

Proctor's Vision
Proctor, rich with railroad heritage, values above all, its people and their environment. Working together
is our pathway to a safe, secure and progressive community

Slogan: "You Have A Place In Proctor"

AGENDA
PROCTOR CITY COUNCIL MEETING
Monday, January 4, 2016 ó 6:00pm
Council Chambers - Community Activity Center - 100 Pionk Drive

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OTHERS PRESENT

APPROVAL OF MINUTES December 21, 2015 City Council Meeting Minutes

APPROVAL OF AGENDA

***APPROVAL OF CONSENT AGENDA** (one Council motion can accept all items listed under this agenda, plus Council can pull any individual items out of this consent agenda and discuss/act on item separately - thus leaving others to be approved via consent agenda action) - **bold print denotes need for Council action**

***1. COMMUNICATIONS**

2. PLANNING & ZONING DEPARTMENT MATTER

***3. CLERK ADVISES COUNCIL**

- A. Government Fund payroll period ended 12/27/15; Liquor Fund payroll ended 12/27/15 (attached).

***4. COMMITTEE REPORTS**

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

6. UNFINISHED BUSINESS

- A. Almac Drive Drainage ó After meeting with SEH, marking will be down in Spring 2016
- B. Moving Street Department Facility
- C. **Craft Beer/Brewery/Growlers Ordinance – Second reading and approval**
- D. Flashing Stop Light at Kirkus and Boundary - Street Committee requests opportunity to review; meeting to be scheduled
- E. Athletic Complex
- F. Contamination Cleanup at city site - MPCA has been notified of contamination on property. Administration expects future correspondence.
- G. Committee Vacancies (Benson) ó Chairs of each committee have been asked to review vacancies and report back to Administration
- H. Council Handbook ó Administrations example provided in packet
- I. Tourism Committee request for City to repair Locomotive and to take steps to insure Mural Project is completed by July 2016 (Meeting Minutes attached ó no decision made at last council meeting)

7. NEW BUSINESS

- A. **City Ordinance 101-01 Subd. 3 – first meeting of year designation**
 - 1. **Depository of City Funds;**
 - First National Bank, Proctor**
 - Proctor Federal Credit Union**
 - MN 4M Fund**
 - RBC Dain Rauscher, Floridian Custodial Services**
 - RBC Capital Markets**
 - 2. **Official Newspaper – proctor Journal**
 - 3. **Building Official – Jim Rich**
 - 4. **Broker Certifications – RBC Capital Markets (City & PUC CDs); Northland Securities: RBC; Dain Rauscher Duluth for Fire Relief;**

5. **Fire Department Officers – Fire Chief – Jamie Pogatchnik; Asst. Chief - Troy DeWall; Asst. Chief – Jay Boysen; Asst. Chief - Kevin Field; Asst. Chief – Kerry Helquist; Secretary – Terry Schultz; Treasurer – Jesse Annala**
6. **ACTS City Representatives (Current: Schwarzbauer and Benson)**
7. **MIC City Representative (Current: Brenna and McGovern)**
8. **Deputy Mayor Appointment (Current: McGovern)**

- B. Non-property tax revenue enhancements - Benson
- C. Adopting Street Project Assessments - Bray confirming with League
- D. City Council Protocol ó Benson (Sample included in packet)
- E. City Council Agenda Items ó Benson (Sample included in packet)
- F. City Council Goals for 2016 ó Benson (Discussion of each councilor's and Administration's goals)
- G. Health & Wellness - Benson (Revisit golf passes for full-time employees and fire department)
- H. Letter of Appreciation ó Benson (Letter will be brought to meeting)
- I. Legislative Agenda ó Benson (Plan for 2016)

8. LABOR AND NEGOTIATIONS ISSUES

- A. Hovland Annexation

MEMBER CONCERNS

BILLS FOR APPROVAL

ADJOURNMENT