

Excavation / Fill Application/Permit  
(Permit expires 12 months from its approval)  
Required by City Codes §303 Public Property; § 903 Private Property

IN CONSIDERATION OF the statement made by the applicant which is duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY REQUESTED by said applicant to: (DESCRIBE PROJECT) \_\_\_\_\_

A site map must be attached (noting measurements and erosion control devices and note if any work on public property) upon that tract of land described as follows:

Parcel # \_\_\_\_\_ Plat or Addition \_\_\_\_\_  
Lot(s) \_\_\_\_\_ Block(s) \_\_\_\_\_ Address \_\_\_\_\_

Applicant understands it is the applicant's responsibility to complete work on permitted property and allow inspections of said property. City has 48 hours to approve permits. Certificates of Insurance and Surety Bonds must be on file with the City.

Source of any imported fill: \_\_\_\_\_

Applicant (contractor application required for work on public properties)

Gopher 1 Ticket Number/Date  
(or attached ticket copy)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Once signed by Street Foreman, this permit is granted upon the express conditions that said owner and its contractors, agents, workers and employees, will comply in all respects with the ordinance of the City of Proctor and strictly adhere to the plan submitted (any changes must be presented back to City). **Building and Excavation/Fill/Drainage Permits Checklist must be attached and completed as related to this specific project and all related fees must be paid before issuance of permit.**

Given under the hand of the Working Street Foreman of said City and its corporate seal and attested this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

ATTEST:

City Clerk / Deputy City Clerk \_\_\_\_\_

Working Street Foreman \_\_\_\_\_

- Check if Bonding & Insurance is on file
- Check only if wetlands need to be addressed
- Check only if a preconstruction meeting is required prior to commencing work
- Building and Excavation/Fill/Drainage Permits Checklist completed and attached
- If soil disturbance greater than 1 acre, MPCA permit number is \_\_\_\_\_

Permit # \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Date \_\_\_\_\_