

MINUTES OF THE PROCTOR CITY COUNCIL MEETING for September 7, 2021

Meeting was streamed live on the Trac 7 YouTube channel, as well as attendance of up to fifteen members of the public to accommodate for social distancing. Ted Kiefat served as the meeting coordinator.

Deputy Mayor DeWall called the meeting to order at 6:00 pm

MEMBERS PRESENT: Jake Benson, Troy DeWall, Jim Rohweder

MEMBERS ABSENT: Mayor Ward, Rory Johnson

OTHERS PRESENT: City Attorney John Bray, Ted Kiefat, Chief Kent Gaidis, City Administrator Jess Rich, Megan Jordan

Motion by Rohweder seconded by Benson and carried 3-0 to approve the City Council minutes from Monday, August 16, 2021.

Motion by Benson, seconded by Rohweder and carried 3-0 to approve the amended City Council agenda for Tuesday, September 7<sup>th</sup>, 2021, with the following additions,  
6E 1<sup>st</sup> Reading: 807 Hunting Deer by Bow and Arrow.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

None

Citizens are also provided with a direct call-in number: 218-628-6289 to address the council.

6. NEW BUSINESS

**A. Resolution 31-21 St. Louis County Bridge Project (Plans Available Upon Request)**

Motion by Rohweder, seconded by DeWall and carried 3-0 to approve resolution 31-21 as submitted.

**B. Crosswalk at 9<sup>th</sup> St and Boundary Ave – Councilor Benson**

Councilor Benson addresses the council, requesting this intersection to be included in the spring with the addition of a crosswalk at Kirkus St. Councilor Rohweder notes the county has already responded and isn't in favor of adding a crosswalk at Boundary and Kirkus St at this time. Rohweder notes perhaps the 9<sup>th</sup> St/Boundary Ave crosswalk suggestion would be successful as the intersection coincides with the City of Duluth. Administrator Rich to note and request the recommendation from Councilor Benson to address the requests of crosswalks to the Public Safety Committee/Street Department regarding crosswalks 9<sup>th</sup> St/Boundary Ave and Pionk/Kirkus St.

**C. Trunk or Treat Event Memo – Mayor Ward**

Mayor Ward addresses the council regarding participation in the Trunk or Treat event again for 2021.

Motion by DeWall, seconded by Rohweder and carried 3-0 to approve the recommendation from Mayor Ward and participate in the Trunk or Treat event for 2021 to be held on Sunday, October 31, 2021 from 2:00-4:00 pm.

**D. Resolution 32-21 Resolution on Non-Objection to Issue Charitable Gambling License**

Motion by Rohweder, seconded by DeWall and carried 3-0 to approve Resolution 32-21 and grant a gambling permit to the Duluth Softball Players Association, holding raffles on the dates as submitted at the Proctor Moose.

**E. 1<sup>st</sup> Reading: 807 Hunting Deer by Bow and Arrow**

Chief Gaidis proposes omitting the requirement to harvest a doe first. He states both hunters and the DNR have suggested changing the stipulation due to the increase in deer population. Chief Gaidis reports 24 permits were issued last year with a total of 7 deer harvested in 2020. Changing the code will result in more successful hunts for city wide bow hunters.

MEMBER CONCERNS

Administrator Rich: None

Benson: Requests clarification on consent agenda items, Beautification Committee, SRO, and electrical contract with MN Power.

DeWall: Extends congratulations to the FD and Administrator Rich for receiving the federal grant award. Requests dates for 2022 budget and follow-up. Administrator Rich states the department heads are currently meeting with Finance Director Leslie Brunfelt, with preliminary 2022 budget information ready and presented at the next meeting. A special meeting will be scheduled if needed between the second council meeting and deadline of September 30<sup>th</sup>, 2021.

Johnson: Absent

Rohweder: Nothing

Mayor Ward: Absent

Attorney Bray: None

BILLS FOR APPROVAL

**General: \$63,637.50**

**Liquor: \$22,538.48**

**TOTAL BILLS FOR APPROVAL: \$86,175.98**

Motion by Rohweder, seconded by Benson and carried 3-0 to approve the bills as submitted.

Motion by DeWall, seconded by Rohweder and carried 3-0 to adjourn at 6:28 pm.

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Chad Ward  
Mayor

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Jess Rich  
City Administrator