

MINUTES OF THE PROCTOR CITY COUNCIL EMERGENCY MEETING Monday, January 27, 2020.  
Meeting was called to order by Mayor Ward at 4:00 pm  
MEMBERS PRESENT: Troy DeWall, Gary Nowak, Rory Johnson, Chad Ward, and Jake Benson.  
MEMBERS ABSENT: None

OTHERS PRESENT: Acting City Administrator Noelle Lent, Megan Jordan, Ted Kiefat, Tom Aldridge, Nancy Aldridge

Motion by Benson, seconded by Johnson and carried (5-0) to approve the agenda of Monday, January 27, 2020.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:  
None

## 6. NEW BUSINESS

### 1. 2020 Bonding Proposal

There is a current bonding proposal on the governor's desk. This meeting will discuss the movement of that proposal. Benson gives a summary of the process and deadline dates. He states that resolutions were made to extend sales tax and impose a tax increase of .5%. Recommendations have been made to relocate the salt and sand shed, Munger Trail extension, and improvements to the community center. These were passed as decisions to repair the current community center facility.

DeWall clarifies the subject of discussion and redirects the discussion to the continuation of the current bond bill and funding 6 million towards the portion the City of Proctor will need to finance. Nowak clarifies it is the 2020 bonding proposal currently in process and recalls discussion with SEH and amount of proposal to submit.

Discussion follows regarding the decision from council to move forward with the bonding proposal or to pull the proposal entirely. DeWall presents information on a snapshot of current debt amounts. This includes a summary of bond terms, interest rates, payments, and the potential increase an average home valued at \$150,000.00 will have. Summarizes different strategies of financial analysis and includes different capital projects that are also needed within the city. These scenarios are presented to show the decision council needs to be making. Is the possibility of a new building feasible? Yes, but it might not be a financially responsible decision. Completing the project is doable but doing so without increasing taxes. Discussion follows.

Motion by Johnson, seconded by De Wall in light of facts, withdraw both resolutions regarding repairs of building and impose a sales tax increase of .5%. Discussion follows before voting on motion:

Benson asks Johnson for the reasoning of withdrawing both resolutions. Johnson states the motions were made to repair the current building and those resolutions stand in the way of the

bonding proposal. DeWall clarifies confusion that was discussed when the resolutions were passed, and that two separate subjects needed addressing. Withdrawing these resolutions allows for council to discuss the subjects separately. Benson is not opposed to withdrawing motions or resolutions, clarifies the hanging bonding sessions and the process associated with changing proposals. Motion carries (5-0).

Discussion continues about advancing the current 12 million bonding bill for 2020 bonding proposal. Nowak clarifies the amount requested is for a new facility building project. Gives partnering strategies for financing options. Has concerns with amount of funds requested versus the potential amount of funds received.

Motion by Johnson, seconded by Ward and carried (5-0) to continue with 12 million bonding proposal currently submitted.

Councilor Johnson left council bench due to previous commitment.

#### 1.2 Resolution 05-20 Extend existing local sales tax

Benson discussed extending sales tax

Motion by Ward, seconded by Benson, discussion follows prior to voting

Discussion: Benson stated that the cap for receiving the current sales tax won't be reached for another 75 years.

Motion by Ward, seconded by Nowak and carried (4-0) to amend motion and to table extension of local sales tax.

#### 1.3 Resolution 06-20 impose sales tax increase of .5%

Motion by Ward, seconded by DeWall and carried (4-0) to table-imposed sales tax increase.

#### LABOR AND NEGOTIATIONS ISSUED – PER MN STATUTES 13D Closed Meeting

Motion by DeWall, seconded by Nowak and carried (5-0) to move into closed session at 5:13 p.m.

Motion by Johnson, seconded by Nowak and carried (4-0) to reconvene the emergency city council meeting at 6:37 p.m.

Motion by DeWall, seconded by Nowak and carried (4-0) to accept the resignation from Finance Director, Noelle Lent and to direct personnel committee to contact negotiation committee to negotiate part-time contract.

Motion by DeWall, seconded by Benson and carried (4-0) to post Finance Director position on January 28, 2020 for a period of three weeks.

Motion by Nowak, seconded by Benson and carried (4-0) to form a search committee for City Administrator position.

Motion by Nowak, seconded by DeWall and carried (4-0) to reach out to the League of Minnesota Cities to fill an interim Administrator position.

Motion by DeWall, seconded by Nowak and carried (4-0) to adjourn the emergency city council meeting at 6:39 p.m.

Motion by DeWall, seconded by Nowak and carried (4-0) to amend the motion to adjourn the emergency city council meeting.

Motion by Nowak, seconded by DeWall and carried (4-0) to cancel the special meeting scheduled for February 3, 2020 at 5:00 p.m.

Motion by DeWall, seconded by Nowak and carried (4-0) to adjourn the emergency city council meeting at 6:43 p.m.

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Chad Ward, Mayor

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Assistant Administrator