CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OTHERS PRESENT

APPROVAL OF MINUTES December 21, 2015 City Council Meeting Minutes

APPROVAL OF AGENDA

*APPROVAL OF CONSENT AGENDA (one Council motion can accept all items listed under this agenda, plus Council can pull any individual items out of this consent agenda and discuss/act on item separately - thus leaving others to be approved via consent agenda action) - bold print denotes need for Council action

*1. COMMUNICATIONS

2. PLANNING & ZONING DEPARTMENT MATTER

*3. CLERK ADVISES COUNCIL


*4. COMMITTEE REPORTS

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT
6. **UNFINISHED BUSINESS**

A. Almac Drive Drainage: After meeting with SEH, marking will be down in Spring 2016

B. Moving Street Department Facility

C. **Craft Beer/Brewery/Growlers Ordinance – Second reading and approval**

D. Flashing Stop Light at Kirkus and Boundary: Street Committee requests opportunity to review; meeting to be scheduled

E. Athletic Complex

F. Contamination Cleanup at city site: MPCA has been notified of contamination on property. Administration expects future correspondence.

G. Committee Vacancies (Benson): Chairs of each committee have been asked to review vacancies and report back to Administration

H. Council Handbook: Administrations example provided in packet

I. Tourism Committee request for City to repair Locomotive and to take steps to insure Mural Project is completed by July 2016 (Meeting Minutes attached; no decision made at last council meeting)

7. **NEW BUSINESS**

A. **City Ordinance 101-01 Subd. 3 – first meeting of year designation**
   1. Depository of City Funds:  
      First National Bank, Proctor  
      Proctor Federal Credit Union  
      MN 4M Fund  
      RBC Dain Rauscher, Floridian Custodial Services  
      RBC Capital Markets
   2. Official Newspaper – proctor Journal
   4. Broker Certifications – RBC Capital Markets (City & PUC CDs);  
      Northland Securities: RBC; Dain Rauscher Duluth for Fire Relief;
5. Fire Department Officers – Fire Chief – Jamie Pogatchnik; Asst. Chief - Troy DeWall; Asst. Chief – Jay Boysen; Asst. Chief - Kevin Field; Asst. Chief – Kerry Helquist; Secretary – Terry Schultz; Treasurer – Jesse Annala

6. ACTS City Representatives (Current: Schwarzbauer and Benson)

7. MIC City Representative (Current: Brenna and McGovern)

8. Deputy Mayor Appointment (Current: McGovern)

B. Non-property tax revenue enhancements - Benson

C. Adopting Street Project Assessments - Bray confirming with League

D. City Council Protocol - Benson (Sample included in packet)

E. City Council Agenda Items - Benson (Sample included in packet)

F. City Council Goals for 2016 - Benson (Discussion of each councilor’s and Administration’s goals)

G. Health & Wellness - Benson (Revisit golf passes for full-time employees and fire department)

H. Letter of Appreciation - Benson (Letter will be brought to meeting)

I. Legislative Agenda - Benson (Plan for 2016)

8. LABOR AND NEGOTIATIONS ISSUES

A. Hovland Annexation

MEMBER CONCERNS

BILLS FOR APPROVAL

ADJOURNMENT