

MINUTES OF THE PROCTOR CITY COUNCIL SPECIAL MEETING WORKING SESSION 2021 BUDGET
for Tuesday, November 17, 2020

*Due to COVID-19: Meeting access by the public was available through the live stream on the Trac 7 YouTube channel. Ted Kiefat served as the meeting coordinator.

Meeting called to order at 5:00 PM by Mayor Chad Ward.

MEMBERS PRESENT: Jake Benson, Rory Johnson, Gary Nowak, Troy DeWall, Chad Ward

OTHER PRESENT: City Administrator Jess Rich, Finance Director Leslie Brunfelt, Trac 7 Engineer Ted Kiefat.

BUDGET PRESENTATION: Finance Director Leslie Brunfelt presented a second draft of the proposed 2021 Budget with a preliminary levy increase of 5.75%.

Discussion was held on the feasibility of reducing the levy increase while obtaining a cash reserve goal of 35%-50% (current reserve is 33%.)

Discussion was held on adjusting the budget to reflect a 3% levy increase. Finance Director Brunfelt will make the following adjustments and present the new proposed budget at the December 7, 2020 Truth in Taxation Meeting.

- Reduce PEDA Budget from \$75,000 to \$25,000
- Reduce health insurance costs by \$25,000
- Re-evaluate the legal budget

LABOR AND NEGOTIATION – PER MN Statutes 13D Closed Meeting

Motion by Ward, seconded by DeWall and carried (5-0) to close the Special City Council Working Session meeting at 5:31 pm for health and welfare negotiation discussions and to allow Finance Director Brunfelt to participate in closed session discussion.

Motion by Ward, seconded by Benson and carried (5-0) to resume regular session of the meeting, at 6:30 pm.

Motion by Benson, seconded by Johnson and carried (4 yes, 1 abstain Ward) to participate in the Teamsters JC32 Health Fund and to instruct the negotiation committee to begin health/welfare and wage re-opener negotiations with employees.

Motion by Nowak, seconded by Ward and carried (5-0) to adjourn the Special City Council Working Session meeting at 6:31 pm.

Chad Ward, Mayor

Jess Rich, City Administrator