 36.77 .00 36.77 100-15-115-3040 2,000.00 .00 2,000.00 100-20-210-2205 455.25 .00 455.25 100-20-210-2217 25.97 .00 25.97 100-20-210-3009 647.50 .00 647.50 100-20-210-3011 1,284.38 .00 1,284.38 100-20-210-4433 126.45 .00 126.45 100-20-220-3021 144.53 .00 144.53 100-20-220-2210 1,270.71 .00 1,270.71 100-20-220-3084 2,200.02 .00<
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100-15-115-3040 2,000.00 .00 2,000.00 100-20-210-2205 455.25 .00 455.25 100-20-210-2210 169.04 .00 169.04 100-20-210-2217 25.97 .00 25.97 100-20-210-3009 647.50 .00 647.50 100-20-210-4433 1,284.38 .00 1,284.38 100-20-210-4570 144.53 .00 144.53 100-20-220-2210 1,270.71 .00 1,270.71 100-20-220-2214 2,220.02 .00 2,220.02 100-20-220-3021 188.18 .00 188.18 100-20-220-3024 2,20.02 .00 2,220.02 100-20-220-3080 166.78 .00 166.78 100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 55.419 100-30-300-2212 654.19 .00
100-20-210-2205 455.25 .00 455.25 100-20-210-2210 169.04 .00 169.04 100-20-210-2217 25.97 .00 25.97 100-20-210-3009 647.50 .00 647.50 100-20-210-3021 1,284.38 .00 1,284.38 100-20-210-4433 126.45 .00 126.45 100-20-220-2210 1,270.71 .00 1,270.71 100-20-220-2214 2,220.02 .00 2,220.02 100-20-220-3021 188.18 .00 188.18 100-20-220-3080 166.78 .00 166.78 100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-30-300-2210 133.04 .00 133.04 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 564.19 100-30-300-3084 175.25 .00 175.25 100-30-300-3084 175.25 .00 175.25
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100-20-210-3021 1,284.38 .00 1,284.38 100-20-210-4433 126.45 .00 126.45 100-20-210-5570 144.53 .00 144.53 100-20-220-2210 1,270.71 .00 1,270.71 100-20-220-2214 2,220.02 .00 2,220.02 100-20-220-3021 188.18 .00 188.18 100-20-220-3080 166.78 .00 166.78 100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-3084 175.25 .00 175.25 100-30-300-300-4400 20.79 .00 20.79 100-30-3016-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33
100-20-210-4433 126.45 .00 126.45 100-20-210-5570 144.53 .00 144.53 100-20-220-2210 1,270.71 .00 1,270.71 100-20-220-3021 188.18 .00 188.18 100-20-220-3080 166.78 .00 166.78 100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50-
100-20-210-5570 144.53 .00 144.53 100-20-220-2210 1,270.71 .00 1,270.71 100-20-220-2214 2,220.02 .00 2,220.02 100-20-220-3021 188.18 .00 188.18 100-20-220-3080 166.78 .00 166.78 100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-20-220-2210 1,270.71 .00 1,270.71 100-20-220-2214 2,220.02 .00 2,220.02 100-20-220-3021 188.18 .00 188.18 100-20-220-3080 166.78 .00 166.78 100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-20-220-2214 2,220.02 .00 2,220.02 100-20-220-3021 188.18 .00 188.18 100-20-220-3080 166.78 .00 166.78 100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-300-220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-20-220-3021 188.18 .00 188.18 100-20-220-3080 166.78 .00 166.78 100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-20-220-3084 25.00 .00 25.00 100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-20-220-4400 281.78 .00 281.78 100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-20-220-4433 65.00 .00 65.00 100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-20-220-5540 75,397.18 .00 75,397.18 100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-30-300-2210 133.04 .00 133.04 100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-30-300-2212 654.19 .00 654.19 100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-30-300-2217 50.64 .00 50.64 100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-30-300-2220 26,070.53 .00 26,070.53 100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-30-300-3084 175.25 .00 175.25 100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-30-300-4400 20.79 .00 20.79 100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-30-316-3080 519.57 .00 519.57 100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
100-40-410-3080 10.33 .00 10.33 200-00-000-2020 .00 162.50- 162.50-
200-00-000-2020 .00 162.50- 162.50-
200-70-700-3000 162.50 .00 162.50
300-00-000-2020 .00 1,189.50- 1,189.50-
300-30-330-3003 1,189.50 .00 1,189.50
500-00-000-2020 .00 1,124.19- 1,124.19-
500-50-510-3000 47.25 .00 47.25
500-50-510-3080 174.54 .00 174.54
500-50-510-3085 902.40 .00 902.40
550-00-000-2020 .00 104.99- 104.99-
550-55-550-4430 104.99 .00 104.99
830-00-000-2020 .00 4,121.60- 4,121.60-
830-10-160-3004 345.00 .00 345.00

City of Proctor	Check Register - City Checking	Page: 3
	Check Issue Dates: 1/17/2022 - 1/17/2022	Jan 13, 2022 02:09PM

GL Ac	count	Debit	Credit	Proof
	830-80-800-3000	3,776.60	.00	3,776.60
Grand Totals:	=	149,564.39	149,564.39-	.00

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Account description = "City Checking"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (3 Characters) = {<>}"600, 700"

Vendor.Vendor type = {<>} "PR" [Report].Date Paid = 01/17/2022

nvoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
92 DESIGN GF	ROUP			
1044.00-5	ATHLETIC COMPLEX STUDY	12/27/2021	3,776.60	830-80-800-3000 Professional Services
Total 292 I	DESIGN GROUP:		3,776.60	
ARAMARK				
263000080356	COVERALLS - STREET DEPT	01/10/2022	50.64	100-30-300-2217 Clothing
Total ARA	MARK:		50.64	
RROWHEAD F	REG FIREFIGHTERS			
7-5033168	ARROWHEAD DUES	12/17/2022	65.00	100-20-220-4433 Dues & Subscriptions
Total ARR	OWHEAD REG FIREFIGHTERS :		65.00	
T&T MOBILITY	•			
87291128817	FIRSTNET CELL PHONES/ HOTSPOTS	12/25/2021	1,284.38	100-20-210-3021 Telephone
Total AT&1	MOBILITY:		1,284.38	
RAY&REED				
482	OPIOID LITIGATION	12/21/2021		100-10-160-3004 Legal Fees
483	CITY OF PROCTOR GENERAL	12/21/2021	1,845.00	100-10-160-3004 Legal Fees
484	DEVELOPMENT ISSUES	12/21/2021	345.00	830-10-160-3004 Legal Fees
Total BRA	Y&REED :		2,558.00	
ENTURYLINK				
18628078712	TELEPHONE - FIRE DEPT	12/10/2021	188.18	100-20-220-3021 Telephone
Total CEN	TURYLINK :		188.18	
IVIC SYSTEMS		40470004	4 000 50	400 40 400 0000 0
VC21476	CIVIC SUPPORT AND HOSTING FEES	12/17/2021	4,609.50	100-10-120-3009 Computer Services
Total CIVIO	C SYSTEMS:		4,609.50	
OMPUDYNE II				100 10 100 0000 5
0791567	COMPUTER LEASES	01/03/2022		100-10-120-3009 Computer Services
52294	OFFICE 365	01/03/2022		100-10-120-3009 Computer Services
52653	MONTHLY BILLING	01/05/2022	2,914.82	100-10-120-3009 Computer Services
Total COM	IPUDYNE INC:		3,876.49	
W TECHNOLO				
w71065	IT SERVICES	12/31/2021	647.50	100-20-210-3009 Computer Services

	Report dates:	10/28/2021-1/13/2022			Jan 13, 2022 01:55F
Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Acc	ount and Title
ELAN CORPOR	ATE PAYMENT SYSTEMS				
114-3797022-8	COMPUTER DVD FOR WATCHGUARD	12/16/2021	10 03	100-20-210-5570	Office Equip & Furnish
114-3829887-3	COMPUTER DVD FOR WATCHGUARD	12/16/2021			Office Equip & Furnish
114-382-9887-	COMPUTER DVD FOR WATCHGUARD	12/16/2021			Office Equip & Furnish
114-8423311-7	EVIDENCE ROOM SUPPLIES	12/01/2021			Operating Supplies
114-8502183-9	HEADSET	12/15/2021			Operating Supplies Operating Supplies
12.20.21	ONE TON SANDER CHAIN REPAIR	12/20/2021			Repairs & Maintenanc
12.9.21					•
	FUSE BOX COVER FOR GMC 2500	12/09/2021 12/03/2021			Repair & Maintanance
120321	MN CPA LICENSE RENEWAL				Dues & Subscriptions
120771	BUILDING MAINTENANCE	12/08/2021			Repairs & Maintenanc
12152021	OFFICE SUPPLIES	12/15/2022		100-20-210-2205	• •
122021	OFFICE SUPPLIES	12/20/2021		100-20-210-2205	• •
21776319	OFFICE SUPPLIES	12/20/2021		100-20-210-2205	• • • • • • • • • • • • • • • • • • • •
35081	SOCKETS SETS	12/14/2021	319.93	100-20-220-2210	Operating Supplies
80250	REBUILD DRIVESHAFT FOR DODGE ONE TON	12/08/2021	367.82	100-30-300-2220	Repair & Maintanance
Total ELAN	N CORPORATE PAYMENT SYSTEMS:		1,712.33		
GENERAL CLE	ANING SPECIALISTS				
35204	CLEANING SERVICES	12/27/2021	1,150.00	100-10-130-3000	Professional Services
Total GEN	ERAL CLEANING SPECIALISTS :		1,150.00		
GOPHER STATE	E ONE-CALL, INC				
1120686	35 FTP TICKETS	12/31/2021	47.25	500-50-510-3000	Professional Services
Total GOP	HER STATE ONE-CALL, INC :		47.25		
GRAND FORKS	FIRE EQUIPMENT LLC				
33805	2 1/2 NOZZLE	01/03/2022	929.17	100-20-220-2210	Operating Supplies
Total GRA	ND FORKS FIRE EQUIPMENT LLC:		929.17		
HADTEL C/DD L	DISPOSAL COMPANY				
	DISPOSAL COMPANY	40/05/0004	205.05	100 10 100 0001	Define Diagonal
528112	TRASH REMOVAL SERVICES - CITY OF PROCTOR	12/25/2021		100-10-130-3084	•
528112	REFUSE DISPOSAL - FIRE HALL RECYCLE PICKUP	12/25/2021		100-20-220-3084	•
528112	REFUSE DISPOSAL - STREET DEPT TRASH PICKUP	12/25/2021	175.25	100-30-300-3084	Refuse Disposal
Total HAR	TELS/DBJ DISPOSAL COMPANY :		505.50		
IOHN BEARGE	EASE SLED DOG MARAT				
2022	TOURISM SPONSORSHIP	01/03/2022	2,000.00	100-15-115-3040	Advertising
Total JOHI	N BEARGREASE SLED DOG MARAT:		2,000.00		
IOUNIOON CON	ITDOLO				
JOHNSON CON 1-11220417287	2022 ANNUAL MAINTENANCE CONTRACT	01/02/2022	14,387.00	100-10-130-4400	Repairs & Maintenanc
Total JOHI	NSON CONTROLS :		14,387.00		
	_				
JOHNSON, BRA					
0577845	VACUUM BAGS	12/01/2021	13.12	100-20-220-2210	Operating Supplies
Total JOHI	NSON, BRAD :		13.12		
KIEFAT, TED 122021	MEDIA SERVICES	12/31/2021	162.50	200-70-700-3000	Professional Services

nvoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
	-			
Total KIEF	TAT, TED :		162.50	
	QUIPMENT INC.			
8138977	IGNITOR FOR TORCHES	12/31/2021	26.46	100-30-300-2210 Operating Supplies
Total LIND	E GAS & EQUIPMENT INC.:		26.46	
ACQUEEN EN	MERGENCY RIT HOSES AND BELT EXTENDERS	01/03/2022	2 220 02	100-20-220-2214 Safety Items
		0 1/00/2022		
	QUEEN EMERGENCY:		2,220.02	
EWMAN SIGN RFORD03794	S INC TRAFFIC SIGNS	01/06/2022	106.94	100-20-210-2210 Operating Supplies
Total NEW	/MAN SIGNS INC:		106.94	
ORTHERN BU	SINESS PRODUCTS			
30968-0	WINDOW ENVELOPES	12/09/2021	277.76	100-10-120-2205 Office Supplies
Total NOR	THERN BUSINESS PRODUCTS :		277.76	
JSS TRUCK 8	& EQUIPMENT			
18675	E1 REPAIR	01/03/2022	281.78	100-20-220-4400 Repairs & Maintenance
Total NUS	S TRUCK & EQUIPMENT :		281.78	
REILLY AUTO				
290-217386	ANTIFREEZE AND NEW HOSE FOR PLOW TRUCK	01/05/2022	149.74	100-30-300-2220 Repair & Maintanance
Total ORE	ILLY AUTO PARTS :		149.74	
NC EQUIPMEN		04/04/0004	75 207 40	400 00 000 5540 Vakida as Hassa Massa
315057	LADDER TRUCK PAYMENT	01/01/2021	75,397.18	100-20-220-5540 Vehicle or Heavy Mac
Total PNC	EQUIPMENT FINANCE:		75,397.18	
ROCTOR BUIL		40/00/0004	0.40	400.00.000.0040. Oxyastiya Oxyastiya
2.23.21 50932	STREET MISC THREAD LOCKER	12/23/2021 01/08/2022		100-30-300-2210 Operating Supplies 100-20-220-2210 Operating Supplies
31325	STREET MISC	12/22/2021		100-30-300-2210 Operating Supplies
Total PRO	CTOR BUILDERS :		115.07	
ROCTOR JOU	RNAL			
5650	RFP - GOLF COURSE MANAGEMENT	01/13/2022	32.17	100-10-110-3052 General Notices & Pu
657	PUBLIC NOTICE ORDINACE 5-21	01/13/2022		100-10-110-3052 General Notices & Pu
658 659	CITY COUNCIL MEETING MINUTES 12.20.21 P&Z PUBLIC NOTICE ORDINACE 4-21	01/13/2022 01/13/2022		100-10-110-3052 General Notices & Pu 100-10-180-3052 General Notices & Pu
Total PRO	CTOR JOURNAL :		281.50	
UBLIC UTILITI	IES COMMISSION			
000800100	UTILITIES - GOLF COURSE	11/18/2021	104.99	550-55-550-4430 Miscellaneous
016550000 11	UTILITIES - BDRY AVE & 135 LIFT STATION	11/18/2021	156.47	500-50-510-3080 Utilities
108100000 12	UTILITIES - CITY HALL	12/20/2021	1,300.94	100-10-130-3080 Utilities

	report dates. 10/	20/2021-1/13/2022		Jan 13, 2022 01.3
Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
1108200000 12	UTILITIES - CITY GARAGE	12/16/2021	510 57	100-30-316-3080 Utilities
	UTILITIES - CONCESSION STAND #2	11/30/2021		100-40-410-3080 Utilities
	UTILITIES - CONCESSION STAND #2 UTILITIES - ALMAC DR LIFT STATION	12/16/2021		
				500-50-510-3080 Utilities
	UTILITIES - 225 FIFTH AVE - FIRE DEPT	12/08/2021		100-20-220-3080 Utilities
Total PUBI	LIC UTILITIES COMMISSION:		2,277.15	
QUADIENT LEA				
N9199572	POSTAGE MACHINE LEASING	12/29/2021	212.90	100-10-120-3022 Postage
Total QUA	DIENT LEASING:		212.90	
SEH				
417778	153900 PROCTOR CITY ENGINEERING	12/14/2021	600.00	100-10-110-3003 Engineering Fees
1 17778	153900 SAND & SALT SHED	12/14/2021	1,189.50	300-30-330-3003 Engineering Fees
Total SEH	:		1,789.50	
SHRED N GO IN 128995	NC SHREDDING SERVICES	12/31/2021	64.75	100-10-120-3000 Professional Services
Total SHD	ED N GO INC :		64.75	
Iotal SHIN	LED N GO INC			
STEMPER, BOE 010622	B FLOOR SCRUBBER	01/06/2022	850.00	100-10-130-5580 Other Equipment Purc
010022	TEOOK GOKOBBEK	01/00/2022		100-10-130-3300 Other Equipment Full
Total STE	MPER, BOB:		850.00	
STREICHER S				
11540487	UNIFORMS BRADLEY	12/16/2021	25.97	100-20-210-2217 Clothing
Total STRI	EICHER S:		25.97	
THOMSON REU	JTERS-WEST			
845653153	INVESTIGATIVE SUITE DETAIL OF CHARGES - APRIL 2018	01/01/2022	126.45	100-20-210-4433 Dues & Subscriptions
Total THO	MSON REUTERS-WEST :		126.45	
W.L.S.S.D.				
CAF Q4.2021	4TH QUARTER CAF FEES	12/31/2021	902.40	500-50-510-3085 Sewer - WLSSD Billin
Total W.L.	S.S.D. :		902.40	
WEX BANK				
01072022	UNLEADED - PUC	01/12/2022	315.33	100-10-130-2212 Fuels & Lubricants
01072022	FUEL - STREET DEPT	01/12/2022	654.19	100-30-300-2212 Fuels & Lubricants
Total WEX	(BANK:		969.52	
ZIEGI ED ING				
ZIEGLER, INC. IN000375453	SKID STEER OIL AND FILTER	12/30/2021	58.95	100-30-300-2220 Repair & Maintanance
IN0003761034	CUTTING EDGE PLOW TRUCK (2)	01/06/2022		100-30-300-2220 Repair & Maintanance
SI000119232	MAJOR REBUILD ON GRADER	12/08/2021		100-30-300-2220 Repair & Maintanance
Total ZIEG	GLER, INC.		25,526.14	

City of Proctor	Payment Approval Report - City Report dates: 10/28/2021-1/13/2022		Page: : Jan 13, 2022_01:55PM		
nvoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title	
Grand Totals:			149,564.39		_
Report Criteria:					
Detail report.					
Invoices with totals above \$	0.00 included.				
Paid and unpaid invoices in	cluded.				
Invoice Detail.GL account (3	3 Characters) = {<>}"600, 700"				

Vendor.Vendor type = {<>} "PR" [Report].Date Paid = 01/17/2022

Page: 1 Jan 13, 2022 09:32AM

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Account description = "Liquor Checking"

Liquor

Check Issue Date	Check Number	Payee	Amount
01/17/2022	30118	ADT SECURITY SERVICES	72.62
01/17/2022	30119	AMERICAN BOTTLING COMPANY	146.66
01/17/2022	30120	BELLBOY CORPORATION	403.70
01/17/2022	30121	BERNICK S PEPSI	8,387.65
01/17/2022	30122	BREAKTHRU BEVERAGE	1,287.51
01/17/2022	30123	BRUNNER, ANDREW	77.95
01/17/2022	30124	CINTAS	103.56
01/17/2022	30125	COCA COLA BOTTLING CO	241.10
01/17/2022	30126	HARTELS/DBJ DISPOSAL COMPANY	159.53
01/17/2022	30127	JOHNSON BROTHERS INC	2,782.54
01/17/2022	30128	MICHAUD DISTRIBUTING COMPANY	1,507.20
01/17/2022	30129	MOOSE LAKE BREWING	114.00
01/17/2022	30130	PHILLIPS WINE & SPIRITS CO.	2,360.80
01/17/2022	30131	PUBLIC UTILITIES COMMISSION	787.14
01/17/2022	30132	SOUTHERN WINE & SPIRITS	925.93
01/17/2022	30133	SUPERIOR BEVERAGE (MN)	5,797.70
Grand Totals:			25,155.59

Summary by General Ledger Account Number

GL Acc	count	Debit	Credit	Proof
	600-00-000-2020	728.82	25,884.41-	25,155.59-
	600-60-600-2210	103.56	.00	103.56
	600-60-600-2251	6,203.55	728.82-	5,474.73
	600-60-600-2252	15,796.55	.00	15,796.55
	600-60-600-2253	2,121.67	.00	2,121.67
	600-60-600-2254	387.76	.00	387.76
	600-60-600-3033	174.08	.00	174.08
	600-60-600-3080	787.14	.00	787.14
	600-60-600-3084	159.53	.00	159.53
	600-60-600-4430	77.95	.00	77.95
	600-60-600-4443	72.62	.00	72.62
Grand Totals:	=	26,613.23	26,613.23-	.00

 City of Proctor
 Payment Approval Report - Liquor
 Page: 1

 Report dates: 11/11/2021-1/13/2022
 Jan 13, 2022 09:26AM

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (3 Characters) = "600"

[Report].Date Paid = 01/17/2022

nvoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ADT SECURITY	Y SERVICES			
12132021	ADT SECURITY MONITORING	12/13/2021	72.62	600-60-600-4443 Security Systems
Total ADT	SECURITY SERVICES:		72.62	
AMERICAN BO	OTTLING COMPANY			
3313811873	SODA	01/10/2022	146.66	600-60-600-2254 Soft Drinks & Mix
Total AME	ERICAN BOTTLING COMPANY :		146.66	
BELLBOY COR	RPORATION			
0091609100	DELIVERY	10/06/2021	2.70	600-60-600-3033 Freight & Express
0091609100	LIQUOR	10/06/2021	401.00	600-60-600-2251 Liquor Purchases
Total BEL	LBOY CORPORATION :		403.70	
BERNICK S PE	PSI			
314509	BEER	01/03/2022	738.00	600-60-600-2252 Beer Purchases
314797	BEER	01/06/2022	•	600-60-600-2252 Beer Purchases
315631	BEER	01/12/2022	3,009.10	600-60-600-2252 Beer Purchases
Total BER	RNICK S PEPSI :		8,387.65	
BREAKTHRU E	BEVERAGE			
342498754	SERVICE FEE	01/06/2022	26.28	600-60-600-3033 Freight & Express
342498754	LIQUOR	01/06/2022	1,261.23	600-60-600-2251 Liquor Purchases
Total BRE	EAKTHRU BEVERAGE:		1,287.51	
BRUNNER, AN	DREW			
010122	INVENTORY - MEAL	01/01/2022	77.95	600-60-600-4430 Miscellaneous
Total BRU	JNNER, ANDREW :		77.95	
CINTAS				
4106842358	MATS	01/06/2022	103.56	600-60-600-2210 Operating Supplies
Total CIN	TAS :		103.56	
COCA COLA B	OTTLING CO			
2774862	SODA	01/11/2022	241.10	600-60-600-2254 Soft Drinks & Mix
Total COC	CA COLA BOTTLING CO :		241.10	
HARTEI S/DR I	DISPOSAL COMPANY			
528112	MOUNTAIN SPIRITS LIQUOR	12/25/2021	159.53	600-60-600-3084 Refuse Disposal
Total HAD	RTELS/DBJ DISPOSAL COMPANY :		159.53	·
iolai HAR	TILLOIDDJ DIOPOGAL CONPANT.		159.53	

nvoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
OHNSON BRO	THERS INC			
967018	DELIVERY CHARGE	01/06/2022	15.37	600-60-600-3033 Freight & Express
967018	LIQUOR	01/06/2022	941.24	600-60-600-2251 Liquor Purchases
967019	DELIVERY CHARGE	01/06/2022	29.34	600-60-600-3033 Freight & Express
967019	WINE	01/06/2022	800.42	600-60-600-2253 Wine Purchases
971010	DELIVERY CHARGE	01/12/2022	6.36	600-60-600-3033 Freight & Express
971010	LIQUOR	01/12/2022		600-60-600-2251 Liquor Purchases
971011	DELIVERY CHARGE	01/12/2022		600-60-600-3033 Freight & Express
971011	WINE	01/12/2022		600-60-600-2253 Wine Purchases
Total JOHN	NSON BROTHERS INC :		2,782.54	
IICHAUD DISTI	RIBUTING COMPANY			
63523	FUEL SURCHARGE	01/03/2022	3.00	600-60-600-3033 Freight & Express
63523	BEER	01/03/2022	870.40	600-60-600-2252 Beer Purchases
63715	BEER	01/10/2022	630.80	600-60-600-2252 Beer Purchases
63715	FUEL SURCHARGE	01/10/2022	3.00	600-60-600-3033 Freight & Express
Total MICH	IAUD DISTRIBUTING COMPANY :		1,507.20	
MOOSE LAKE B	BREWING			
1-021	BEER	01/06/2022	114.00	600-60-600-2252 Beer Purchases
Total MOO	SE LAKE BREWING :		114.00	
HILLIPS WINE	& SPIRITS CO.			
330201	LIQUOR	01/06/2022	356.10	600-60-600-2251 Liquor Purchases
330201	DELIVERY CHARGE	01/06/2022	3.66	600-60-600-3033 Freight & Express
330202	DELIVERY	01/06/2022	8.06	600-60-600-3033 Freight & Express
330202	WINE	01/06/2022	176.93	600-60-600-2253 Wine Purchases
333139	DELIVERY	01/12/2022	20.45	600-60-600-3033 Freight & Express
333139	LIQUOR	01/12/2022	1,158.82	600-60-600-2251 Liquor Purchases
333140	DELIVERY CHARGE	01/12/2022		600-60-600-3033 Freight & Express
333140	WINE	01/12/2022		600-60-600-2253 Wine Purchases
Total PHIL	LIPS WINE & SPIRITS CO. :		2,360.80	
UBLIC UTILITI	ES COMMISSION			
016900000 11	UTILITIES - MT SPIRITS	11/18/2021	787.14	600-60-600-3080 Utilities
Total PUBL	LIC UTILITIES COMMISSION:		787.14	
OUTHERN WIN	NE & SPIRITS			
165997	DELIVERY	01/07/2022	28.70	600-60-600-3033 Freight & Express
165997	LIQUOR	01/07/2022	1,626.05	600-60-600-2251 Liquor Purchases
339969	LIQUOR	01/11/2022	728.82-	600-60-600-2251 Liquor Purchases
Total SOU	THERN WINE & SPIRITS :		925.93	
UPERIOR BEV	ERAGE (MN)			
0011752	BEER	01/05/2022	4,625.55	600-60-600-2252 Beer Purchases
0011752	FREIGHT	01/05/2022	2.00	600-60-600-3033 Freight & Express
0012030	FREIGHT	01/07/2022	2.00	600-60-600-3033 Freight & Express
0012030	BEER	01/07/2022	612.90	600-60-600-2252 Beer Purchases
0012030				

		/ment Approval Report - Liquor ort dates: 11/11/2021-1/13/2022			
Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title	
Total SUPERIOR BEVERA	AGE (MN) :		5,797.70		
Grand Totals:			25,155.59		
Report Criteria: Detail report. Invoices with totals above \$	0.00 included.				

Paid and unpaid invoices included.

[Report].Date Paid = 01/17/2022

Invoice Detail.GL account (3 Characters) = "600"