

## **MINUTES of the Proctor City Council Meeting of July 15, 2019.**

Meeting was called to order by Mayor Ward at 6:00 p.m.

Motion by Benson, seconded by Johnson and carried (5-0) to suspend the regular City Council Meeting and call to order the Public Hearing on Garbage Assessments at 6:02 p.m.

### **CALL TO ORDER PUBLIC HEARING ON GARBAGE ASSESSMENTS**

Casey explained that this was an opportunity for any person to object or voice concerns about the 2020 garbage assessments. No objections or concerns from citizens present.

Motion by Johnson, seconded by Dewall and carried (5-0) to resume the regular City Council Meeting at 6:03 p.m.

Members present were Chad Ward, Jake Benson, Gary Nowak, Rory Johnson and Troy Dewall.

### **OTHERS PRESENT**

Mark Casey, John Bray, Sally Hedtke, Kent Gaidis, Phil Larson, Jim Aird, Brian Tasky, Peggy Vanderscheuren, Tom Maida, Jodi Zhukov, Alex Zhukov, Donna Hansen, Dale Hansen, Laura Vu, Jim Tuomi, Michelle Stemper, Bob Stemper.

Motion by Dewall, seconded by Nowak and carried (5-0) to approve the City Council Meeting Minutes of Monday July 1, 2019.

Motion by Johnson, seconded by Nowak and carried (5-0) to approve the City Council Meeting Agenda of Monday July 15, 2019;

### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT:**

Phil Larson talked about the blight and infractions, and asked what the city was doing.

Laura Vu asked whether the city is fixing the pothole on 9<sup>th</sup>, and also wondered why the city is concerned about short term rentals.

Brian Tasky and Dale Hansen introduced themselves as owners of two short term rentals in the city.

Howard Peterson discussed the problems he has on his property because of the Almac/6<sup>th</sup> construction.

Motion by Benson, seconded by Johnson and carried (5-0) to approve the Consent Agenda.

**\*1. COMMUNICATIONS**

- A. White House Invitation
- B. Correspondence 9<sup>th</sup> St and 3<sup>rd</sup> Ave

**2. PLANNING & ZONING DEPARTMENT MATTER**

**\*3. CLERK ADVISES COUNCIL**

- A. Government Fund Payroll and Liquor Fund Payroll Period ending 7/7/19

**\*4. COMMITTEE REPORT**

- A. 3<sup>rd</sup> Ave Pre Construction Meeting Minutes

**\*5. UNFINISHED BUSINESS**

- A. MN Energy Resources Agreement
- B. Drug Task Force Agreement

**6. NEW BUSINESS**

- A. Short Term Rentals

Council discussed existing short term rentals, zoning, businesses in residential areas, and possible permitting of short term rentals.

Motion by Benson, seconded by Ward and carried (5-0) to call a moratorium on any new short term rentals until the Planning and Zoning Commission and City Council develop a short term policy for the City of Proctor.

- B. Fairgrounds Repair Quotes

Casey reviewed the quotes for the Fairground and recommended that Council approve the Amendola Builders bid.

Motion by Ward, seconded by Dewall and carried (5-0) to approve Amendola Builders, LLC for Fairgrounds Repairs.

- C. Public Utilities Commission Appointment

Motion by Johnson, seconded by Nowak and carried (5-0) to accept the re-appointment of Carol Lind to the Public Utilities Commission.

- D. Petition for Annexation

Motion by Benson, seconded by Dewall and carried (5-0) to direct Attorney Bray to draft an ordinance annexing city owned property in Midway Township.

E. Resolution 31- 19 Assessments and Liens to County

Motion by Nowak, seconded by Johnson and carried (5-0) to approve Resolution 31-19 Assessments and Liens to County.

F. Resolution 32-10 Raze Building at 842 6<sup>th</sup> Street

Motion by Nowak, seconded by Dewall and carried (5-0) to approve Resolution 32-10 Raze Building at 842 6<sup>th</sup> Street, and direct Attorney Bray to notify property owners.

G. PEDDA Loans

Nowak had concerns about the status of pending litigation for a PEDDA loan that had not been paid. Bray clarified that the negotiations were unsatisfactory and that the matter is on the court calendar again. No action taken.

H. LMCIT Claim GL 85229

Casey reviewed for Council the claim made against the City for a sewage problem. The League of MN Cities Insurance Trust denied the claim. Casey recommended that Council stand by the LMCIT decision and not pay out of city funds, and that this precedence is followed in future claims. Bray advised no action is a recommendation to adhere to the decision of the Insurance Trust. No action taken.

Motion by Nowak, seconded by Dewall and carried (5-0) to close the regular City Council Meeting at 6:53 p.m.

**7. LABOR AND NEGOTIATIONS ISSUES – Per MN Statutes 13D Closed Meeting**

A. Labor Contract

Motion by Nowak, seconded by Dewall and carried (5-0) to reopen the regular City Council Meeting at 7:00 p.m.

**6. New Business (Continued)**

I. Confidential Administrative Assistant Contract

Motion by Johnson, seconded by Nowak and carried (5-0) to approve the contract of the Confidential Administrative Assistant for Megan Jordan.

**MEMBER CONCERNS**

**Benson:** Discussed issues with the Memorial Day event application he submitted, and clarified that an ordinance supersedes a resolution.

**Johnson:** Notified all about the Thursday, July 18<sup>th</sup> ACT Community Picnic at St. Rose Church.

**Ward:** Asked whether the purchasing policy will be back on the agenda. Noted that 80 years ago the Village of Proctor Knott became the Town of Proctor. Also said the city should consider having the Council member photos on display in city hall.

**BILLS FOR APPROVAL**

General: \$ 59,902.11

Liquor: \$ 35,031.79

**TOTAL BILLS FOR APPROVAL:** \$94,933.90

Benson pulled a Proctor Journal invoice from the submitted Bills for Approval.

Motion by Johnson, seconded by Benson and carried (5-0) to approve the bills for approval.

**ADJOURNMENT:**

Motion by Dewall, seconded by Nowak and carried (5-0) to adjourn the City Council Meeting at

7:08 p.m.