

MINUTES OF THE PROCTOR CITY COUNCIL MEETING OF Monday, December 16, 2019
Meeting was called to order by Mayor Ward at 6:00 p.m.

MEMBERS PRESENT: Chad Ward, Troy DeWall, Gary Nowak, Rory Johnson and Jake Benson.

OTHERS PRESENT: Dave Pocrnich, Jim Aird, Jodi Zhukov, Dale Hansen, Phil Larson, Tom Maida, Dan Glinski, Jeanne Glinski, Peggy Vanderscheuren, Andy Paszak, Noelle Lent, Megan Jordan, Kent Gaidis, Administrator Casey, City Attorney Bray

Motion by Nowak, seconded by Benson and carried (5-0) to suspend the regular City Council meeting at 6:01 p.m. and reconvene the Public Hearing on Truth & Taxation.

Lent gave summary on the 2020 proposed levy increase of 7%. This included revenues/expenses by department for the city, the increase in annual tax dollars based on home valuation, and the debt expenditures comparison from the previous year.

Motion by Johnson, seconded by Benson and carried (5-0) to close the Public Hearing on Truth and Taxation at 6:04 p.m. and reconvene the regular City Council meeting.

Motion by Johnson, seconded by Nowak and carried (5-0) to approve the City Council minutes from Monday, December 2, 2019.

Motion by Nowak, seconded by DeWall and carried (5-0) to approve the agenda of Monday, December 16, 2019 with the addition of item 6G: ARDC representative population under 10,000.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:

None

Motion by Johnson, seconded by Benson and carried (5-0) to approve the consent agenda pulling item 4C for discussion.

*4C: Cable Commission Minutes

Recommendation to city council:

Motion by Benson, seconded by Ward and carried (5-0) to spend \$10,000 out of the cable commission budget to bring the studio up to usability.

Reappoint current members to the Cable Commission – item tabled

Motion by Benson, seconded by Nowak, and carried (5-0) to conduct an inventory and dispose of unusable cable television equipment, noting the correct process of disposal and destruction.

6. NEW BUSINESS

A. Resolution 47-19 Proposed Levy 2020

Motion by DeWall, seconded by Johnson and carried (5-0) to set the proposed levy at \$1,641,869.21.

B. Ordinance 05-19 STR Second Reading

DeWall notes the sunset clause of six months as recommended to City Council by Planning & Zoning Commission. Bray clarifies that the sunset clause has been omitted from the draft and that usage of short-term rentals would fall under a conditional use permit. Other discussion follows regarding short-term rental allowance and usage permissions. Nowak notes that Planning & Zoning have had the opportunity to make decisions on STR provisions and have sent the item over to Council for direction. Discussion also follows on the subject of STRs having a place in Proctor and can be an asset to the community.

Motion by Nowak, seconded by Johnson and carried (4-1 Benson voting no) to approve Ordinance 05-19 An Ordinance of the City of Proctor, Minnesota Concerning the Permitting of Short-Term Vacation Rentals.

C. Liquor Store Camera Quotes

Motion by Johnson, seconded by DeWall and carried (5-0) to accept the bid from Honeywell in the amount of \$10,280.00 to install cameras at Mountain Spirits Liquor Store.

D. Fire Service Fees

Motion by Ward, seconded by DeWall and carried (5-0) to have Fire Chief and Police Chief create a fee schedule and type of calls for excessive misuse of emergency services.
Informational only.

E. Fire Relief Association (DeWall abstaining and left council bench)

Increase accrued pension liability from \$2,000 to \$2,300 per year of service for the fire relief association.

Motion by Johnson, seconded by Benson and carried (4-0 DeWall abstaining)

F. Towing Permits (DeWall abstaining and left council bench)

Motion by Ward, seconded by Johnson and carried (4-0 DeWall abstaining) to approve towing permits as submitted for Troy's towing DBA Troy's Amoco and USA Towing.

G. ARDC representative for communities under 10,000.

Motion by Ward, seconded by Nowak and carried (5-0) to vote Robert Quade from Rice Lake.

7. LABOR AND NEGOTIATIONS ISSUED – PER MN STATUTES 13D Closed Meeting

Motion by Johnson, seconded by DeWall and carried (5-0) to close the regular City Council meeting and open closed session at 7:10 p.m.

Motion by DeWall seconded by Johnson and carried (5-0) to close labor and negotiations at 7:46 p.m.

Motion by Benson, seconded by Nowak and carried (5-0) to resume regular City Council meeting at 7:47 p.m.

MEMBERS CONCERNS:

Benson: Attended MIC meeting. Committee commented on facility and to have more meetings held. Encourages Police Chief to meet with council before SRO report. Liquor Store – lights need replacing. Happy Holidays.

DeWall: None

Nowak: None

Johnson: Happy Holidays

Ward: Thank you to council for getting through first year.

Casey: January 20th meeting moved to 21st for MLK and 2/17 to 2/18 for President's Day.

BILLS FOR APPROVAL:

General Bills: \$70,867.41

Liquor: \$31,582.33

Total: \$107,574.08

Motion by Johnson, seconded by Nowak and carried (5-0) to approve the bills as submitted.

Motion by DeWall, seconded by Johnson and carried (5-0) to adjourn the City Council meeting at 7:50 p.m.

Chad Ward, Mayor

Assistant Administrator